

Southwest Minnesota CoC Meeting Minutes
June 12, 2025, 10 am - 12 pm



Introductions

Angela Larson, UCAP
Stacy Huntington, SMRLS
Vicky Rosee, SWMHP
Erica Napier, ICA
TJ Youcum, ICA
Kimberly Holm, SMAMHC
Jacob Jorgensen, UCAP
Gwen Chase, Kandiyohi County HRA
Brenda Freimuth, Elevacare & SMAMHC
Kelsy Gubrud, LSS Youth Services
Lillian Lamoreux, CoC Coordinator out of SWMHP
Kayla Vandromme, DVHHS Cottonwood and Jackson County Housing Coordinator
Tanya Ostenson, Taylor DeBraske, and Jayne Frandsen, Prairie Five
Michelle Jensen UCAP
Jason Burnnet, Family Promise
Mandy, WRAP

Motion to Approve April Minutes – Angela, 2nd Brenda

Motion to Approve June Agenda – Kimberly, 2nd Jason

Organization Share – Family Promise – org helps families with homelessness with shelter in Willmar

Announcements, Updates, New Business

Charter Policies and Bylaw Update – Lillian met with HUD yesterday, edits pending at this time, meeting again with HUD in two weeks to review additional changes pending review of EC, HUD will take 2 weeks to approve and then back to CoC for approval and adoption; forward any suggested edits to Lillian.

Review of Edits: edits to table of contents, mission statement, added in cross-reference notations, change WellSky to ClientTrack, organizational chart to be added, member responsibilities separated out from CoC responsibilities and collaborative applicant, elected officers section is now it's own section and has been clarified throughout the document, added more information about different types of meetings, added funding

considerations section, included note regarding CoC coordinator role in voting, modified language in anti-discrimination policy regarding sex and gender orientation, identity, and expression, updated hyperlinks.

Committee Updates

Executive Committee – Michelle, Lillian and Tanya met last Thursday; discussed need for meeting in July; Stacy will be invited to next meeting

Project Ranking Review – Kelsy awaiting responses for time/date

Onboarding Welcoming – Kayla – rescheduled last weeks meeting; also talking about cancelling July's meeting; Lillian created a potential flyer; still working on creating potential members throughout the counties

Coordinated Entry – Brenda – still working through the policies and maybe cancelling next week's meeting and will probably next meet in July

Grants in Process/Upcoming and Federal Funding Update – Lillian – NOFO grant agreements have gone out to our CoC for HUD; some new projects are not signing on because of new grant agreement language but not heard of any agencies not planning to sign; if your agency is not planning to sign or have questions about language/legals please notify Lillian; extension requests can be made to HUD.

Questions – what if agency chooses not to sign? There's been talk because of future funding cuts it could be that the federal government is trying to get states like MN to go to a greater-state model.

“Will obey all executive orders” language in grant agreements is contentious and scary for CoCs.

Agency Updates

ICA – TJ Yocum – ICA Updates: Helpdesk will be closed 19 June for Juneteenth.

<https://www.hmismn.org/news/r9kl94t756sglansd3an9hjxd3hldh>

Book a call with Helpdesk.

<https://www.hmismn.org/news/scheduling-a-call-with-the-helpdesk-1>

Clients Workspace Intake Option to Be Removed for Coordinated Entry Workgroups

<https://www.hmismn.org/news/clients-workspace-intake-option-to-be-removed-for-coordinated-entry-workgroups>

Keep an eye out for Data Checkers, a new feature in ClientTrack to monitor your data.

[Link to Release Notes](#)

Upcoming Release Notes Webinars

- June 24th, 1:00pm-2:00pm ([Registration Link](#))
- July 21st, 11:00am-12:00pm ([Registration Link](#))

UCAP – Angela – awarded special ESP funds specifically to support operations of new emergency shelter project in Willmar, \$250,000 over 2 years

Elevacare – Brenda – closing housing stabilization services; Brenda's last meeting until she moves into her new position until Sept/Oct and will then be working with people transitioning to community living through AHRMS program.

Training Opportunities

Lillian – Hennepin County had a program for rapid rehousing that will be rolling out to Greater Minnesota and wants to let folks know about the program to see if it will work for our area. Samsam would like to meet with us to discuss it, so, I'll be inviting her to join us at our next CoC meeting and an upcoming CE meeting and Priority List Meeting.

Discussion about assessor training at future meeting(s)

Wrap Up

July Meeting(s) 7/10/2025 – possible abbreviated meeting to review MOU
No EC meeting in July

Adjourned 11:12

Respectfully submitted,
Stacy Huntington – SMRLS Outreach Coordinator