Before Starting the CoC Application

You must submit all three of the following parts in order for us to consider your Consolidated Application complete:

1. the CoC Application,
2. the CoC Priority Listing, and
3. all the CoC's project applications that were either approved and ranked, or rejected.

As the Collaborative Applicant, you are responsible for reviewing the following:

1. The FY 2024 CoC Program Competition Notice of Funding Opportunity (NOFO) for specific application and program requirements.
2. The FY 2024 CoC Application Detailed Instructions which provide additional information and guidance for completing the application.
3. All information provided to ensure it is correct and current.
4. Responses provided by project applicants in their Project Applications.
5. The application to ensure all documentation, including attachment are provided.

Your CoC Must Approve the Consolidated Application before You Submit It

- 24 CFR 578.9 requires you to compile and submit the CoC Consolidated Application for the FY 2024 CoC Program Competition on behalf of your CoC.
- 24 CFR 578.9(b) requires you to obtain approval from your CoC before you submit the Consolidated Application into e-snaps.

Answering Multi-Part Narrative Questions

Many questions require you to address multiple elements in a single text box. Number your responses to correspond with multi-element questions using the same numbers in the question. This will help you organize your responses to ensure they are complete and help us to review and score your responses.

Attachments

Questions requiring attachments to receive points state, "You Must Upload an Attachment to the 4B. Attachments Screen." Only upload documents responsive to the questions posed–including other material slows down the review process, which ultimately slows down the funding process. Include a cover page with the attachment name.

- Attachments must match the questions they are associated with–if we do not award points for evidence you upload and associate with the wrong question, this is not a valid reason for you to appeal HUD's funding determination.
- We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time).

1A. Continuum of Care (CoC) Identification

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

1A-1. CoC Name and Number: MN-511 - Southwest Minnesota CoC

1A-2. Collaborative Applicant Name: Southwest Minnesota Housing Partnership

1A-3. CoC Designation: CA

1A-4. HMIS Lead: Institute for Community Alliances

1B. Coordination and Engagement–Inclusive Structure and Participation

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

1B-1.	**Inclusive Structure and Participation–Participation in Coordinated Entry.**	
	NOFO Sections V.B.1.a.(1), V.B.1.e., V.B.1f., and V.B.1.p.	

	In the chart below for the period from May 1, 2023 to April 30, 2024:
1.	**select yes or no in the chart below if the entity listed participates in CoC meetings, voted–including selecting CoC Board members, and participated in your CoC's coordinated entry system; or**
2.	**select Nonexistent if the organization does not exist in your CoC's geographic area:**

	Organization/Person	Participated in CoC Meetings	Voted, Including Electing CoC Board Members	Participated in CoC's Coordinated Entry System
1.	Affordable Housing Developer(s)	Yes	Yes	Yes
2.	CDBG/HOME/ESG Entitlement Jurisdiction	Yes	Yes	Yes
3.	Disability Advocates	No	No	Yes
4.	Disability Service Organizations	No	No	No
5.	EMS/Crisis Response Team(s)	No	No	No
6.	Homeless or Formerly Homeless Persons	Yes	Yes	Yes
7.	Hospital(s)	No	No	No
8.	Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations)	Yes	No	Yes
9.	Law Enforcement	Yes	No	Yes
10.	Lesbian, Gay, Bisexual, Transgender (LGBTQ+) Advocates	Yes	Yes	No
11.	LGBTQ+ Service Organizations	Nonexistent	No	No
12.	Local Government Staff/Officials	No	No	No
13.	Local Jail(s)	Yes	No	No
14.	Mental Health Service Organizations	Yes	Yes	Yes
15.	Mental Illness Advocates	Yes	Yes	Yes
16.	Organizations led by and serving Black, Brown, Indigenous and other People of Color	Nonexistent	No	No

17.	Organizations led by and serving LGBTQ+ persons	Yes	No	No
18.	Organizations led by and serving people with disabilities	No	No	No
19.	Other homeless subpopulation advocates	Yes	No	Yes
20.	Public Housing Authorities	Yes	Yes	Yes
21.	School Administrators/Homeless Liaisons	Yes	No	No
22.	Street Outreach Team(s)	Yes	Yes	Yes
23.	Substance Abuse Advocates	No	No	No
24.	Substance Abuse Service Organizations	No	No	No
25.	Agencies Serving Survivors of Human Trafficking	Yes	Yes	Yes
26.	Victim Service Providers	Yes	Yes	Yes
27.	Domestic Violence Advocates	Yes	Yes	Yes
28.	Other Victim Service Organizations	Yes	Yes	Yes
29.	State Domestic Violence Coalition	Yes	No	No
30.	State Sexual Assault Coalition	Yes	No	No
31.	Youth Advocates	Yes	Yes	Yes
32.	Youth Homeless Organizations	Yes	Yes	Yes
33.	Youth Service Providers	Yes	Yes	Yes
	Other: (limit 50 characters)			
34.				
35.				

By selecting "other" you must identify what "other" is.

1B-1a.	Experience Promoting Racial Equity.	
	NOFO Section III.B.3.c.	

Describe in the field below your CoC's experience in effectively addressing the needs of underserved communities, particularly Black and Brown communities, who are substantially overrepresented in the homeless population.

(limit 2,500 characters)

In previous years targeted outreach continued to people with current or former lived expertise of homelessness who are Black, Indigenous or People of Color to join and contribute to our CoC. The experts are offered $50/hour to participate in the CoC.

1B-2.	Open Invitation for New Members.	
	NOFO Section V.B.1.a.(2)	

	Describe in the field below how your CoC:
1.	communicated a transparent invitation process annually (e.g., communicated to the public on the CoC's website) to solicit new members to join the CoC;
2.	ensured effective communication and access for persons with disabilities, including the availability of accessible electronic formats; and
3.	invited organizations serving culturally specific communities experiencing homelessness in your CoC's geographic area to address equity (e.g., Black, Latino, Indigenous, LGBTQ+, and persons with disabilities).

(limit 2,500 characters)

1. The CoC's Invitation Process typically starts with an announcement at the beginning of January in the regions four largest newspapers: "The Southwest Minnesota Continuum of Care is our region's 18-county homelessness response system planning group. We meet monthly online. Our first 2023 meeting will be on Thursday, January 12 from 10 – 12. For joining information, email the CoC Coordinator at swmn.coordinator@swmhp.org." Also each January customized invitations are emailed to law enforcement, substance abuse service organizations, county social workers, hospitals, city and county law makers, and school homeless liaisons. These groups are invited to participate in the CoC process, come to the January annual meeting (and future meetings) and assist with the Point in Time homelessness count. These invitations, combined with the ability to join meetings via phone and Zoom most months in addition to in-person/hybrid meetings for greater engagement and interaction at locations across the region which feature a training component has led to stronger bonds formed with new and seasoned members.

2. Regarding individuals with disabilities, all CoC Agendas and Minutes are provided in Microsoft Word format which allows for text enlargement for those with visual impairment. During meetings, all agenda topics are announced before discussed for those unable to read. Attendance can be in-person, online or via phone. The CoC coordinator has provided rides to CoC meetings to a person with lived expertise of homelessness who is unable to drive.

3. In past years the CoC has increased collaboration with the Lower Sioux Indian Community on homelessness prevention and assistance projects. Former CoC Coordinators have also done targeted outreach to the other tribal community in our CoC, the Upper Sioux Community. Our new CoC Coordinator has also this year reached out to the SMSU Women's Center and LGBTQ+ Center facilitator and the director of Marshall Pride who has begun attending meetings and serving on the CoC's Ranking and Review Committee. While these centers serve people regardless of housing or homelessness status, this person has mentioned that housing insecurity and homelessness does impact those in the LGBTQ+ community in the region as well as students at SMSU that she has known and helped.

1B-3.	CoC's Strategy to Solicit/Consider Opinions on Preventing and Ending Homelessness.	
	NOFO Section V.B.1.a.(3)	

	Describe in the field below how your CoC:
1.	solicited and considered opinions from a broad array of organizations and individuals that have knowledge of homelessness, or an interest in preventing and ending homelessness;
2.	communicated information during public meetings or other forums your CoC uses to solicit public information;
3.	ensured effective communication and access for persons with disabilities, including the availability of accessible electronic formats; and
4.	took into consideration information gathered in public meetings or forums to address improvements or new approaches to preventing and ending homelessness.

(limit 2,500 characters)

1. In addition to CoC meetings, three CoC subcommittees meet CoC Coordinator participates. These groups include membership from a variety of agencies listed in section 1B-1 above. The subcommittee meetings feature CoC updates, data sharing, and an opportunity for attendees to share opinions regarding preventing and ending local homelessness. Also, this CoC provides funds to pay for persons with lived expertise of homelessness to participate in CoC meetings. CoC participation by people with lived experience of homelessness has doubled in the past year. In the fall of 2023, a needs assessment was conducted and 574 number of people were surveyed, 67% were people with incomes lower than $50,000 per year. Furthermore, this CoC Coordinator and CoC members attend trainings hosted by a variety state and federal public and private agencies related to improving our homelessness response system. Finally, the SW CoC this year has prioritized having in-person meetings 3-4 times per year which feature a training component.

2. The CoC regularly sends out information about regional homelessness statistics and group accomplishments via email and press releases. Furthermore, 94 area stakeholders from a diverse variety of public and private agencies receive regular emails from this CoC Coordinator and are invited to contribute opinions via online surveys, open meetings, phone and email. Also, the CoC's subcommittee meetings feature CoC updates, data sharing, grant opportunities and time for attendees to share opinions regarding preventing and ending area homelessness.

3. Info related to CoC is shared and input gathered at monthly committee meetings including the Adult Mental Health Consortium, Homelessness and Hunger Task Force, People with Lived Experience work group, and Racial Equity Accountability work group. Discussion on improvements to CoC system wide policies and procedures are shared with the CoC membership group.

4. As a result of information gathered at public meetings and forums in the past year, this CoC has: (1) increased participation and input from people with lived expertise of homelessness, (2) engaged in an ongoing effort to increase system-wide racial equity and accountability, (3) placed a greater emphasis on trauma-informed services, and (4) become more data-driven. In addition, the results of the needs assessment informed funding decisions about programming that prevents first time homelessness and reduces length of time homeless.

1B-4.	**Public Notification for Proposals from Organizations Not Previously Awarded CoC Program Funding.**	
	NOFO Section V.B.1.a.(4)	

	Describe in the field below how your CoC notified the public:
1.	**that your CoC will consider project applications from organizations that have not previously received CoC Program funding;**
2.	**about how project applicants must submit their project applications–the process;**
3.	**about how your CoC would determine which project applications it would submit to HUD for funding; and**
4.	**ensured effective communication and access for persons with disabilities, including the availability of accessible electronic formats.**

(limit 2,500 characters)

Multiple emails were sent out which notified agencies in the CoC region, in summer 2024 with the Local CoC Program Competition Call for Projects. The email went to the 94 people (representing 56 agencies) on the CoC's email list. The call for projects was announced and posted on the CoC's public website.

1. Regarding new applicants, the announcement contained the following text: "New projects applications are welcome from any eligible and qualified applicant, including organizations that have not previously received CoC Program funding." It went on to state, "Eligible applicants include nonprofit organizations, states, local governments, instrumentalities of state and local governments, Indian Tribes and TDHE. Public housing agencies, as such term is defined in 24 CFR 5.100, are eligible without limitation or exclusion. Grants must only provide service in the "Southwest" region of Minnesota shown on the map HERE (link).

2. Regarding the process, the announcement went on to say, Notify CoC Coordinator Lillian Lamoreux (swmn.coordinator@swmhp.org or 507-836-1625) of intent to apply for a new project by June 14, 2024. All Draft Application submissions for both new and renewal projects are due by August 9, 2024 for the CoC Local Competition project reviews. We also extended the deadline for all project applications to September 23, 2024 They are to be emailed to swmn.coordinator@swmhp.org in PDF form. E-snaps is the required online application system for the HUD CoC Program national competition.
For renewal projects: PDF file first draft applications are due by Friday, September 6, 2024. to swmn.coordinator@swmhp.org."

3. Regarding decisions on which applications to submit, the announcement stated, "Required HUD national competition application requirements for all projects: Complete, correct, and consistent Project Application, with complete and current Applicant Profile; HUD required forms and attachments." The announcement also stated that "Local Applications will be scored and ranked using the SW MN CoC's FY2024 SW MN CoC Grant Scoring Form for Project Ranking" with a link to the Grant Scoring Form for Project Ranking. A list of internal deadlines for project grant submissions was provided.

4. For individuals with disabilities, the announcement began, "If you need assistance with this announcement or with applying due to disability, contact Lillian Lamoreux, SW MN CoC Coordinator at swmn.coordinator@swmhp.org or (507) 836-1625.

1C. Coordination and Engagement

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
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- PHA Crosswalk; and
- Frequently Asked Questions

1C-1.	**Coordination with Federal, State, Local, Private, and Other Organizations.**	
	NOFO Section V.B.1.b.	

	In the chart below:
1.	**select yes or no for entities listed that are included in your CoC's coordination, planning, and operations of projects that serve individuals, families, unaccompanied youth, persons who are fleeing domestic violence who are experiencing homelessness, or those at risk of homelessness; or**
2.	**select Nonexistent if the organization does not exist within your CoC's geographic area.**

	Entities or Organizations Your CoC Coordinates with for Planning or Operations of Projects	Coordinates with the Planning or Operations of Projects?
1.	Funding Collaboratives	Yes
2.	Head Start Program	Yes
3.	Housing and services programs funded through Local Government	Nonexistent
4.	Housing and services programs funded through other Federal Resources (non-CoC)	Yes
5.	Housing and services programs funded through private entities, including Foundations	Yes
6.	Housing and services programs funded through State Government	Yes
7.	Housing and services programs funded through U.S. Department of Health and Human Services (HHS)	Nonexistent
8.	Housing and services programs funded through U.S. Department of Justice (DOJ)	Yes
9.	Housing Opportunities for Persons with AIDS (HOPWA)	Nonexistent
10.	Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations)	Yes
11.	Organizations led by and serving Black, Brown, Indigenous and other People of Color	Yes
12.	Organizations led by and serving LGBTQ+ persons	Yes
13.	Organizations led by and serving people with disabilities	No
14.	Private Foundations	Yes
15.	Public Housing Authorities	Yes
16.	Runaway and Homeless Youth (RHY)	Nonexistent
17.	Temporary Assistance for Needy Families (TANF)	Yes
	Other:(limit 50 characters)	
18.		

1C-2.	CoC Consultation with ESG Program Recipients.	
	NOFO Section V.B.1.b.	

In the chart below select yes or no to indicate whether your CoC:

1.	Consulted with ESG Program recipients in planning and allocating ESG Program funds?	Yes
2.	Provided Point-in-Time (PIT) count and Housing Inventory Count (HIC) data to the Consolidated Plan jurisdictions within its geographic area?	Yes
3.	Ensured local homelessness information is communicated and addressed in the Consolidated Plan updates?	Yes
4.	Coordinated with ESG recipients in evaluating and reporting performance of ESG Program recipients and subrecipients?	Yes

1C-3.	Ensuring Families are not Separated.	
	NOFO Section V.B.1.c.	

Select yes or no in the chart below to indicate how your CoC ensures emergency shelter, transitional housing, and permanent housing (PSH and RRH) do not deny admission or separate family members regardless of each family member's self-reported sexual orientation and gender identity:

1.	Conducted mandatory training for all CoC- and ESG-funded service providers to ensure families are not separated?	No
2.	Conducted optional training for all CoC- and ESG-funded service providers to ensure family members are not separated?	Yes
3.	Worked with CoC and ESG recipient(s) to adopt uniform anti-discrimination policies for all subrecipients?	Yes
4.	Worked with ESG recipient(s) to identify both CoC- and ESG-funded facilities within your CoC's geographic area that might be out of compliance and took steps to work directly with those facilities to bring them into compliance?	No
5.	Sought assistance from HUD by submitting questions or requesting technical assistance to resolve noncompliance by service providers?	No

1C-4.	CoC Collaboration Related to Children and Youth–SEAs, LEAs, School Districts.	
	NOFO Section V.B.1.d.	

Select yes or no in the chart below to indicate the entities your CoC collaborates with:

1.	Youth Education Provider	No
2.	State Education Agency (SEA)	Yes
3.	Local Education Agency (LEA)	No
4.	School Districts	Yes

1C-4a.	Formal Partnerships with Youth Education Providers, SEAs, LEAs, School Districts.	
	NOFO Section V.B.1.d.	

Describe in the field below the formal partnerships your CoC has with at least one of the entities where you responded yes in question 1C-4.

(limit 2,500 characters)

The CoC, with all the MN CoCs, entered a new, ongoing Collaborative Agreement with the MN Dept. of Education (MDE) in September 2022. This agreement outlines the roles of CoCs and MDE and our collaborative efforts in ensuring that families and youth experiencing homelessness are informed of their rights under McKinney Vento and have access to resources they need to be stably housed.
In the agreement, MDE commits to a) Provide training to CoC Coordinators on how to use MDE aggregate public data on youth experiencing homelessness in Districts and Schools. b) Provide a list of training offered to District and School Homeless Liaisons, to CoC Coordinators. c) Provide to District and School Homeless Liaisons, a list of CoC Coordinators with contact information sortable by county; and encourage Liaisons to communicate and collaborate with their CoC.
The CoC commits to MDE to a) By Oct 1 each year, provide MDE a current list of CoC contacts. bb) By Oct 1 of each year, provide information on how to become members of a CoC with District and School Homeless Liaisons. c) Invite MDE and educational entities within the CoC to become members of the CoC. d) As needed, provide clear information about date, time, and agenda of agreed upon collaboration meetings.
Together, MDE and the CoC commit to collaborate to distribute a bimonthly MN Homeless Education Newsletter to all homeless school liaisons with important training dates, resources, and connections to assist LEAs with serving the needs of youth experiencing homelessness.

1C-4b.	Informing Individuals and Families Who Have Recently Begun Experiencing Homelessness about Eligibility for Educational Services.	
	NOFO Section V.B.1.d.	

Describe in the field below written policies and procedures your CoC uses to inform individuals and families who have recently begun experiencing homelessness of their eligibility for educational services.

(limit 2,500 characters)

The CoC has adopted the following policies and procedures to inform individuals and families who become homeless of their eligibility for education services:

“Families with Children Policies

All homeless assistance projects within the SW MN COC region that serve households with children (shelter, transitional housing, rapid re-housing, and permanent supportive housing) will be expected to comply with the following policies:

i. Inform families of the name and contact information of the School Homeless Liaison for their school district. Work with the school homeless liaisons on the following items.
ii. Ensure that all homeless families are informed that their children are able to maintain enrollment in the same school despite address changes caused by homelessness, per the federal HUD legislation.
iii. Advocate for families with their school district to ensure that transportation is arranged (as needed).
iv. Track school attendance for all children served within your program and help families to resolve any barriers that are contributing to the absences (as needed).
v. Assist families in developing education related goals for all family members when completing housing goal plans.
vi. Ensure that all family members are connected to relevant educational resources in the community.
vii. Encourage and assist families with children ages 3-5 to apply for the Head Start Program and provide referrals to agencies that offer Head Start.

With exceptions for program eligibility requirements, SW MN CoC programs prohibit the denial of admission to or separation of any family members from other family members based on age, sex, gender or disability when entering shelter or housing."

A list of the CoC’s current School Homeless Liaisons, sorted by county, with their contact information is available to case managers and clients on the CoC’s website. The CoC Coordinator and state homeless education coordinator provide an online training to this CoC’s School Homeless Liaisons at the beginning of every school year. The training is held at 3:30 to accommodate those liaisons who teach during the school day.

1C-4c.	**Written/Formal Agreements or Partnerships with Early Childhood Services Providers.**	
	NOFO Section V.B.1.d.	

Select yes or no in the chart below to indicate whether your CoC has written formal agreements or partnerships with the listed providers of early childhood services:

		MOU/MOA	Other Formal Agreement
1.	Birth to 3 years	No	No
2.	Child Care and Development Fund	No	No
3.	Early Childhood Providers	No	No
4.	Early Head Start	No	No
5.	Federal Home Visiting Program–(including Maternal, Infant and Early Childhood Home and Visiting or MIECHV)	No	No
6.	Head Start	No	No
7.	Healthy Start	No	No
8.	Public Pre-K	No	No
9.	Tribal Home Visiting Program	No	No
	Other (limit 150 characters)		
10.			

1C-5.	Addressing Needs of Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking–Collaboration with Federally Funded Programs and Victim Service Providers.
	NOFO Section V.B.1.e.

In the chart below select yes or no for the organizations your CoC collaborates with:

	Organizations	
1.	State Domestic Violence Coalitions	Yes
2.	State Sexual Assault Coalitions	Yes
3.	Anti-trafficking Service Providers	Yes
	Other Organizations that Help this Population (limit 500 characters)	
4.		

1C-5a.	Collaborating with Federally Funded Programs and Victim Service Providers to Address Needs of Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking.	
	NOFO Section V.B.1.e.	

	Describe in the field below how your CoC regularly collaborates with organizations that you selected yes to in Question 1C-5 to:
1.	update CoC-wide policies; and
2.	ensure all housing and services provided in the CoC's geographic area are trauma-informed and can meet the needs of survivors.

(limit 2,500 characters)

1.There are five agencies that help provide housing and services to survivors of domestic violence, dating violence, sexual assault, and stalking in our 18-county CoC: Southwest Crisis Center, WoMen's Rural Advocacy Program, Safe Avenues, McLeod Alliance for Victims of Domestic Violence and New Horizons Crisis Center. Over the last five years, three of these five agencies have had representatives on this CoC's Governing Board. Per CoC policies, all DV organizations can vote at CoC monthly meetings regardless of their attendance record. Every January, this CoC reviews its Governance Charter, Policies and Procedures, Written Standards and Performance Targets. Every April, this CoC reviews its Coordinated Entry Policies and Procedures. Agencies within the CoC that receive ESG funds, also receive CoC funds and had representation at every CoC meeting held in 2024. Over the last five years, as we have worked to improve these CoC-wide documents, three of our five VSPs contribute their perspective to ensure that our CoC serves those in our region facing domestic violence, dating violence, sexual assault, and stalking are served in the best way possible.

2.To ensure all housing and services provided in the CoC, including CoC and ESG providers, are trauma-informed and can meet the needs of survivors, once a year an in-person training is offered to all direct service staff on how to best offer trauma-informed services. This is a live training offered by credentialed staff of one of our victim service provider agencies. The training covers safety, trustworthiness and transparency, peer support, collaboration, empowerment, humility, and responsiveness. The training emphasizes for leaders that being trauma-informed happens at both the individual level and the agency level. The training help staff to realize the widespread impact of trauma and understand paths for recovery; recognize the signs and symptoms of trauma in patients, families, and staff; integrate knowledge about trauma into policies, procedures, and practices; and actively avoid re-traumatization. Our CoC's training guidelines recommend training on trauma-informed care for all staff. Another live, Minnesota online-training is available three times a year. The state of Minnesota CoCs, working in collaboration with the Minnesota Interagency Council on Homelessness, has a working group developing a system of statewide training for all working with those facing homelessness.

1C-5b.	**Implemented Safety Planning, Confidentiality Protocols in Your CoC's Coordinated Entry to Address the Needs of Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking.**	
	NOFO Section V.B.1.e.	

	Describe in the field below how your CoC's coordinated entry addresses the needs of DV survivors by including:
1.	**safety planning protocols; and**
2.	**confidentiality protocols.**

(limit 2,500 characters)

1. The CoC address safety planning protocols through the Coordinated Entry policies and procedures. Coordinated Entry involves developing strategies and interventions to enhance safety and minimize the risk of further harm. Safety planning is integrated into the overall process to provide survivors with a secure environment where they can access services and support without fear of retaliation or exposure. In order to further ensure safety, the CoC actively collaborates with domestic violence services providers to provider survivors with specialized support tailored to their unique needs. This collaboration helps bridge any gaps in services and ensures a coordinated response to survivors safety concerns. The CoC has established standardized procedures for safety assessments and developing safety plans for survivors. This ensures consistency of approach for survivors across service providers within the CoC.

2. Confidentiality protocols are also addressed through the Coordinated Entry policies. Service providers and Assessors within the Coordinated Entry system receive comprehensive training on safety planning and confidentiality protocols. This training equips Coordinated Entry Assessors and service providers with the necessary knowledge and skills to support survivors effectively while maintaining confidentiality. All households have the option of being added to the non-shared Coordinated Entry list that is held outside of HMIS. Maintaining a list outside of HMIS for survivors allows for confidentiality when making referrals to housing programs.

1C-5c.	Coordinated Annual Training on Best Practices to Address the Needs of Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
	NOFO Section V.B.1.e.	

In the chart below, indicate how your CoC facilitates training for project staff and coordinated entry staff that addresses best practices on safety planning and confidentiality protocols:

		Project Staff	Coordinated Entry Staff
1.	Training Occurs at least annually?	No	Yes
2.	Incorporates Trauma Informed best practices?	No	Yes
3.	Incorporates Survivor-Centered best practices?	No	Yes
4.	Identifies and assesses survivors' individual safety needs?	No	Yes
5.	Enhances and supports collaboration with DV organizations?	No	Yes
6.	Ensures survivors' rights, voices, and perspectives are incorporated?	No	Yes
	Other? (limit 500 characters)		
7.			

1C-5d.	Implemented VAWA-Required Written Emergency Transfer Plan Policies and Procedures for Domestic Violence, Dating Violence, Sexual Assault, and Stalking.	
	NOFO Section V.B.1.e.	

	Describe in the field below:
1.	whether your CoC's written policies and procedures include an emergency transfer plan;

2.	how your CoC informs all households seeking or receiving CoC Program assistance about their rights to an emergency transfer;
3.	what your CoC requires households to do to request emergency transfers; and
4.	what your CoC does in response to households requesting emergency transfers.

(limit 2,500 characters)

1. The CoC has policies and procedures for an Emergency Transfer Plan. The plan states CoC "is concerned about the safety of its tenants, and such concern extends to tenants who are victims of domestic violence, dating violence, sexual assault, or stalking. In accordance with the Violence Against Women Act (VAWA),1 the SWMNCoC transitional housing, rapid rehousing and permanent supportive housing programs allow tenants who are victims of domestic violence, dating violence, sexual assault, or stalking to request an emergency transfer from the tenant's current unit to another unit."
The policies go on to detail eligibility, documentation needed, confidentiality, timing and availability of transfers, and safety and security of tenants.

2. All households seeking or receiving CoC Program assistance are made aware of the emergency transfer plan. Plan and policies are posted online as well.

3. To request an emergency transfer, the participant, with the assistance of his or her housing program case manager, notifies their housing program's management and submits a written request for a transfer to that program's management and to the CoC Coordinator. The tenant's written request for an emergency transfer should include either: 1. A statement expressing that the tenant reasonably believes that there is a threat of imminent harm from further violence if the tenant were to remain in the same dwelling unit assisted under the housing program; OR 2. A statement that the tenant was a sexual assault victim and that the sexual assault occurred on the premises during the 90-calendar-day period preceding the tenant's request for an emergency transfer.

4. Housing Programs act as quickly as possible to move a tenant who is a victim of domestic violence, dating violence, sexual assault, or stalking to another unit, subject to availability and safety of a unit. If a tenant believes a proposed transfer would not be safe, the tenant may request a transfer to a different unit. If a unit is available, the transferred tenant must agree to abide by the terms and conditions that govern occupancy in the new unit. If Housing Programs have no safe and available units for which the tenant is eligible, they will assist the tenant in identifying other housing providers who may have safe and available units to which the tenant could move. At the tenant's request, Housing Programs will also assist tenants in contacting the local organizations offering assistance to violence victims.

1C-5e.	Facilitating Safe Access to Housing and Services for Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking.	
	NOFO Section V.B.1.e.	

Describe in the field below how your CoC ensures households experiencing trauma or a lack of safety related to fleeing or attempting to flee domestic violence, dating violence, sexual assault, or stalking have safe access to all of the housing and services available within your CoC's geographic area.

(limit 2,500 characters)

Across all 18 counties of this CoC, the well-advertised coordinated entry points for those fleeing or attempting to flee domestic violence are Domestic Violence / Victim Service Provider (DV / VSP) agencies. Three of these agencies have been part of the Continuum of Care's Governing Board in the last three years and two currently are. Once persons make contact with DV / VSP agency, a safety and life plan is created. Survivors are connected and referred to all community agencies that might assist them and their children.

To be considered for any CoC housing program (not just DVRRH) the households need to do an assessment and clients have choices about if and how much of their data they are willing to share. One of the assessment questions asks if the client is currently working with a DV / VSP so that non DV / VSP agencies know which agencies are stakeholders regarding the survivor's plan.
Once assessed, survivors are placed on the CoCs Priority List either using their initials or a code that keeps them anonymous. Weekly, a CoC wide online meeting takes place to match those on the list with all available vacancies in the region based on client choice, household size and eligibility. Survivors are quickly and confidentially contacted about housing opportunities and warm referrals take place. DV / VSPs work closely with non-DV / VSPs to expedite any needed documentation required for housing.

In addition to getting survivors in consideration for housing opportunities via the CoC's Coordinated Entry system, case managers assist clients in finding other affordable housing options. This includes assisting persons in applying for Section 8 vouchers, public housing, and other units subsidized via various programs. Every month, this CoC Coordinator receive from the Minneapolis HUD Field Office a Minnesota HUD Assisted Housing Vacancy list which is shared with the CoC's email list. This CoC Coordinator also receives vacancy lists from large regional property management companies of affordable and income-based unit vacancies which are also shared with the CoC via email.

In the case of scattered site housing programs (which includes DVRRH), both DV and non-DV agencies have developed relationships with landlords who are be good collaborators. These landlords keep our agencies informed of current and upcoming unit availability.

All of these efforts provide survivors with safe access to all of the housing and services available within the region.

1C-5f.	**Identifying and Removing Barriers for Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking.**	
	NOFO Section V.B.1.e.	

	Describe in the field below how your CoC ensures survivors receive safe housing and services by:
1.	**identifying barriers specific to survivors; and**
2.	**working to remove those barriers.**

(limit 2,500 characters)

1. Staff from five DV agencies across the region participate in CoC Governing Board and CoC committee meetings. Staff share their input and feedback on policies from the perspective of the participants they serve within their programs. In addition, the CoC collects information directly from participants through surveys. The last survey was done in fall of 2022 and showed 23% of the respondents identified domestic violence as a concern. The survey collected information on housing barriers ranging from lack of affordable housing, childcare, employment and health care. The results of the survey were used to inform decision making about programming for homeless prevention resources and to inform the strengthening of CoC polices.

2. The CoC utilizes the information gathered through surveys and provided by DV staff to keep CoC policies up to date ensuring they address the unique needs of and provide equal access to survivors. The input gathered informs updates to the emergency transfer policy to ensure safety and confidentiality protocols meet the needs of survivors. In addition, the CoC keeps information related to VAWA on its website to help housing and service providers stay updated on the most up to date language and best practices.

1C-6.	Addressing the Needs of Lesbian, Gay, Bisexual, Transgender and Queer+–Anti-Discrimination Policy and Equal Access Trainings.	
	NOFO Section V.B.1.f.	

1.	Did your CoC implement a written CoC-wide anti-discrimination policy ensuring that LGBTQ+ individuals and families receive supportive services, shelter, and housing free from discrimination?	Yes
2.	Did your CoC conduct annual CoC-wide training with providers on how to effectively implement the Equal Access to Housing in HUD Programs Regardless of Sexual Orientation or Gender Identity (Equal Access Final Rule)?	Yes
3.	Did your CoC conduct annual CoC-wide training with providers on how to effectively implement Equal Access in Accordance With an Individual's Gender Identity in Community Planning and Development Programs (Gender Identity Final Rule)?	Yes

1C-6a.	Anti-Discrimination Policy–Updating Policies–Assisting Providers–Evaluating Compliance–Addressing Noncompliance.	
	NOFO Section V.B.1.f.	

	Describe in the field below:
1.	how your CoC regularly collaborates with LGBTQ+ and other organizations to update its CoC-wide anti-discrimination policy, as necessary to ensure all housing and services provided in the CoC are trauma-informed and able to meet the needs of LGBTQ+ individuals and families;
2.	how your CoC assisted housing and services providers in developing project-level anti-discrimination policies that are consistent with the CoC-wide anti-discrimination policy;
3.	your CoC's process for evaluating compliance with your CoC's anti-discrimination policies; and
4.	your CoC's process for addressing noncompliance with your CoC's anti-discrimination policies.

(limit 2,500 characters)

1. This CoC reviews its CoC-wide anti-discrimination policy at least annually. Our homelessness response agencies have procedures for clients to give feedback and file complaints about the services provided by the agency. Additionally, the Coordinated Entry Post-Assessment Client receipt includes instructions on how to give feedback on the process and/or file a discrimination complaint. Agency-level and system-level client feedback and complaints are considered when the CoC Governing Board does its annual review of our Anti-Discrimination policy.

2. In the past this CoC worked with the True Colors Fund, a nonprofit which educates people regarding LGBTQ+ youth homelessness, for training and assessments to agencies to help them be aware of their current level of LGBTQ inclusive and affirming practices and provide recommendations for making improvements. Additionally, working with Marshall Pride and the SMSU LGBTQ+ Center opened up access for free trainings to agencies specifically regarding LGBTQ+ community barriers and experiences in housing and more.

3. This CoC looks at these factors in evaluating compliance with the CoC's anti-discrimination policy:
•Data regarding the agency's acceptance patterns for Coordinated Entry referrals based on race and ethnicity.
•Housing project performance data regarding housing stability and successful program exits for participants who are Black, Indigenous, or Persons of Color.
•Housing project performance Data regarding returns to homelessness after 12 months for participants who are Black, Indigenous, or Persons of Color.

4. To date, we have not had a CoC agency that we know of which has demonstrated noncompliance with your CoC's anti-discrimination policies. Since our anti-discrimination policies are based on state and federal law, the CoC would consult with local legal aid agencies regarding alleged or suspected noncompliance with our anti-discrimination policies. These agencies have helped us this year when a large regional landlord attempted an illegal utility charge policy change in all of their units. Mid Minnesota Legal Aid brought the matter to the Minnesota Attorney General where it was resolved in the tenants' favor. If an agency was accused of noncompliance with this CoC's antidiscrimination policy and/or state and federal antidiscrimination law, we would not attempt to do an internal investigation, but would seek the advice and counsel of legal aid experts.

1C-7.	**Public Housing Agencies within Your CoC's Geographic Area–New Admissions–General/Limited Preference–Moving On Strategy.**	
	NOFO Section V.B.1.g.	

You must upload the PHA Homeless Preference\PHA Moving On Preference attachment(s) to the 4B. Attachments Screen.
Enter information in the chart below for the two largest PHAs highlighted in gray on the current CoC-PHA Crosswalk Report or the two PHAs your CoC has a working relationship with–if there is only one PHA in your CoC's geographic area, provide information on the one:

Public Housing Agency Name	Enter the Percent of New Admissions into Public Housing or Housing Choice Voucher Program During FY 2023 who were experiencing homelessness at entry	Does the PHA have a General or Limited Homeless Preference?	Does the PHA have a Preference for current PSH program participants no longer needing intensive supportive services, e.g., Moving On?
Worthington HRA	21%	Yes-HCV	Yes
Kandiyohi County HRA	44%	No	No

1C-7a.	**Written Policies on Homeless Admission Preferences with PHAs.**	
	NOFO Section V.B.1.g.	

	Describe in the field below:
1.	**steps your CoC has taken, with the two largest PHAs within your CoC's geographic area or the two PHAs your CoC has working relationships with, to adopt a homeless admission preference–if your CoC only has one PHA within its geographic area, you may respond for the one; or**
2.	**state that your CoC has not worked with the PHAs in its geographic area to adopt a homeless admission preference.**

(limit 2,500 characters)

1. The two largest PHAs in this CoC are the Worthington HRA (WHRA) and the Kandiyohi County HRA (KCHRA). The first has a homeless admissions preference and a Moving On initiative with the CoC. The second has not yet adopted a homeless admissions preference. Outreach has been done by the CoC Coordinator to the Board of Directors of the Kandiyohi County HRA asking that they adopt some form of homeless admissions preference for their Section 8 vouchers and public housing units. To date, they have not adopted such a preference. Nonetheless, the KCHRA is already doing a great deal of service work toward addressing homelessness in their service area, as follows:

a. They have been part of the CoC Governing Board for over a decade.
b. They currently administer one HUD CoC grant. The grant provides site based PSH and supportive services for families.
c. They participate in weekly CoC Coordinated Entry Case Management meetings.
d. They are the property managers for 17 family PSH units that are located in three developments in Willmar.
e. They are already considering adopting a Moving On Initiative similar to the one that our Worthington HRA has adopted. The KCHRA Executive Director expressed openness to this prior to the COVID pandemic and it will be revisited this with her when the KCHRA has the capacity to take this on.

Given their strong efforts in addressing regional homelessness, and their understanding of the extent of the issue, this CoC Coordinator believes that the KCHRA is close to adopting a Homeless Admissions Preference for their Section 8 vouchers and possibly for their Public Housing units.

1C-7b.	Moving On Strategy with Affordable Housing Providers.	
	Not Scored–For Information Only	

Select yes or no in the chart below to indicate affordable housing providers in your CoC's jurisdiction that your recipients use to move program participants to other subsidized housing:

1.	Multifamily assisted housing owners	Yes
2.	PHA	Yes
3.	Low Income Housing Tax Credit (LIHTC) developments	Yes
4.	Local low-income housing programs	Yes
	Other (limit 150 characters)	
5.		

1C-7c.	Include Units from PHA Administered Programs in Your CoC's Coordinated Entry.	
	NOFO Section V.B.1.g.	

In the chart below, indicate if your CoC includes units from the following PHA programs in your CoC's coordinated entry process:

1.	Emergency Housing Vouchers (EHV)	Yes
2.	Family Unification Program (FUP)	No
3.	Housing Choice Voucher (HCV)	No
4.	HUD-Veterans Affairs Supportive Housing (HUD-VASH)	No
5.	Mainstream Vouchers	No
6.	Non-Elderly Disabled (NED) Vouchers	No
7.	Public Housing	No
8.	Other Units from PHAs:	

1C-7d.	Submitting CoC and PHA Joint Applications for Funding for People Experiencing Homelessness.	
	NOFO Section V.B.1.g.	

1.	Did your CoC coordinate with a PHA(s) to submit a competitive joint application(s) for funding or jointly implement a competitive project serving individuals or families experiencing homelessness (e.g., applications for mainstream vouchers, Family Unification Program (FUP), other programs)?	No
		Program Funding Source
2.	Enter the type of competitive project your CoC coordinated with a PHA(s) to submit a joint application for or jointly implement.	

1C-7e.	Coordinating with PHA(s) to Apply for or Implement HCV Dedicated to Homelessness Including Emergency Housing Voucher (EHV).	
	NOFO Section V.B.1.g.	

	Did your CoC coordinate with any PHA to apply for or implement funding provided for Housing Choice Vouchers dedicated to homelessness, including vouchers provided through the American Rescue Plan?	Yes

1D. Coordination and Engagement Cont'd

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

1D-1.	Preventing People Transitioning from Public Systems from Experiencing Homelessness.	
	NOFO Section V.B.1.h.	

Select yes or no in the chart below to indicate whether your CoC actively coordinates with the public systems listed to ensure persons who have resided in them longer than 90 days are not discharged directly to the streets, emergency shelters, or other homeless assistance programs.

1.	Prisons/Jails?	Yes
2.	Health Care Facilities?	Yes
3.	Residential Care Facilities?	Yes
4.	Foster Care?	Yes

1D-2.	Housing First–Lowering Barriers to Entry.	
	NOFO Section V.B.1.i.	

1.	Enter the total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe Haven, and Transitional Housing projects your CoC is applying for in FY 2024 CoC Program Competition.	9
2.	Enter the total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe Haven, and Transitional Housing projects your CoC is applying for in FY 2024 CoC Program Competition that have adopted the Housing First approach.	9
3.	This number is a calculation of the percentage of new and renewal PSH, RRH, SSO non-Coordinated Entry, Safe Haven, and Transitional Housing projects the CoC has ranked in its CoC Priority Listing in the FY 2024 CoC Program Competition that reported that they are lowering barriers to entry and prioritizing rapid placement and stabilization to permanent housing.	100%

1D-2a.	Project Evaluation for Housing First Compliance.	
	NOFO Section V.B.1.i.	

You must upload the Housing First Evaluation attachment to the 4B. Attachments Screen.
Describe in the field below:

1.	how your CoC evaluates every project–where the applicant checks Housing First on their project application–to determine if they are using a Housing First approach;
2.	the list of factors and performance indicators your CoC uses during its evaluation;
3.	how your CoC regularly evaluates projects outside of your local CoC competition to ensure the projects are using a Housing First approach; and
4.	what your CoC has done to improve fidelity to Housing First.

(limit 2,500 characters)

1. The CoC evaluates every CoC-funded project outside of the CoC's local competition rating and ranking process. Our CoC uses the Housing First Evaluation tool from HUD's Housing First Assessment Tool and Implementation Resources. The CoC Coordinator evaluates a project's Housing First Evaluation before the project goes to the Ranking and Review Committee for review.

2. As listed in the HUD Housing First Evaluation, standards have been arranged into the categories Access, Evaluation, Services, Housing, Leases, and Project-Specific. For each standard the criteria "Say It" (staff can verbally describe what they do for each standard), "Document It" (there is written documentation that supports the project's compliance with each standard), and "Do It" (there is evidence supporting the project's compliance with each standard such as administrative files or client acknowledgement).

3. The CoC does not yet regularly evaluate projects outside of our local CoC competition to ensure the projects are using a Housing First approach.

4. The CoC has included a training component at their in-person CoC meetings which happen 3/4 times per year. Our most recent CoC 101 training included elements about Housing First to ensure all CoC members have a base knowledge to understand what Housing First means and further resources to learn more about Housing First. Additionally, our CoC posts training opportunities in our meeting minutes which may include Housing First-specific trainings happening.

1D-3.	Street Outreach–Data–Reaching People Least Likely to Request Assistance.	
	NOFO Section V.B.1.j.	

Describe in the field below how your CoC tailored its street outreach to people experiencing homelessness who are least likely to request assistance.

(limit 2,500 characters)

This CoC's Street Outreach is based on an 18-county rural geography the size of Maryland, but with only 4% of the population of Maryland. Street outreach occurs throughout the CoC region, with frequency and activity varying by community. In the CoC's largest city, Willmar, outreach occurs at least weekly at libraries, schools, parks etc. to identify, engage, and screen people for housing and services. The remainder of street outreach is done in collaboration with public safety. Public safety departments know where the Coordinated Entry points are in each county and do not treat unsheltered homelessness as criminal. The CoC operates a 24-hour shelter hotline that allows the unsheltered on their own or with the help of public safety to connect to shelter at any time. Public safety responds to unsheltered homeless emergencies brought to their attention by community members. Housing agencies respond to unsheltered persons brought to their attention by public safety.

By providing targeted street outreach in the CoC's largest city, and collaborating with public safety departments informed of Coordinated Entry points and the shelter hotline, outreach covers 100% of the CoC's 12,000 square mile geography. An increase in outreach funding has led to weekly outreach in Kandiyohi, Nobles, McCleod, and Lyon counties. To tailor street outreach to persons who are least likely to request assistance, the CoC advertises its Coordinated Entry system in English, Spanish, and Somali at meal programs, food shelves, laundry mats, and thrift stores throughout the region. We have found that non-English speakers are the least likely to request assistance when faced with homelessness. The largest groups of foreign-born Minnesotans are from Mexico (about 64,500) and Somalia (about 33,500). The CoC advertising offers both a website and a 211 phone number. Those who call 211 for information are connected to a statewide call center are staffed 24/7 by trained Community Resource Specialists who can speak English, Spanish, Somali, Hmong and Russian. Locally, our CoC can do intake and assessment in English, Spanish and Somali. Staff are available to serve clients who speak these languages. When needed, workers access translation services through the Minnesota Department of Human Services Interpreter Resources and State Services for the Blind and Deaf.

1D-4. Strategies to Prevent Criminalization of Homelessness.

NOFO Section V.B.1.k.

Select yes or no in the chart below to indicate your CoC's strategies to prevent the criminalization of homelessness in your CoC's geographic area:

	Your CoC's Strategies	Engaged/Educated Legislators and Policymakers	Implemented Laws/Policies/Practices that Prevent Criminalization of Homelessness
1.	Increase utilization of co-responder responses or social services-led responses over law enforcement responses to people experiencing homelessness?	Yes	Yes
2.	Minimize use of law enforcement to enforce bans on public sleeping, public camping, or carrying out basic life functions in public places?	Yes	Yes
3.	Avoid imposing criminal sanctions, including fines, fees, and incarceration for public sleeping, public camping, and carrying out basic life functions in public places?	Yes	Yes

4.	Other:(limit 500 characters)		

1D-5.	Rapid Rehousing–RRH Beds as Reported in the Housing Inventory Count (HIC) or Longitudinal Data from HMIS.	
	NOFO Section V.B.1.l.	

		HIC Longitudinal HMIS Data	2023	2024
	Enter the total number of RRH beds available to serve all populations as reported in the HIC or the number of households served per longitudinal HMIS data, e.g., APR.	HIC	119	156

1D-6.	Mainstream Benefits–CoC Annual Training of Project Staff.	
	NOFO Section V.B.1.m.	

Indicate in the chart below whether your CoC trains program staff annually on the following mainstream benefits available for program participants within your CoC's geographic area:

	Mainstream Benefits	CoC Provides Annual Training?
1.	Food Stamps	No
2.	SSI–Supplemental Security Income	No
3.	SSDI–Social Security Disability Insurance	No
4.	TANF–Temporary Assistance for Needy Families	No
5.	Substance Use Disorder Programs	No
6.	Employment Assistance Programs	No
7.	Other (limit 150 characters)	

1D-6a.	Information and Training on Mainstream Benefits and Other Assistance.	
	NOFO Section V.B.1.m	

	Describe in the field below how your CoC:
1.	works with projects to collaborate with healthcare organizations, including those that provide substance use disorder treatment and mental health treatment, to assist program participants with receiving healthcare services, including Medicaid; and
2.	promotes SSI/SSDI Outreach, Access, and Recovery (SOAR) certification of program staff.

(limit 2,500 characters)

1.The CoC systematically keeps program staff up-to-date regarding mainstream resources available for persons experiencing homelessness through monthly, statewide online trainings offered by the MN Department of Human Services and annual trainings offered specifically to our CoC by local MN “Careerforce” Centers. Additionally, any announcements about mainstream benefit trainings available, whether online or in-person, are emailed to the CoC’s listserv and announced at CoC meetings. County social workers participate in CoC subcommittee meetings and can act as consultants regarding mainstream resources. Dissemination of information about mainstream and other resources is done: in person by county social workers who attend meetings and accept clients combined application for SNAP, TANF, and Public Health Insurance; a formerly homeless governing board member with experience navigating the system; and a website run by the MN Department of Human Services called Disability Benefits 101. At intake, clients are connected to MNSURE navigators who provide help with enrollment in a variety of health plans including MN Care, Medicaid and private. In most cases, these navigators are available at the community action agencies that are the CoC’s Coordinated Entry points. Navigators help clients connect to health insurance and use benefits by finding clinics that take the insurance.

2. The CoC provides information about resources that support program participants in applying for SSI/SSDI. United Community Action Partnership (UCAP) has historically had a SOAR trained staff. As the one of the primary Coordinated Entry access points, UCAP is able to quickly assess if someone needs support in apply for SSI/SSDI. UCAP has a SOAR staff person. They offer SOAR services to people within their service area and programs. In addition the CoC provides information on grant opportunities through MN DHS to support additional agencies within the CoC to become SOAR providers.

ID-7.	Partnerships with Public Health Agencies–Collaborating to Respond to and Prevent the Spread of Infectious Diseases.	
	NOFO Section V.B.1.n.	

	Describe in the field below how your CoC effectively collaborates with state and local public health agencies to develop CoC-wide policies and procedures that:
1.	respond to infectious disease outbreaks; and
2.	prevent infectious disease outbreaks among people experiencing homelessness.

(limit 2,500 characters)

1. Currently, the SW CoC collaborates with state and local public health agencies but does not have specific CoC-wide policies and procedures that respond to infectious disease outbreaks. Individual agencies have policies and procedures in this area which have been shaped by advice from state and local public health agencies. Recently our CoC has begun reviewing and updating our policies and procedures in order to be compliant with and adhere to HUD, State, and Local best practices. As our CoC body reviews our policies and procedures, this is one area we will address, and because we already have a relationship with our state and local public health agencies, we are able to engage their assistance in this addition to our CoC policies, procedures, and practices.

2. Likewise, the SW CoC collaborates with state and local public health agencies but does not have specific CoC-wide policies and procedures that prevent infectious disease outbreaks among people experiencing homelessness. Individual agencies have policies and procedures in this area which have been shaped by advice from state and local public health agencies. As previously stated, our CoC has begun reviewing and updating our policies and procedures in order to be compliant with and adhere to HUD, State, and Local best practices. As our CoC body reviews our policies and procedures, this is another area we will address, and again because we already have a relationship with our state and local public health agencies, we are able to engage their assistance in this addition to our CoC policies, procedures, and practices.

ID-7a.	Collaboration With Public Health Agencies on Infectious Diseases.	
	NOFO Section V.B.1.n.	

	Describe in the field below how your CoC:
1.	effectively shared information related to public health measures and homelessness; and
2.	facilitated communication between public health agencies and homeless service providers to ensure street outreach providers and shelter and housing providers are equipped to prevent or limit infectious disease outbreaks among program participants.

(limit 2,500 characters)

1. The SW CoC collaborates with state and local public health agencies that prevent infectious disease outbreaks among people experiencing homelessness. Individual agencies have policies and procedures in this area which have been shaped by advice from state and local public health agencies. These agencies have been posting and disseminating information and distributing health and safety protection equipment to help prevent the spread of infectious diseases.

2. The SW CoC collaborates with state and local public health agencies that prevent infectious disease outbreaks among people experiencing homelessness. Individual agencies have policies and procedures in this area which have been shaped by advice from state and local public health agencies. These agencies and the relationships they have built with each other ensure communication about outbreaks and disease and more. Additionally, the SW CoC has this past year begun revising the committees that meet outside of but report back to the CoC Governing Board Meetings. This includes the development of the onboarding and welcoming Committee which looks at participating agencies within the CoC, recognizing and acknowledging who is and isn't at the table, and reaching out to those agencies which would benefit and benefit from the CoC. This includes health agencies, schools, other service providers, and more. We believe that as this committee continues its work, these partnerships and communication will grow and help serve those we are trying to serve.

1D-8.	Coordinated Entry Standard Processes.	
	NOFO Section V.B.1.o.	

	Describe in the field below how your CoC's coordinated entry system:
1.	can serve everybody regardless of where they are located within your CoC's geographic area;
2.	uses a standardized assessment process to achieve fair, equitable, and equal access to housing and services within your CoC;
3.	collects personal information in a trauma-informed way; and
4.	is updated at least annually using feedback received from participating projects and households that participated in coordinated entry.

(limit 2,500 characters)

1.This CoC has 18 counties that cover 12,000 square miles. Clients and prospective clients can utilize contact information from the website to get into CE or utilize the 211 line for resources and referrals. Agencies not serving DV survivors utilize the state's HMIS system for client tracking and Coordinated Entry. There are five agencies serving survivors of domestic violence, dating violence, sexual assault, and stalking in this CoC. The first two use HMIS-compatible Apricot Software for their client database. The remaining three use their own secure digital client databases. All five DV agencies in this CoC provide de-identified aggregate data to the CoC.

2. The data from our agencies, which shows the extent of the need in each county, the number of adults and children per household, and county-by-county service numbers and need, has helped us improve our current grants and inform funding decisions for projects that support the prevention of first time homelessness and reduce length of time homeless funded through state funds. This data is also able to use a standardized assessment process to achieve fair, equitable, and equal access to housing and services. Each Monday the Prioritization list is reviewed for openings and households are contacted in regard to barriers, need, choice, etc. by a team of people across agencies. All participating CES agencies agree to reduce barriers to housing access. This means the system is meant to, as much as possible, screen people into assistance, rather than screen people out. Offering the fewest possible barriers to service is a goal of all CES agencies.

3. Our CoC's Coordinated Entry System is completed by agencies trained in and recognizing trauma-informed practices and understanding how trauma in housing can present barriers to those seeking help. The standard assessment process for intake into CE is posted on the CoC website and includes anti-discrimination policies, evaluation measures, information about data sharing and more which lead to a comprehensive picture of how personal information is collected and more.

4. The CoC has this past year begun revising the committees that meet outside of but report back to the CoC Governing Board Meetings. This includes the development of the Coordinated Entry Committee which looks at participating projects, households, needs and gaps in the region, and best practices to update Coordinated Entry Policies and Procedures.

1D-8a.	Coordinated Entry–Program Participant-Centered Approach.	
	NOFO Section V.B.1.o.	

	Describe in the field below how your CoC's coordinated entry system:
1.	reaches people who are least likely to apply for homeless assistance in the absence of special outreach;
2.	prioritizes people most in need of assistance;
3.	ensures people most in need of assistance receive permanent housing in a timely manner, consistent with their needs and preferences; and
4.	takes steps to reduce burdens on people seeking assistance.

(limit 2,500 characters)

1. The CoC uses multiple platforms and connections with other agencies serving populations least likely to apply for assistance. Marketing and outreach is done to ensure all people know about programs and services.

2. The Coordinated Entry Committee has been formed to ensure prioritization is measured based on data in our area and barriers we know of in housing and homelessness. The data from our agencies, which shows the extent of the need in each county, the number of adults and children per household, and county-by-county service numbers and need, has helped us improve our current grants and inform funding decisions for projects that support the prevention of first time homelessness and reduce length of time homeless funded through state funds. This data is also able to use a standardized assessment process to achieve fair, equitable, and equal access to housing and services. Each Monday the Prioritization list is reviewed for openings and households are contacted in regards to barriers, need, choice, etc. by a team of people across agencies.

3. The CoC measures housing prioritization based on its use of a standardized assessment process to achieve fair, equitable, and equal access to housing and services. Each Monday the Prioritization list is reviewed for openings and households are contacted in regards to barriers, need, choice, etc. by a team of people across agencies.

4. Our CoC schedules focus groups with people currently in programs to collect their feedback and to help understand needs and gaps. Additionally, agencies receive trauma-informed trainings to ensure we are reducing burdens and barriers for those in need of services and assistance. Case managers and staff in both ESG and CoC programs develop trusting relationships with those they serve which allow clients to give feedback in an ongoing way. Additionally, measures have been taken through focus groups and best practices to ensure our CoC is reducing burdens and barriers such as not asking invasive questions or collecting unnecessary information during assessments (for example about a person's gender/gender identity) as stated in the CE policies posted on the CoC website.

1D-8b.	Coordinated Entry–Informing Program Participants about Their Rights and Remedies–Reporting Violations.	
	NOFO Section V.B.1.o.	

	Describe in the field below how your CoC through its coordinated entry:
1.	affirmatively markets housing and services provided within the CoC's geographic area and ensures it reaches all persons experiencing homelessness;
2.	informs program participants of their rights and remedies available under federal, state, and local fair housing and civil rights laws; and
3.	reports any conditions or actions that impede fair housing choice for current or prospective program participants to the jurisdiction(s) responsible for certifying consistency with the Consolidated Plan.

(limit 2,500 characters)

1. The CoC affirmatively markets housing and services throughout the geographic region through advertising of Coordinated Entry access points. CoC data show that the growing Hispanic, and Somali populations in our region are least likely to apply for homelessness assistance in the absence of special outreach. Therefore, the CoC's Coordinated Entry System is advertised in English, Spanish, and Somali. Coordinated Entry points are also advertised on a user-friendly website (www.swmnhousinghelp.org) which allows clients to click on their county and find the appropriate entry point. Locally, our agencies have staff who speak English, Spanish and Hmong. So not only does this CoC's Coordinated Entry System cover the entire geography, it serves our large Spanish and Somali speaking communities. The 211 number and website is advertised at food shelves, county human and family services, laundromats, thrift stores, police stations, and community action agencies in all 18 of the CoC's counties.

2. Upon completion of the Coordinated Entry assessment, all household receive a Coordinated Entry receipt that explains the next steps in the process and who to contact with questions or concerns. The CoC also partners with Southern Minnesota Regional Legal Services (SMRLS) to ensure households have access to information about their rights and fair housing laws. In addition, service providers are educated in fair housing and inform households on their rights as support participants in housing search.

3. The CoC has a strong relationship with the Consolidated Plan jurisdiction agency. Through regular discussion, the CoC provides information to the Consolidated Plan agency about any issues service providers are identifying as they work to house participants in the community. Discussions include systematic barriers and trends happening across the region as well as specific examples of violations of fair housing practices.

1D-9.	**Advancing Racial Equity in Homelessness–Conducting Assessment.**	
	NOFO Section V.B.1.p.	

1.	**Has your CoC conducted a racial disparities assessment in the last 3 years?**	Yes
2.	**Enter the date your CoC conducted its latest assessment for racial disparities.**	08/22/2022

1D-9a.	**Using Data to Determine if Racial Disparities Exist in Your CoC's Provision or Outcomes of CoC Program-Funded Homeless Assistance.**	
	NOFO Section V.B.1.p.	

	Describe in the field below:
1.	**the data your CoC used to analyze whether any racial disparities are present in your CoC's provision or outcomes of CoC Program-funded homeless assistance; and**
2.	**how your CoC analyzed the data to determine whether any racial disparities are present in your CoC's provision or outcomes of CoC Program-funded homeless assistance.**

(limit 2,500 characters)

1. Previously, this CoC formed a Racial Equity Accountability Program (REAP) Leadership team of six people. On the team are representatives from two victim service providers, two from a community action agency, one from a youth agency, and the last person is this CoC Coordinator. Of the six on the team, one is Hispanic and one is African American.

Our REAP team has collected, sorted, and analyzed the quantitative data regarding racial disparities in provision or outcomes within our homelessness response system. We used the following sources for our data:

•HUD's CoC Racial Equity Analysis Tool
•A Racial Equity Accountability Project Quantitative Data Collection Tool created by our state HMIS lead.
•Race and ethnicity distributions for households served in different project types, available in Stella P.

Our REAP team has studied the currently available data and plans to continue to analyze these data as they are updated. We will analyze project level race-based data on service and outcomes more frequently, as it is available in real time. Our REAP team is also beginning a process of collection and analysis of qualitative data. Data will be collected via conversations and surveys with those who have entered an experienced our homelessness response system.

2. In general, we have found that while there are disparities in who faces homelessness in our CoC, there are smaller disparities in assistance provision or outcomes. Some disparities we have found are in our data from 2019 to 2023:
•In our CoC, Blacks are more likely than Whites to experience poverty and homelessness.
•Blacks make up 2% of our CoCs population but 12% of our homeless population.
•Hispanics are more likely than non-Hispanics to experience poverty and homelessness.
•Whites averaged the longest length of time homeless (61 days), Blacks were second (58 days) and all other races averaged shorter lengths of time homeless.
•Hispanics averaged 55 days homeless, Non-Hispanics 53 days.
•Whites were 3% more likely than Blacks to exit our system to permanent destinations.
•Whites are more likely than Blacks to be placed into Permanent Supportive Housing.
•Whites are more likely than blacks to receive no housing intervention after system entry.
•Whites are slightly more likely than Blacks to be served with Rapid Rehousing.

1D-9b.	Implemented Strategies to Prevent or Eliminate Racial Disparities.	
	NOFO Section V.B.1.p	

Select yes or no in the chart below to indicate the strategies your CoC is using to prevent or eliminate racial disparities.

1.	Are your CoC's board and decisionmaking bodies representative of the population served in the CoC?	Yes
2.	Did your CoC identify steps it will take to help the CoC board and decisionmaking bodies better reflect the population served in the CoC?	Yes
3.	Is your CoC expanding outreach in your CoC's geographic areas with higher concentrations of underrepresented groups?	Yes
4.	Does your CoC have communication, such as flyers, websites, or other materials, inclusive of underrepresented groups?	Yes
5.	Is your CoC training staff working in the homeless services sector to better understand racism and the intersection of racism and homelessness?	Yes
6.	Is your CoC establishing professional development opportunities to identify and invest in emerging leaders of different races and ethnicities in the homelessness sector?	Yes
7.	Does your CoC have staff, committees, or other resources charged with analyzing and addressing racial disparities related to homelessness?	Yes
8.	Is your CoC educating organizations, stakeholders, boards of directors for local and national nonprofit organizations working on homelessness on the topic of creating greater racial and ethnic diversity?	Yes
9.	Did your CoC review its coordinated entry processes to understand their impact on people of different races and ethnicities experiencing homelessness?	Yes
10.	Is your CoC collecting data to better understand the pattern of program use for people of different races and ethnicities in its homeless services system?	Yes
11.	Is your CoC conducting additional research to understand the scope and needs of different races or ethnicities experiencing homelessness?	Yes
	Other:(limit 500 characters)	
12.		

1D-9c.	Plan for Ongoing Evaluation of System-level Processes, Policies, and Procedures for Racial Equity.	
	NOFO Section V.B.1.p.	

Describe in the field below your CoC's plan for ongoing evaluation of system-level processes, policies, and procedures for racial equity.

(limit 2,500 characters)

In this process of addressing disparities, we will look to the work of Community Solutions. Working with racial equity leaders, homeless services staff, and people with lived experience of homelessness, Community Solutions created a framework for improving key indicators of a racially equitable homeless response system and are developing interventions for tackling each indicator.

To address disparities identified in the provision or outcomes of homeless assistance in an ongoing way, we will look at our decision making power structures both at the CoC and project agency levels. Using a “nothing about us without us” philosophy, we will integrate more input and decision making power to those with lived experience of being served by our system, especially those who are among races and ethnicities over-represented in our system. In the spring and summer of 2022, we initiated targeted outreach to BIPOC people with lived experience. We continue our targeted efforts to have at least on BIPOC person with lived experience contributing to our CoC decision making.

Our CoC’s will continue to remove the disparities we find in our system, agency and project level race-based outcomes. Agencies and projects that show poorer outcomes among BIPOC participants will work with the REAP Leadership Team to improve in this regard.Our REAP Leadership will be responsible for this and this team will not be time-limited, but will be an ongoing feature of our CoC.

Furthermore, we have the added our own policies and procedures as a continuing line on the agenda to continue to address, grow, and best meet the challenges our region faces and adhere to best practices in all areas including in terms of racial equity.

1D-9d.	**Plan for Using Data to Track Progress on Preventing or Eliminating Racial Disparities.**	
	NOFO Section V.B.1.p.	

	Describe in the field below:
1.	**the measures your CoC plans to use to continuously track progress on preventing or eliminating racial disparities in the provision or outcomes of homeless assistance; and**
2.	**the tools your CoC plans to use to continuously track progress on preventing or eliminating racial disparities in the provision or outcomes of homeless assistance.**

(limit 2,500 characters)

1. One way our CoC has begun to address disparities is by adding BIPOC outcomes criteria to our project scoring and ranking, specifically looking at housing stability and returns to homelessness among BIPOC clients.

To address disparities identified in the provision or outcomes of homeless assistance in an ongoing way, we will look at our decision making power structures both at the CoC and project agency levels. Using a “nothing about us without us” philosophy, we will integrate more input and decision making power to those with lived experience of being served by our system, especially those who are among races and ethnicities over-represented in our system. In the spring and summer of 2022, we initiated targeted outreach to BIPOC people with lived experience. We continue our targeted efforts to have at least on BIPOC person with lived experience contributing to our CoC decision making.

2. Our REAP Leadership Team will align our efforts with the current administration’s “Executive Order On Advancing Racial Equity and Support for Underserved Communities Through the Federal Government.” In our efforts, we will use resources available on HUD Exchange, such as:

•Rehousing Activation and Racial Equity (Part 1): Equity as a Foundation
•Data & Equity: Using the Data You Have
•Advancing Racial Equity through CE Assessment and Prioritization
•Equity Driven Changes to Coordinated Entry Prioritization
•Prevention to Promote Equity

1D-10.	**Involving Individuals with Lived Experience of Homelessness in Service Delivery and Decisionmaking–CoC’s Outreach Efforts.**	
	NOFO Section V.B.1.q.	

Describe in the field below your CoC's outreach efforts (e.g., social media announcements, targeted outreach) to engage those with lived experience of homelessness in leadership roles and decisionmaking processes.

(limit 2,500 characters)

Previously, this CoC began a three month course of technical assistance on Partnering with People with lived experience. This was provided by Maseta Dorley of ICF and included workshops with other presenters and teams from other CoC's present. Our CoC's team included a person with lived experience, a staff person from one of our victim service provider agencies, and the CoC Coordinator. A second person with lived experience joined the group later. In addition to the workshops, Maseta met with just our team on three occasions.

The CoC's Persons with Lived Experience Committee started meeting in October 2022 and has continued to meet and work to grow since then. Recruitment efforts continue through announcements at CoC meetings that include the information that participants are be compensated for their time. These efforts have led to one person with lived experience joining our CoC. This person with lived experience, who is also a Veteran, has joined our June, July, August and September CoC meetings and participated in two of our technical assistance sessions with Maseta. This person has been paid $50 per hour for his contributions.

More targeted outreach commenced at the June 2022 United Community Action Partnership Homelessness Response Team Meeting (UCAP is responsible for homelessness response in 13 of our 18 counties). A request was made to discuss possible program participants who could join our CoC work. This led to identification of a woman currently in a UCAP PSH program who agreed to join. Our CoC team of persons with lived experience now equals three but we still lack a BIPOC member. A BIPOC member was identified in August 2022 but has yet to respond to messages left for her. Another announcement was made at a UCAP team meeting that we are seeking participation from a BIPOC person with lived experience and that that person will be paid for her time.

1D-10a.	Active CoC Participation of Individuals with Lived Experience of Homelessness.	
	NOFO Section V.B.1.q.	

You must upload the Lived Experience Support Letter attachment to the 4B. Attachments Screen.
Enter in the chart below the number of people with lived experience who currently participate in your CoC under the four categories listed:

	Level of Active Participation	Number of People with Lived Experience Within the Last 7 Years or Current Program Participant	Number of People with Lived Experience Coming from Unsheltered Situations
1.	Routinely included in the decisionmaking processes related to addressing homelessness.	3	2
2.	Participate on CoC committees, subcommittees, or workgroups.	3	2
3.	Included in the development or revision of your CoC's local competition rating factors.	3	2
4.	Included in the development or revision of your CoC's coordinated entry process.	1	2

1D-10b.	Professional Development and Employment Opportunities for Individuals with Lived Experience of Homelessness.	
	NOFO Section V.B.1.q.	

Describe in the field below how your CoC or CoC membership organizations provide professional development and employment opportunities to individuals with lived experience of homelessness.

(limit 2,500 characters)

This CoC and CoC membership organizations provide professional development and employment opportunities to individuals with lived experience of homelessness in the following ways:

1.People with lived experience can join our CoC and be compensated for their time at $50 per hour. This is in the budget from state of Minnesota funds to support CoC planning.
2.Staff encourage persons with lived experience to volunteer in the community, including at agencies where they are or have been served. Lists of volunteer opportunities and contact information are provided upon request. Food shelf volunteer work is one example of this.
3.People with lived experience interested in employment are encouraged to apply for CoC agency jobs for which they may be eligible. One of the persons with lived experience on are CoC's Governing Board has been employed full time for many years with one of our CoC agencies, and our CoC Coordinator is a person with lived experience.
4.We spread the word about a new Minnesota-wide newsletter for engagement opportunities for people who have experienced or are currently facing homelessness. The Minnesota Interagency Council on Homelessness is building a new newsletter list to share opportunities for people who have faced or are currently facing homelessness to share their input, ideas, and expertise. Interested individuals can sign up for the newsletter which will share a range of opportunities from state agencies and partner organizations and the newsletter will be sent out as opportunities are available.
5.All of our participants are educated by CoC partners about our six regional Careerforce Centers. These centers offer our clients to opportunity to assess skills and interests and set practical goals for personal fulfillment, market themselves with greater confidence and search thousands of new career opportunities. Many of our people with lived experience don't have the skills employers need because of the fast-changing economy and ever-evolving technology. Careerforce offers Pathways to Prosperity to help them close this skills gap through integrated services to help participants succeed in in-demand careers as well as:
•Help people with criminal records find work
•Provide opportunities for current and former military members
•Offer career planning and education resources for youth and
•Help with career planning and education programs that serve people of color, women, veterans and people with disabilities.

1D-10c.	Routinely Gathering Feedback and Addressing Challenges of Individuals with Lived Experience of Homelessness.	
	NOFO Section V.B.1.q.	

	Describe in the field below:
1.	how your CoC gathers feedback from people experiencing homelessness;
2.	how often your CoC gathers feedback from people experiencing homelessness;
3.	how your CoC gathers feedback from people who received assistance through the CoC Program or ESG Program;
4.	how often your CoC gathers feedback from people who have received assistance through the CoC Program or ESG Program; and
5.	steps your CoC has taken to address challenges raised by people with lived experience of homelessness.

(limit 2,500 characters)

1.This CoC has had at least one person with lived experience participating in the CoC for over ten years. When we established an official Governing Board in 2013, we agreed that at least one person on the board will be a person(s) with lived experience (PWLE). PWLE have always been reimbursed for their time and expenses related to meeting participation. This has allowed us to have the perspective of persons with lived experience of homelessness, who have been served by our system, contributing to our decision making.

2. There are not yet many opportunities our CoC has had or taken to gather feedback from those we haven't provided assistance to in a way that has been tracked and measured.

3. In addition to Q1's answer, another way we have gathered feedback from persons with lived experience is through informal HUD grant monitoring visits that we have done over the years. One feature of these visits is distributing surveys and stamped, addressed envelopes. This allowed participants to submit feedback to the CoC without fear of their case manager seeing any negative feedback. A third way that participants can submit feedback is announced in the receipt that they receive after their coordinated entry assessment. This receipt gives instructions on whom to contact to give feedback or file a complaint.

4. United Community Action Partnership and Prairie 5 are the two agencies that receive ESG funds within the CoC. Both agencies also receive CoC funds. Case managers and staff in both ESG and CoC programs develop trusting relationships with those they serve which allow clients to give feedback in an ongoing way. In addition, the CoC conducts a needs assessment every 2 years. This needs assessment includes focus groups with people currently in programs to collect their feedback and to help understand needs and gaps.

5. Steps our CoC has taken to address challenges raised by people with lived experience of homelessness have included improvements to our Coordinated Entry System. We heard from someone facing homelessness that when she called the entry point agency in one of our counties, the automated voicemail instructions were not entirely clear about how to leave a message if facing homelessness. This led to a review of the automated instruction messages across our system and improvements so that when a live person cannot answer the phone, the automated instructions are clear about how to get connected to help if facing homelessness.

1D-11.	Increasing Affordable Housing Supply.	
	NOFO Section V.B.1.s.	

	Describe in the field below at least two steps your CoC has taken in the past 12 months to engage city, county, or state governments that represent your CoC's geographic area regarding the following:
1.	reforming zoning and land use policies to permit more housing development; and
2.	reducing regulatory barriers to housing development.

(limit 2,500 characters)

1. The Southwest Minnesota Housing Partnership (SWMHP), which is the grantee for the Coordination of this CoC, has engaged city, county, or state governments that represent SW CoC's geographic area regarding these topics.

2. The Southwest Minnesota Housing Partnership (SWMHP), which is the grantee for the Coordination of this CoC, has engaged city, county, or state governments that represent SW CoC's geographic area regarding these topics.

1E. Project Capacity, Review, and Ranking–Local Competition

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

1E-1.	**Web Posting of Advance Public Notice of Your CoC's Local Competition Deadline, Scoring and Rating Criteria.**	
	NOFO Section V.B.2.a. and 2.g.	

1.	**Enter the date your CoC published its submission deadline and scoring and rating criteria for New Project applicants to submit their project applications for your CoC's local competition.**	08/09/2024
2.	**Enter the date your CoC published its submission deadline and scoring and rating criteria for Renewal Project applicants to submit their project applications for your CoC's local competition.**	08/09/2024

1E-2.	**Project Review and Ranking Process Your CoC Used in Its Local Competition. We use the response to this question and the response in Question 1E-2a along with the required attachments from both questions as a factor when determining your CoC's eligibility for bonus funds and for other NOFO criteria below.**	
	NOFO Section V.B.2.a., 2.b., 2.c., 2.d., and 2.e.	

You must upload the Local Competition Scoring Tool attachment to the 4B. Attachments Screen.
Select yes or no in the chart below to indicate how your CoC ranked and selected project applications during your local competition:

1.	**Established total points available for each project application type.**	Yes
2.	**At least 33 percent of the total points were based on objective criteria for the project application (e.g., cost effectiveness, timely draws, utilization rate, match, leverage), performance data, type of population served (e.g., DV, youth, Veterans, chronic homelessness), or type of housing proposed (e.g., PSH, RRH).**	Yes
3.	**At least 20 percent of the total points were based on system performance criteria for the project application (e.g., exits to permanent housing destinations, retention of permanent housing, length of time homeless, returns to homelessness).**	Yes
4.	**Provided points for projects that addressed specific severe barriers to housing and services.**	Yes
5.	**Used data from comparable databases to score projects submitted by victim service providers.**	Yes

6.	Provided points for projects based on the degree the projects identified any barriers to participation (e.g., lack of outreach) faced by persons of different races and ethnicities, particularly those over-represented in the local homelessness population, and has taken or will take steps to eliminate the identified barriers.	Yes

1E-2a.	Scored Project Forms for One Project from Your CoC's Local Competition. We use the response to this question and Question 1E-2. along with the required attachments from both questions as a factor when determining your CoC's eligibility for bonus funds and for other NOFO criteria below.	
	NOFO Section V.B.2.a., 2.b., 2.c., and 2.d.	

You must upload the Scored Forms for One Project attachment to the 4B. Attachments Screen.
Complete the chart below to provide details of your CoC's local competition:

1.	What were the maximum number of points available for the renewal project form(s)?	115
2.	How many renewal projects did your CoC submit?	9
3.	What renewal project type did most applicants use?	PH-PSH

1E-2b.	Addressing Severe Barriers in the Local Project Review and Ranking Process.	
	NOFO Section V.B.2.d.	

	Describe in the field below:
1.	how your CoC analyzed data regarding each project that has successfully housed program participants in permanent housing;
2.	how your CoC analyzed data regarding how long it takes to house people in permanent housing;
3.	how your CoC considered the specific severity of needs and vulnerabilities experienced by program participants preventing rapid placement in permanent housing or the ability to maintain permanent housing when your CoC ranked and selected projects; and
4.	the severe barriers your CoC considered.

(limit 2,500 characters)

Projects were scored and ranked using data regarding chronic homeless bed %, % potential units for households with children, % potential units for youth-only households. For renewal projects we added data regarding housing stability, client income improvement, APR and drawdown timeliness, % spent funds, CoC participation, HMIS data quality, and, among BIPOC populations, housing stability and returns to homelessness data.

1. This year our scoring and ranking committee analyzed data on how long it takes to house people in permanent housing in renewal grants. This was added to the scoring tool for 2023 but not yet scored until 2024.

2. Regarding the severity of needs and vulnerabilities considered when ranking and selecting projects, in 2023: (1) % of beds dedicated to the chronically homeless; (2) % of units for HH with children and (3) % of units for youth-only households. These points reward serving clients with higher severity of need compensate for potentially lower housing stability scores due to working with higher need populations. In tie-breaking situation, priority was given to projects who were the only project of its kind in our geographic area serving a special homeless population/subpopulation.

3. Regarding scoring considerations that this CoC gave to projects working with hard
Up to 10 can also be earned for % of units for households with children. This prioritization gave such projects an advantage to compensate for the fact that, due to the disabled youth population that they serve, these projects also tend to do less well in two other of our scoring categories: Housing Stability and Increases in Employment Income. Up to 10 points can be earned for % of beds dedicated to the chronically homeless. This prioritization gave such projects an advantage to compensate for the fact that, due to the chronic population that they serve, these projects tend to do less well in two other of our scoring categories: Housing Stability and Increases in Employment Income.

4. All project applicants take all referrals from our Coordinated Entry Priority List, use a Housing First model, and work with those with histories of victimization or abuse, criminal histories, low or no incomes or past or current substance abuse. We do not score using these criteria as all projects would receive the same score for serving these populations.

1E-3.	**Advancing Racial Equity through Participation of Over-Represented Populations in the Local Competition Review and Ranking Process.**	
	NOFO Section V.B.2.e.	

	Describe in the field below:
1.	**how your CoC used input from persons of different races and ethnicities, particularly those over-represented in the local homelessness population, to determine the rating factors used to review project applications;**
2.	**how your CoC included persons of different races and ethnicities, particularly those over-represented in the local homelessness population in the review, selection, and ranking process; and**
3.	**how your CoC rated and ranked projects based on the degree that proposed projects identified any barriers to participation (e.g., lack of outreach) faced by persons of different races and ethnicities, particularly those over-represented in the local homelessness population, and steps the projects took or will take to eliminate the identified barriers.**

(limit 2,500 characters)

1. Every year, the CoC reviews it scoring and ranking policies and procedures to ensure that they align with CoC need and goals and with HUD priorities described in the most recent NOFO questions. This process takes place at the full CoC meeting with all participating CoC members, including nine people of color attending since 2020. In 2022, 11% of CoC meeting attendees have been people of color. They have been involved in meeting conversations about the ranking factors that were to be used in the 2022 competition.

2. The CoC's scoring and ranking was done a team of five people, four Non-Hispanic white and one persons of color. As part of continued efforts to include people of color and people with lived experience of homelessness in decision making we worked to ensure the committee had representation of both groups. According to data from the Institute for Community Alliances, our CoC's Non-Hispanic white population is 93.3%, much higher than the U.S. as a whole. Our CoC's homeless at a point in time by race is 81.5% Non-Hispanic white. Our Scoring and Ranking Committee has non-white and LGBTQ members ensuring representation from those communities.

3. In 2018 the CoC updated it Coordinated Entry Prioritization Policy with input from the U.S Interagency Council on Homelessness. We proposed using race and ethnicity as a prioritization factor so that those overrepresented in our homeless population could be prioritized for housing. Our Coordinated Entry System uses our Prioritization Policy for referrals to housing programs but prioritization cannot and is not allowed to be done based on race and ethnicity.

Our CoC's HUD projects use mostly scattered site units. We know that there is covert racial discrimination in hiring, renting units and not renewing leases. We include the following in our project scoring and ranking:
•Percent of BIPOC participants who maintain permanent housing for more than six months or who exit to permanent housing;
•Percent of BIPOC participants who return to homelessness after six months; and
•Percent of adults who increased employment income.
These criteria address how projects counteract barriers faced by persons of different races and ethnicities, particularly those over-represented in the local homelessness population and prioritizes projects that do the best at eliminating these barriers. Unfortunately, in transition of reporting systems, this criteria was unable to be pulled for scoring this year.

1E-4.	Reallocation–Reviewing Performance of Existing Projects.	
	NOFO Section V.B.2.f.	

	Describe in the field below:
1.	your CoC's reallocation process, including how your CoC determined which projects are candidates for reallocation because they are low performing or less needed;
2.	whether your CoC identified any low performing or less needed projects through the process described in element 1 of this question during your CoC's local competition this year;
3.	whether your CoC reallocated any low performing or less needed projects during its local competition this year; and
4.	why your CoC did not reallocate low performing or less needed projects during its local competition this year, if applicable.

(limit 2,500 characters)

1. The CoC's written process for reallocation states, "In the months leading up to the release of HUD's CoC Notice of Funding Availability, the CoC coordinator puts potential project applications on CoC meeting agendas. Grants may be considered for reallocation for any of the following reasons: a. They have been underutilized and returned money to HUD. b. They are underperforming. c. They no longer meet the CoC's Priorities.
If reallocation is a possibility, the entire CoC is informed and a request for new project applications is announced."

2. Our CoC did not identify any low performing or less needed projects through the process described above.

3. Our CoC did not reallocate any low performing or less needed projects this year.

4. While our CoC did not identify low performing or less needed projects this year, our CoC also was in a transition through this year with the change to SW having a full time CoC Coordinator. Between onboarding and transition as well as changes in our HMIS system reporting, a deep dive into performance and need wasn't a top priority for this year, but on a surface level we were able to reflect and see that the programs we have are serving needs in our communities and are performing for the benefit of those in the region experiencing or at risk of homelessness.

1E-4a.	Reallocation Between FY 2019 and FY 2024.	
	NOFO Section V.B.2.f.	

	Did your CoC cumulatively reallocate at least 20 percent of its ARD between FY 2019 and FY 2024?	No

1E-5.	Projects Rejected/Reduced–Notification Outside of e-snaps.	
	NOFO Section V.B.2.g.	
	You must upload the Notification of Projects Rejected-Reduced attachment to the 4B. Attachments Screen.	

1.	Did your CoC reject any project application(s) submitted for funding during its local competition?	No
2.	Did your CoC reduce funding for any project application(s) submitted for funding during its local competition?	No
3.	Did your CoC inform applicants why your CoC rejected or reduced their project application(s) submitted for funding during its local competition?	No
4.	If you selected Yes for element 1 or element 2 of this question, enter the date your CoC notified applicants that their project applications were being rejected or reduced, in writing, outside of e-snaps. If you notified applicants on various dates, enter the latest date of any notification. For example, if you notified applicants on 06/26/2024, 06/27/2024, and 06/28/2024, then you must enter 06/28/2024.	

1E-5a.	Projects Accepted–Notification Outside of e-snaps.	
	NOFO Section V.B.2.g.	
	You must upload the Notification of Projects Accepted attachment to the 4B. Attachments Screen.	

	Enter the date your CoC notified project applicants that their project applications were accepted and ranked on the New and Renewal Priority Listings in writing, outside of e-snaps. If you notified applicants on various dates, enter the latest date of any notification. For example, if you notified applicants on 06/26/2024, 06/27/2024, and 06/28/2024, then you must enter 06/28/2024.	09/30/2024

1E-5b.	Local Competition Selection Results for All Projects.	
	NOFO Section V.B.2.g.	
	You must upload the Local Competition Selection Results attachment to the 4B. Attachments Screen.	

	Does your attachment include: 1. Project Names; 2. Project Scores; 3. Project Status–Accepted, Rejected, Reduced Reallocated, Fully Reallocated; 4. Project Rank; 5. Amount Requested from HUD; and 6. Reallocated Funds +/-.	Yes

1E-5c.	Web Posting of CoC-Approved Consolidated Application 2 Days Before CoC Program Competition Application Submission Deadline.	
	NOFO Section V.B.2.g. and 24 CFR 578.95.	
	You must upload the Web Posting–CoC-Approved Consolidated Application attachment to the 4B. Attachments Screen.	

	Enter the date your CoC posted the CoC-approved Consolidated Application on the CoC's website or partner's website–which included: 1. the CoC Application; and 2. Priority Listings for Reallocation forms and all New, Renewal, and Replacement Project Listings.	10/25/2024

1E-5d.	Notification to Community Members and Key Stakeholders by Email that the CoC-Approved Consolidated Application is Posted on Website.	
	NOFO Section V.B.2.g.	
	You must upload the Notification of CoC-Approved Consolidated Application attachment to the 4B. Attachments Screen.	

	Enter the date your CoC notified community members and key stakeholders that the CoC-approved Consolidated Application was posted on your CoC's website or partner's website.	10/25/2024

2A. Homeless Management Information System (HMIS) Implementation

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

2A-1.	**HMIS Vendor.**	
	Not Scored–For Information Only	

	Enter the name of the HMIS Vendor your CoC is currently using.	Wellsky

2A-2.	**HMIS Implementation Coverage Area.**	
	Not Scored–For Information Only	

	Select from dropdown menu your CoC's HMIS coverage area.	Statewide

2A-3.	**HIC Data Submission in HDX.**	
	NOFO Section V.B.3.a.	

	Enter the date your CoC submitted its 2024 HIC data into HDX.	03/27/2024

2A-4.	**Comparable Databases for DV Providers–CoC and HMIS Lead Supporting Data Collection and Data Submission by Victim Service Providers.**	
	NOFO Section V.B.3.b.	

	In the field below:
1.	**describe actions your CoC and HMIS Lead have taken to ensure DV housing and service providers in your CoC collect data in HMIS comparable databases; and**
2.	**state whether DV housing and service providers in your CoC are using a HUD-compliant comparable database–compliant with the FY 2024 HMIS Data Standards.**

(limit 2,500 characters)

1. With the support and direction of this CoC and the state's HMIS Lead (Institute for Community Alliances – ICA) Minnesota's statewide coalition for victim-service providers (VSPs), Violence Free MN, recently led a grant-funded initiative to assist VSPs in assessing their software vendors. The goal was to assess whether their available databases were truly HMIS comparable databases. Violence Free MN staff also met with vendors directly. Staff from the HMIS Lead Agency were actively involved in this initiative, providing guidance with respect to HMIS data standards. ICA staff participated in meetings with VSPs and funders as needed.

The HMIS Lead Agency continues to engage with Violence Free Minnesota, working with a new position funded through a grant from the Office of Justice Programs (MN Department of Public Safety). This new role aims to identify data collection, technology, and privacy barriers for VSPs and evaluate how these barriers may have prevented VSPs from obtaining sufficient funding. With this partnership between the statewide coalition and HMIS Lead, ICA agreed to provide technical guidance for VSPs via Helpdesk as they work to ensure compliance (while maintaining clear separation of client data; VSP data is not in HMIS nor shared with the HMIS lead directly). This will benefit this CoC by continuing to develop partnerships between the HMIS Lead and VSPs.

Two VSP agencies are on the Continuum of Care Governing Board and three VSPs are collaborating agencies with the grantee of our DV RRH grant. Through the 2022 NOFO the CoC expanded the DV RRH project to fund a full time housing coordinator at a VSP agency. Given this close collaboration with VSPS, this CoC continues to work with our Violence Free MN and ICA to get to a point where all VSPs collect data in databases that meet HUD's comparable database requirements.

2. There are five agencies serving survivors of domestic violence, dating violence, sexual assault, and stalking in this CoC. Two use HMIS-compatible Apricot Software for their client database and the other three use their own secure digital client databases. All five DV agencies in this CoC provide de-identified aggregate data to the CoC. Our CoC is compliant with the 2024 HMIS Data Standards.

2A-5.	Bed Coverage Rate–Using HIC, HMIS Data–CoC Merger Bonus Points.	
	NOFO Section V.B.3.c. and V.B.7.	

Using the 2024 HDX Competition Report we issued your CoC, enter data in the chart below by project type:

Project Type	Adjusted Total Year-Round, Current Non-VSP Beds [Column F of HDX Report]	Adjusted Total Year-Round, Current VSP Beds [Column K of HDX Report]	Total Year-Round, Current, HMIS Beds and VSP Beds in an HMIS Comparable Database [Column M of HDX Report]	HMIS and Comparable Database Coverage Rate [Column O of HDX Report]
1. Emergency Shelter (ES) beds	92	19	80	72.07%

2. Safe Haven (SH) beds	0	0	0	100.00%
3. Transitional Housing (TH) beds	98	6	104	100.00%
4. Rapid Re-Housing (RRH) beds	158	0	156	100.00%
5. Permanent Supportive Housing (PSH) beds	220	0	220	100.00%
6. Other Permanent Housing (OPH) beds	46	0	46	100.00%

2A-5a.	Partial Credit for Bed Coverage Rates at or Below 84.99 for Any Project Type in Question 2A-5.	
	NOFO Section V.B.3.c.	

	For each project type with a bed coverage rate that is at or below 84.99 percent in question 2A-5, describe:
1.	steps your CoC will take over the next 12 months to increase the bed coverage rate to at least 85 percent for that project type; and
2.	how your CoC will implement the steps described to increase bed coverage to at least 85 percent.

(limit 2,500 characters)

The CoC was about 13 percentage points shy of 85% bed coverage for emergency shelter (ES) on the 2024 HIC. Based on 2024 HIC data, CoC and HMIS Lead staff have identified potential paths for the CoC to reach at least 85% moving forward. On the 2024 HIC, there were 3 non-VSP projects with 28 total year-round beds that are not participating in HMIS. We will prioritize outreach to Family Promise of Kandiyohi County to discuss the importance of their data to understanding the experience of homelessness in our CoC and to problem-solve around any barriers they may have to entering this data into HMIS. If they agree to participate in HMIS, our bed coverage for ES projects will be above 85%. With the transition of the CoC Coordinator position, while efforts were prioritized and made in areas of outreach this past year to Family Promise of Kandiyohi County, requests have as yet not been met in part because of the transition and on-boarding. Plans are in place to expand and coordinate outreach efforts to ensure the percentage meets the 85% or more goal.

2A-6.	Longitudinal System Analysis (LSA) Submission in HDX 2.0.	
	NOFO Section V.B.3.d.	
	You must upload your CoC's FY 2024 HDX Competition Report to the 4B. Attachments Screen.	

Did your CoC submit at least two usable LSA data files to HUD in HDX 2.0 by January 24, 2024, 11:59 p.m. EST?	Yes

2B. Continuum of Care (CoC) Point-in-Time (PIT) Count

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

2B-1.	PIT Count Date.	
	NOFO Section V.B.4.a	

	Enter the date your CoC conducted its 2024 PIT count.	01/24/2024

2B-2.	PIT Count Data–HDX Submission Date.	
	NOFO Section V.B.4.a	

	Enter the date your CoC submitted its 2024 PIT count data in HDX.	04/17/2024

2B-3.	PIT Count–Effectively Counting Youth in Your CoC's Most Recent Unsheltered PIT Count.	
	NOFO Section V.B.4.b.	

	Describe in the field below how your CoC:
1.	engaged unaccompanied youth and youth serving organizations in your CoC's most recent PIT count planning process;
2.	worked with unaccompanied youth and youth serving organizations to select locations where homeless youth are most likely to be identified during your CoC's most recent PIT count planning process; and
3.	included youth experiencing homelessness as counters during your CoC's most recent unsheltered PIT count.

(limit 2,500 characters)

1.This CoC has many agencies that serve homeless youth who were engaged in our 2024 PIT count planning process. They include:

a.Lutheran Social Services (LSS) Youth Programs in Willmar (our largest city), offers street outreach, shelter, transitional housing and permanent supportive housing to homeless youth in six of our counties. They serve on our CoC Governing Board.
b.United Community Action Partnership (UCAP) has a program specific to homeless youth which offers shelter and supportive services to assist them in returning to housing. They also serve on our CoC Governing Board.
c.School Homeless Liaisons (SHLs) receive annual training each fall from the CoC Coordinator and are engaged each winter is assisting with our PIT count.

2. LSS youth programs have been doing street outreach in our most populous county of over ten years. They are experts at knowing of locations where homeless youth are most likely to be identified. Similarly, SHLs, especially in our larger cities, are knowledgeable about identifying where homeless youth are most likely to be identified. This has led to a burgeoning collaboration in one of our four largest cities which will bring outreach workers from UCAP into the high schools to assist homeless youth, some unaccompanied, in connecting with services to help them and their families.

3. LSS, UCAP, and the School Homeless Liaisons worked with homeless youth in their programs and schools to achieve the most thorough and accurate count possible. LSS and UCAP made sure to collect data on all those in their street outreach, shelter and transitional housing programs and collect their data. While consulting with these participants currently being served, they asked them if they knew of other youth experiencing homelessness who should be included in the count. LSS youth program participants, especially those unsheltered, in shelter or in transitional housing, often know of other peers currently experiencing homelessness.

2B-4.	PIT Count–Methodology Change–CoC Merger Bonus Points.	
	NOFO Section V.B.5.a and V.B.7.c.	

	In the field below:
1.	describe any changes your CoC made to your sheltered PIT count implementation, including methodology or data quality changes between 2023 and 2024, if applicable;
2.	describe any changes your CoC made to your unsheltered PIT count implementation, including methodology or data quality changes between 2023 and 2024, if applicable;
3.	describe whether your CoC's PIT count was affected by people displaced either from a natural disaster or seeking short-term shelter or housing assistance who recently arrived in your CoCs' geographic; and
4.	describe how the changes affected your CoC's PIT count results; or
5.	state "Not Applicable" if there were no changes or if you did not conduct an unsheltered PIT count in 2024.

(limit 2,500 characters)

1. Due to transition of the CoC Coordinator around the time of the PIT Count as well as changes that had recently been implemented from 2022 to 2023, no additional methodology changes were made this season.

2. Due to transition of the CoC Coordinator around the time of the PIT Count as well as changes that had recently been implemented from 2022 to 2023, no additional data quality changes were made this season.

3. Our CoC's PIT count was not affected from people displaced by a natural disaster or similar

4.

5. Not Applicable

2C. System Performance

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

2C-1.	**Reducing the Number of First Time Homeless–Risk Factors Your CoC Uses.**	
	NOFO Section V.B.5.b.	

	In the field below:
1.	**describe how your CoC determined the risk factors to identify persons experiencing homelessness for the first time;**
2.	**describe your CoC's strategies to address individuals and families at risk of becoming homeless; and**
3.	**provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to reduce the number of individuals and families experiencing homelessness for the first time**

(limit 2,500 characters)

1.Processes used to identify risk factors for first-time homelessness include having MN's Family Homeless Prevention and Assistance Program (FHPAP) providers on the CoC's Governing Board where they can provide the CoC data on causes of housing crises. The FHPAP program covers the CoC's entire geography and totals $1,182,500/year for 2023 - 2024 in this CoC's entire geography. Data from the FHPAP grant is reviewed and discussed at least quarterly at the CoC's Homeless and Hunger Task Force subcommittee meeting. This CoC Coordinator and the CoC Governing Board chair attend these meetings. This data reveals to us the most common risk factors for homelessness is insufficient or lost income. Also on the CoC Governing Board is the Southwest Minnesota Housing Partnership which provides foreclosure assistance in all 18 of this CoC's counties. The most recent Minnesota Homeless Study, a project of the Wilder Foundation, found that most common reasons that adults reported leaving their last housing were: eviction or not having their lease renewed (39%) and being unable to afford rent or house payments (38%). These statewide data are consistent with our local findings. Based on this our CoC works to secure as many homelessness prevention resources as possible to prevent first-time homelessness in our CoC.

2.Prevention is done first by advertising (in English, Spanish, and Somali) that the CoC's Coordinated Entry System is for either "homeless or about to become homeless." Public advertising is done by radio, newspapers, and hundreds of flyers in the CoC's restaurants, food shelves, laundry mats etc. Agencies, including hospitals, foster care, mental health and corrections, are kept informed of Coordinated Entry intake sites where prevention assistance is offered. DV programs, mental health programs, and substance abuse programs all direct those at risk for homelessness to the CoC's intake points for prevention and diversion assistance. The same is true for Workforce Centers, which assist those unemployed, and county human service offices, which serve those seeking emergency assistance, SNAP and TANF.

3.The CoC Coordinator, working closely with the FHPAP grantee, sub-grantees, and the grant's oversight committee. The CoC's Homeless and Hunger Task Force are responsible for reducing first-time homelessness in this CoC's entire geography.

2C-1a.	**Impact of Displaced Persons on Number of First Time Homeless.**	
	NOFO Section V.B.5.b	
	Was your CoC's Number of First Time Homeless [metric 5.2] affected by the number of persons seeking short-term shelter or housing assistance displaced due to:	
1.	**natural disasters?**	No
2.	**having recently arrived in your CoC's geographic area?**	No

2C-2.	**Reducing Length of Time Homeless–CoC's Strategy.**	
	NOFO Section V.B.5.c.	
	In the field below:	

1.	describe your CoC's strategy to reduce the length of time individuals and persons in families remain homeless;
2.	describe how your CoC identifies and houses individuals and persons in families with the longest lengths of time homeless; and
3.	provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to reduce the length of time individuals and families remain homeless.

(limit 2,500 characters)

1.The CoC's strategy to reduce the length of time individuals and families remain homeless includes: having a well-advertised Coordinated Entry system covering the CoC's entire geography; advertising the system in Spanish and Somali and offering services in these languages; using Housing First for all RRH and PSH programs; developing and maintaining trusting relationships with local landlords (since much of our RRH and PSH is scattered-site), having a landlord risk mitigation fund to help landlords be more willing to rent to those experiencing homelessness with imperfect criminal, credit and housing histories; prioritizing our Chronic and Family PSH programs in the CoC's ranking process; using a CoC-approved Prioritization Policy that prioritizes chronic homeless and those with longest lengths of time homeless; providing presentations to community groups and School Homeless Liaisons about CoC resources and Coordinated Entry; having a CoC-wide non-discrimination policy; providing ongoing Coordinated Entry, HMIS, Domestic Violence, and Trauma Informed Care trainings to CoC staff; continually monitoring grant performance and considering reallocation of funds based on performance and need data; and effectively using diversion and problem solving as the first response in addressing those who enter our homelessness response system.

2.This CoC identifies individuals and persons in families with the longest lengths of time homeless through its HMIS-based common assessment tool which collects data on length of time homeless and chronic homelessness status. Priority Lists, showing length of time homeless and chronic homelessness status, are shared, with client consent, at least weekly and reviewed in CoC-wide online/phone case management and referral meetings. Length of time homeless is used as a prioritizing factor in our CoC's Coordinated Entry System.

3.The CoC Coordinator, working in collaboration with the CoC / Coordinated Entry Governing Board, is responsible for the strategy to rapidly rehouse individuals and families with children and to reduce the length of time individuals and families remain homeless. This process has led to the CoC being recognized by HUD and USICH in 2019 as the fourth Continuum of Care in the U.S. to have ended chronic homelessness.

2C-3.	Successful Permanent Housing Placement or Retention –CoC's Strategy.	
	NOFO Section V.B.5.d.	

	In the field below:
1.	describe your CoC's strategy to increase the rate that individuals and persons in families residing in emergency shelter, safe havens, transitional housing, and rapid rehousing exit to permanent housing destinations;
2.	describe your CoC's strategy to increase the rate that individuals and persons in families residing in permanent housing projects retain their permanent housing or exit to permanent housing destinations; and

3.	provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to increase the rate that individuals and families exit to or retain permanent housing.

(limit 2,500 characters)

1.The CoC's strategy to increase the rate at which individuals and persons in families in ES, SH, TH and RRH exit to permanent housing destinations include: improvement of the quantity and quality of our landlord/property management relationships through individualized outreach; growing our Landlord Risk Mitigation Fund; expanding our Section 8 "Move Up" program to more HRAs; growing our collaboration with PHAs to maximize use of HUD's new Emergency Housing Vouchers; outreach and collaboration to local PHAs and HRAs to bring in to our CoC as many new HUD Stability Vouchers as possible, increasing outreach to and collaboration with cities, employers and the Southwest Minnesota Housing Partnership regarding development and rehabilitation of affordable, low-barrier housing units; continuing to outreach with state senators and representatives in our region to advocate for housing bonding dollars, employing high-performing, well-trained case managers; growing our collaboration with our CoC's six "Careerforce" centers to increase client earned income and the ability to pay rent without assistance; and continuing to reallocate money from underperforming grants to fund more and higher performing PSH-RRH and PSH grants.

2.The CoC's strategy to increase the rate at which individuals and persons in families in PH projects retain their permanent housing or exit to permanent housing destinations, includes: increasing emphasis on connecting clients to the resources that make employment possible (e.g. transportation, child-care, physical and mental health care, and training in job search, application, and interviewing skills); improving our case manager training through partnership with a statewide initiative to offer the best trainings on topics such as successful tenancy, motivational interviewing, landlord tenant law, and VAWA law, all topics that can help clients retain permanent housing; and, having officially ended Veteran and Chronic homelessness, building and promoting a community-wide campaign to finish ending youth and family homelessness with buy-in from developers, landlords, property managers, and local and state government to contribute to this common goal.

3.The CoC Coordinator, working in collaboration with the CoC / Coordinated Entry Governing Board, is responsible for the strategy to rapidly rehouse individuals and families with children and to reduce the length of time individuals and families remain homeless.

2C-4.	Reducing Returns to Homelessness–CoC's Strategy.	
	NOFO Section V.B.5.e.	

	In the field below:
1.	describe your CoC's strategy to identify individuals and families who return to homelessness;
2.	describe your CoC's strategy to reduce the rate that individuals and families return to homelessness; and
3.	provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to reduce the rate individuals and persons in families return to homelessness.

(limit 2,500 characters)

1. The CoC identifies common traits of individuals and persons in families who return to homelessness via the Minnesota Monthly Dashboard provided by our state HMIS lead. It includes a monthly snapshots of four system performance measures: Measure 3 (total clients served), Measure 2 (returns to homelessness from exits to permanent housing), Measure 5 (persons newly experiencing homelessness), and Measure 7 (exits to permanent housing). We can work with our state HMIS lead, the Institute for Community Alliances, to get more detailed data about returns to homelessness. APRs, which are reviewed by this CoC before submission, also inform the CoC of clients returning to homelessness. By looking at data in APR Q23c: Exit Destination, the CoC can see which projects, if any, a having participants exit to temporary destinations. Projects with participants exiting to temporary destinations can be offered ideas and assistance in lowering or eliminating exits to temporary destinations. The CoC monitors and updates the Coordinated Entry Priority List at least weekly and flags clients who have returned to homelessness or have a history of returning to homelessness after leaving previous housing program anywhere in the state. We are able to use data and case notes on the factors that led to the return so that it will not be repeated for them or others.

2. The CoC's strategy to reduce the rate of additional returns to homelessness includes: working with cities and developers to add affordable, low-barrier rental units; reviewing project-level 'returns to homelessness' HMIS report data and considering lower-performing projects for technical assistance and/or reallocation; continuing to fund and use high-performing, well-trained case managers; having staff continue to assist clients in finding employment, unearned income, transportation and all resources to maximize their housing stability; continuing to refine our CE System so as to match clients with housing where they will be most successful; continuing to use statewide HMIS data sharing to track returns to homelessness, and reasons for such returns; and increasing recruitment and training of landlords to minimize evictions and maximize collaboration.

3. The CoC Coordinator, working with the CoC's Governing Board and Project Performance and Review Committee, is responsible for overseeing the CoC's strategy for reducing returns to homelessness for individuals and persons in families in our 18 county CoC.

2C-5.	Increasing Employment Cash Income–CoC's Strategy.	
	NOFO Section V.B.5.f.	

	In the field below:
1.	describe your CoC's strategy to access employment cash sources;
2.	describe how your CoC works with mainstream employment organizations to help individuals and families experiencing homelessness increase their employment cash income; and
3.	provide the organization name or position title that is responsible for overseeing your CoC's strategy to increase income from employment.

(limit 2,500 characters)

1. The CoC's strategy to access employment cash sources is first having all case managers consult with clients upon entry regarding income and helping those able to work form a plan to increase employment income, and connecting those unable to work to resources (e.g. treatment, mental health care) that might bring them to employability. Case Managers help clients connect to any childcare and transportation that are needed prior to employment. Next, in 2019 this CoC Coordinator led a statewide Economic Advancement Workgroup. The group created an Income Advancement Referral Decision Chart that helps intake, assessment, and case management workers guide clients to, whenever possible, jobs for the unemployed and better-paying jobs for the employed. The group also created a Coordinated Entry Income Planning Checklist which has helped this CoC to systematically identify at what points in the CE process clients will be helped with getting the best employment possible and which staff are responsible for ensuring this happens. This CoC has MN "CareerForce" staff attend CoC meetings and annually do a presentation on their employment resources. "CareerForce," run by The MN Department of Employment and Economic Development, is a business-led network of private, public and nonprofit partners throughout MN committed to helping individuals start, advance or change their career and helping employers attract, develop and retain talent. There are "CareerForce" centers in the six largest cities in this CoC.

2. Regarding mainstream employment organizations, this CoC has large employers with ongoing job availability often providing worker transportation (e.g. JBS Pork, Schwan Foods, Turkey Valley Farms, Jennie-O Turkey, Avera Marshall Regional Medical Center, temporary agencies, etc.). Our agencies are kept informed of these employment opportunities and job fairs and connect clients to them.

3. The CoC Coordinator, working with the CoC's Governing Board and full CoC, is responsible for overseeing the CoC's strategy to increase income from employment.

2C-5a.	Increasing Non-employment Cash Income–CoC's Strategy	
	NOFO Section V.B.5.f.	

	In the field below:
1.	describe your CoC's strategy to access non-employment cash income; and
2.	provide the organization name or position title that is responsible for overseeing your CoC's strategy to increase non-employment cash income.

(limit 2,500 characters)

1.The CoC's strategy to increase non-employment cash income includes:
•Having all grantees continuing to work with clients upon entry and throughout program participation regarding increasing income;
•having case managers, working with county human service workers, assist clients in applying for potential cash benefits, such as MN General Assistance or the MN Family Investment Program (Minnesota's TANF equivalent) or accessing disability insurance, pension, child support, or alimony;
•Having three people with lived experience of homelessness involved in our CoC. These members who have gone through the process of increasing nonemployment income can help inform our system's efforts to increase nonemployment income and offer guidance to CoC program participants in this regard;
•working with the Central Minnesota Jobs and Training SSI/SSDI Outreach, Access and Recovery (SOAR) program for clients in our 18 counties;
•offering an annual training on how to help disabled clients get connected to help in applying for SSI/SSDI;
•having SW MN Careerforce staff annually present to the CoC regarding their resources. While Careerforce is primarily focused on helping people increase their employment income, they can also help with non-employment income by assisting people to file for unemployment;
•having on our CoC website an Income Advancement Referral Decision Chart that helps intake, assessment, and case management staff guide clients to nonemployment cash income;
•having all Case Managers and clients being able to access to MN's Disability Benefits 101 website which is a clearinghouse for benefit information. If answers cannot be found on the site, the site offers a phone number, live chat and email where one can receive guidance from an expert about accessing non-employment cash sources;
•having staff that can provide services in English, Spanish, Somali, the three most common languages in the region and;
•referring all veterans to Veteran Service Officers and/or the MN Assistance Council for Veterans to assist in accessing veteran pensions and other benefits.

2. The CoC Coordinator, working with the CoC's Governing Board, is responsible for overseeing the CoC's strategy for increasing non-employment cash income.

3A. Coordination with Housing and Healthcare

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

3A-1.	**New PH-PSH/PH-RRH Project–Leveraging Housing Resources.**	
	NOFO Section V.B.6.a.	
	You must upload the Housing Leveraging Commitment attachment to the 4B. Attachments Screen.	

	Is your CoC applying for a new PH-PSH or PH-RRH project that uses housing subsidies or subsidized housing units which are not funded through the CoC or ESG Programs to help individuals and families experiencing homelessness?	No

3A-2.	**New PH-PSH/PH-RRH Project–Leveraging Healthcare Resources.**	
	NOFO Section V.B.6.b.	
	You must upload the Healthcare Formal Agreements attachment to the 4B. Attachments Screen.	

	Is your CoC applying for a new PH-PSH or PH-RRH project that uses healthcare resources to help individuals and families experiencing homelessness?	No

3A-3.	**Leveraging Housing/Healthcare Resources–List of Projects.**	
	NOFO Sections V.B.6.a. and V.B.6.b.	

If you selected yes to questions 3A-1. or 3A-2., use the list feature icon to enter information about each project application you intend for HUD to evaluate to determine if they meet the criteria.

Project Name	Project Type	Rank Number	Leverage Type
This list contains no items			

3B. New Projects With Rehabilitation/New Construction Costs

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

3B-1.	Rehabilitation/New Construction Costs–New Projects.	
	NOFO Section V.B.1.r.	

Is your CoC requesting funding for any new project application requesting $200,000 or more in funding for housing rehabilitation or new construction?	No

3B-2.	Rehabilitation/New Construction Costs–New Projects.	
	NOFO Section V.B.1.r.	

	If you answered yes to question 3B-1, describe in the field below actions CoC Program-funded project applicants will take to comply with:
1.	Section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u); and
2.	HUD's implementing rules at 24 CFR part 75 to provide employment and training opportunities for low- and very-low-income persons, as well as contracting and other economic opportunities for businesses that provide economic opportunities to low- and very-low-income persons.

(limit 2,500 characters)

3C. Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

3C-1.	**Designating SSO/TH/Joint TH and PH-RRH Component Projects to Serve Persons Experiencing Homelessness as Defined by Other Federal Statutes.**	
	NOFO Section V.F.	

	Is your CoC requesting to designate one or more of its SSO, TH, or Joint TH and PH-RRH component projects to serve families with children or youth experiencing homelessness as defined by other Federal statutes?	No

3C-2.	**Cost Effectiveness of Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes.**	
	NOFO Section V.F.	

	You must upload the Project List for Other Federal Statutes attachment to the 4B. Attachments Screen.
	If you answered yes to question 3C-1, describe in the field below:
1.	**how serving this population is of equal or greater priority, which means that it is equally or more cost effective in meeting the overall goals and objectives of the plan submitted under Section 427(b)(1)(B) of the Act, especially with respect to children and unaccompanied youth than serving the homeless as defined in paragraphs (1), (2), and (4) of the definition of homeless in 24 CFR 578.3; and**
2.	**how your CoC will meet requirements described in Section 427(b)(1)(F) of the Act.**

(limit 2,500 characters)

4A. DV Bonus Project Applicants for New DV Bonus Funding

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

4A-1.	**New DV Bonus Project Applicants.**	
	NOFO Section I.B.3.j.	

	Did your CoC submit one or more new project applications for DV Bonus Funding?	No

Applicant Name
This list contains no items

4B. Attachments Screen For All Application Questions

	We have provided the following guidance to help you successfully upload attachments and get maximum points:
1.	You must include a Document Description for each attachment you upload; if you do not, the Submission Summary screen will display a red X indicating the submission is incomplete.
2.	You must upload an attachment for each document listed where 'Required?' is 'Yes'.
3.	We prefer that you use PDF files, though other file types are supported–please only use zip files if necessary. Converting electronic files to PDF, rather than printing documents and scanning them, often produces higher quality images. Many systems allow you to create PDF files as a Print option. If you are unfamiliar with this process, you should consult your IT Support or search for information on Google or YouTube.
4.	Attachments must match the questions they are associated with.
5.	Only upload documents responsive to the questions posed–including other material slows down the review process, which ultimately slows down the funding process.
6.	If you cannot read the attachment, it is likely we cannot read it either.
	. We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time).
	. We must be able to read everything you want us to consider in any attachment.
7.	After you upload each attachment, use the Download feature to access and check the attachment to ensure it matches the required Document Type and to ensure it contains all pages you intend to include.
8.	Only use the "Other" attachment option to meet an attachment requirement that is not otherwise listed in these detailed instructions.

Document Type	Required?	Document Description	Date Attached
1C-7. PHA Homeless Preference	No	PHA Homeless Pref...	10/25/2024
1C-7. PHA Moving On Preference	No	PHA Moving On Pre...	10/25/2024
1D-10a. Lived Experience Support Letter	Yes	Lived Experience ...	10/28/2024
1D-2a. Housing First Evaluation	Yes	Housing First Eva...	10/24/2024
1E-2. Local Competition Scoring Tool	Yes	Local Competition...	10/24/2024
1E-2a. Scored Forms for One Project	Yes	Scored Forms for ...	10/24/2024
1E-5. Notification of Projects Rejected-Reduced	Yes	Notification of P...	10/24/2024
1E-5a. Notification of Projects Accepted	Yes	Notification of P...	10/24/2024
1E-5b. Local Competition Selection Results	Yes	Local Competitio...	10/24/2024
1E-5c. Web Posting–CoC-Approved Consolidated Application	Yes	Web Posting–CoC-A...	10/25/2024
1E-5d. Notification of CoC-Approved Consolidated Application	Yes	Notification of C...	10/25/2024

2A-6. HUD's Homeless Data Exchange (HDX) Competition Report	Yes	HUD's Homeless Da...	10/24/2024
3A-1a. Housing Leveraging Commitments	No		
3A-2a. Healthcare Formal Agreements	No		
3C-2. Project List for Other Federal Statutes	No		
Other	No		

Attachment Details

Document Description: PHA Homeless Preference

Attachment Details

Document Description: PHA Moving On Preference

Attachment Details

Document Description: Lived Experience Support Letter

Attachment Details

Document Description: Housing First Evaluation

Attachment Details

Document Description: Local Competition Scoring Tool

Attachment Details

Document Description: Scored Forms for One Project

Attachment Details

Document Description: Notification of Projects Rejected-Reduced

Attachment Details

Document Description: Notification of Projects Accepted

Attachment Details

Document Description: Local Competition Selection Results

Attachment Details

Document Description: Web Posting–CoC-Approved Consolidated Application

Attachment Details

Document Description: Notification of CoC-Approved Consolidated Application

Attachment Details

Document Description: HUD's Homeless Data Exchange (HDX) Competition Report

Attachment Details

Document Description:

Attachment Details

Document Description:

Attachment Details

Document Description:

Attachment Details

Document Description:

Submission Summary

Ensure that the Project Priority List is complete prior to submitting.

Page	Last Updated
1A. CoC Identification	09/25/2024
1B. Inclusive Structure	10/24/2024
1C. Coordination and Engagement	10/29/2024
1D. Coordination and Engagement Cont'd	10/29/2024
1E. Project Review/Ranking	10/29/2024
2A. HMIS Implementation	10/29/2024
2B. Point-in-Time (PIT) Count	10/24/2024
2C. System Performance	10/29/2024
3A. Coordination with Housing and Healthcare	10/17/2024
3B. Rehabilitation/New Construction Costs	10/17/2024
3C. Serving Homeless Under Other Federal Statutes	10/17/2024

4A. DV Bonus Project Applicants	10/17/2024
4B. Attachments Screen	10/28/2024
Submission Summary	No Input Required

From the from the current Worthington Housing Redevelopment Authority's (https://www.worthingtonhra.com/) administrative policy and procedure document.

From Deb Thompson (Section 8 Coordinator) at Worthington HRA at 507-376-9123 or debt@worthingtonhra.com.

"*Waiting List Management*

Each application is assigned to a position on the waiting list, which is appropriate to the applicant's housing needs, preferences, through a comparison of the applicant and all other applicants. Applicants will be ranked based on their accumulation of points for the local preferences. Applicants that receive the same number of points will be ranked based on the date and the time of each application, the oldest being ranked first and all other based on their age in ascending order.

Local Preferences:

5 points=Dependent Children (Family with dependent child(ren) under 18 years of age or a full-time student.)

5 points=Elderly or Handicapped Head of Household or Spouse or Co-Head

5 points=Near Elderly (55 or older)

5 points=Present tenant of subsidized housing being displaced by owner or government action.

*5 points=Rent Wise Course taken with date of completion *Removed preference 2/1/2015*

15 points=Jurisdiction (living in our seven (7) county jurisdiction)

5 points=Homeless (per HUD's definition of Homelessness)

5 points= Victim of Domestic Violence."

"*Definition of Homeless*

Any individual or family who:

Lacks fixed, regular, and adequate nighttime residence AND

Has primary nighttime residence that is:

- *A supervised public or privately operated shelter designated to provide temporary living accommodations. (includes welfare hotels, congregate shelters and transitional housing).*
- *An institution that provides temporary residence for individuals interned to be institutionalized (not incarcerated, i.e., jails and prisons).*
- *A public or private place not designated or normally used as regular sleeping place for humans."*

Southwest Continuum of Care Move Up Initiative Pilot

<table>
<tr><td>Summary</td><td>The Southwest Continuum of Care Move Up Initiative Pilot is an effort to move stable, formerly homeless households from permanent supportive housing to independent living with Section 8 rental assistance via the Worthington MN Housing and Redevelopment Authority. The goal is to make available permanent supportive housing for currently homeless households in the region. Clients have choice and are not required to “Move Up” when eligible. A primary goal is that these transitioned households do not don’t return to homelessness.</td></tr>
<tr><td>Partners</td><td>Worthington Housing and Redevelopment Authority (WHRA), Southwest Minnesota Housing Partnership (SWMHP). Southwestern Mental Health Center (SWMHC), United Community Action Partnership (UCAP), Kandiyohi County Housing and Redevelopment Authority (KCHRA), and the Southwestern Minnesota Adult Mental Health Consortium (SMAMHC).</td></tr>
<tr><td>Start Date</td><td>September 1, 2019</td></tr>
<tr><td>Households available for consideration.</td><td>
<table>
<tr><th>Organization Name</th><th>Project Name</th><th>Units</th></tr>
<tr><td>Kandiyohi County HRA</td><td>RASPC Voucher Program</td><td>Varies*</td></tr>
<tr><td>Southwest Minnesota Housing Partnership</td><td>Homeless Voucher Program</td><td>Varies*</td></tr>
<tr><td>Southwest Minnesota Housing Partnership</td><td>New Castle Townhomes</td><td>4</td></tr>
<tr><td>Southwest Minnesota Housing Partnership</td><td>Nobles Square</td><td>4</td></tr>
<tr><td>Southwest Minnesota Housing Partnership</td><td>Eagle Ridge</td><td>4</td></tr>
<tr><td>Southwestern Mental Health Center</td><td>SWMHC HUD SHP</td><td>4</td></tr>
<tr><td>United Community Action Partnership</td><td>Safe at Home</td><td>Varies*</td></tr>
</table>
Scattered-Site Units must be located in the seven-county Worthington HRA service area: Cottonwood, Jackson, Lincoln, Lyon, Murray, Nobles, and Redwood counties.
</td></tr>
<tr><td>Eligibility Requirements</td><td>

In a HUD Permanent Supportive Housing or Minnestota LTH/HPH unit described above.
Minimum two years in permanent supportive housing
Continuous, ongoing income-source. Unearned income (e.g. GA, SSI-SSDI) qualifies
Paid rent on time and in full every month for at least 10 of the past twelve months or in compliance with housing supports program.
Connected to needed resources and likely to be able to remain stable without case management.
Not a lifetime registered sex offender.
Never evicted from federally assisted housing for the manufacture of methamphetamine.
No drug or violent criminal activity in the last five years (PHA may make exceptions to this requirement on appeal if client can prove his or her rehabilitation). [Can appeal]
Meet Section 8 income limits and willing to pay at least $50 in minimum monthly rent.

</td></tr>
<tr><td>Procedures</td><td>

When a PSH case manager believe a family is ready and eligible, they will talk with the head of household about the “Move Up” Opportunity and confirm that the household is interested.
When eligible households in scattered-site, voucher-based PSH would like to “Move Up,” the case manager will confirm with the landlord/property manager that a Section 8 voucher will be accepted.
The case manager will ask if the head of household if she is on the Section 8 waiting list, and, if not, have her complete and submit a Section 8 application with assistance as needed.
The case manager will contact the WHRA Section 8 list manager (i.e. Deb Thompson) and let her know, in writing via email, that this is a “Move Up” household using form below.
The “Move Up” household will receive the next available Section 8 voucher.
Once the transition happens, PSH case managers will notify the SW MN Coordinated Entry Priority List Manager (i.e. Justin Vorbach) of an available PSH vacancy.

</td></tr>
</table>

Southwest Continuum of Care Move Up Initiative Pilot Application Form

Date: ___/___/_____ Address of Unit: _____

Instructions: Email this completed form to debt@worthingtonhra.com and copy justinv@swmhp.org on the email.

Case Manager: Please circle YES or NO for each of the statements below

YES	NO	Household unit is in Cottonwood, Jackson, Lincoln, Lyon, Murray, Nobles, or Redwood county.
YES	NO	Household is in a HUD Permanent Supportive Housing or Minnesota LTH/HPH unit described above.
YES	NO	Household has been in current permanent supportive housing for two years or more.
YES	NO	Household has a continuous, ongoing income-source. Unearned income (e.g. GA, SSI-SSDI) qualifies.
YES	NO	Household has paid rent on time and in full every month for at least 10 of the past twelve months or in compliance with housing supports program.
YES	NO	Household is connected to needed resources and likely to be able to remain stable without case management.
YES	NO	There are no lifetime registered sex offenders in the household.
YES	NO	Household members have no drug or violent criminal activity in the last five years (PHA may make exceptions to this requirement on appeal if client can prove his or her rehabilitation).
YES	NO	Household meets Section 8 income limits and willing to pay at least $50 in minimum monthly rent
YES	NO	Current Landlord / Property Manager will accept a Section 8 Voucher for this household
YES	NO	Client has completed and submitted a Section 8 Application with the Worthington HRA
YES	NO	Client agrees to leave the PSH program and have Section 8 Rental Assistance without a Case Manager.

Case Manager Name & Signature	
Case Manager Phone	
Case Manager Email	

Head of Household: Please circle YES or NO

YES	NO	Client agrees to leave the PSH program and have Section 8 Rental Assistance without a Case Manager.

Head of Household Name & Signature	
Head of Household Phone	
Head of Household Email	

Landlord or Property Manager: Please circle YES or NO

YES	NO	Current Landlord / Property Manager will accept a Section 8 Voucher for this household

LL / PM Name & Signature	
LL / PM Phone	
LL / PM Email	

SOUTHWEST MINNESOTA
CONTINUUM OF CARE
working together to end homelessness

Monday October 28th, 2024

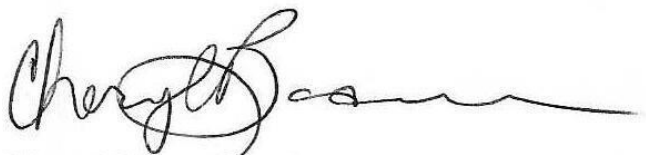
To whom it may concern:

The Southwest Minnesota Continuum of Care (MN-511) Persons with Lived Experience (PWLE) Committee supports the CoC's Collaborative Application and priority listing for the HUD 2024 CoC NOFO.

The PWLE began meetings in October 2022 and is aligned and supportive of the priorities set forth by the CoC for serving people experiencing homelessness.

I look forward to continuing to support the CoC with the perspective of lived experience.

Respectfully,



Cheryl Baumann

Co-Chair SW CoC MN 511, Chair of PWLE Committee

Housing First Standards Assessment Tool

Overview: This tool aims to assess and document how closely a housing and service provider adheres to the recommended best practice standards of the Housing First model, in the context of the broader work to implement a Housing First orientation at the system-level. This tool specifically evaluates project-level fidelity to Housing First, which directly impacts a system's fidelity to Housing First. In addition to the universal best practice standards identified in this tool, Continuums should also take into account their local community context and local written standards pertaining to Housing First when assessing projects. A Continuum of Care can use this tool to prompt discussion

Provider Info tab: The Provider Information tab should be completed ***prior*** to beginning the assessment. Specifically, the ***Project Name***, ***Project Type***, ***Target Sub-Population*** **served, and** ***Date of Assessment*** fields need to be completed in order to populate the assessment standards and report summary with questions that are specific to the project type and population. Please complete this section prior to printing any standards for assessment.

Standards: The standards have been arranged into the following categories: *Access, Evaluation, Services, Housing, Leases, and Project-Specific*. The "Tab" chart at the bottom of this page describes each of the categories in more detail. Some of the categories are not applicable for all project types, and those standards do not need to be completed,

Project Type	Applicable Standards
Coordinated Entry	Access & Evaluation; Project-specific
Street Outreach	Access & Evaluation; Project-specific
Emergency Shelter	Access & Evaluation; Service & Housing; Project-specific
Transitional Housing	Access & Evaluation; Service & Housing; Leases; Project-specific
Rapid Rehousing	Access & Evaluation; Service & Housing; Leases; Project-specific
Permanent Supportive Housing	Access & Evaluation; Service & Housing; Leases; Project-specific

Safeguarding: Please keep in mind safeguarding concerns when assessing projects. In particular, we advise Continuums of Care to work with projects with victims of domestic violence to make sure that adequate safety and confidentiality policies and practices are in place before beginning assessments.

Scoring: For each standard, there are three scoring criteria: "Say It", "Document It", and "Do It" (as explained further below). To show that a project is in full compliance with each standard, the assessor should mark "Always" for each scoring criteria. Use the drop down in the three columns to the right to select "Always" or "Somewhat" or "Not at

- "*Say It*" means that project and agency staff can describe verbally what they do concerning each standard. The assessor should be able to identify that the organizational culture supports the standard by how staff talks about what is done.
- "*Document It*" means that there is written documentation that supports the project's compliance with each standard. Written documentation could include Policies and Procedures, Personnel Handbooks, Professional Development Plans, Project Rules, etc.

Policies and Procedures, Personnel Handbooks, Professional Development Plans, Project Rules, etc.

- "*Do It*" means that the assessor was able to find evidence that supports the project's compliance with each standard. Evidence could include information contained in client or other administrative files, client acknowledgement that something is being done, staff can point to documentation that supports implementation of the standard, etc.

Assessor Notes: A cell below each individual standard allows the assessor to add optional notes about the information collected for that particular standard. The notes can include where information was found, what questions were asked, who answered the questions, what additional information is needed to be able to mark that standard as

Tab	Description	Purpose
Instructions	Tool overview and aim	Offers instruction to users on the assessment tool
Provider Info	Input provider, project and general assessment information	Determines project-specific standards for consideration
Standards - Access & Evaluation	Input compliance with standards concerning participant access to the project and input, project evaluation and performance management	Assesses whether access and evaluation are compliant with Housing First principles
Standards - Leases	Input compliance with standards concerning the lease and occupancy agreements, where applicable	Assesses whether leases and occupancy agreements are compliant with Housing First principles
Standards - Services & Housing	Input compliance with standards concerning the service and housing models and structure, where applicable	Assesses whether services and housing are compliant with Housing First principles
Standards – Project-Specific	Prompts assessment standards based on project type and targeted sub-populations served by the project, where applicable	Assesses whether specific project standards are compliant with Housing First principles
Report Summary	Displays assessment scores and conclusions, and highlights non-compliant standards	Printable summary of the assessment

Provider Information

Please complete the information below on the organization being assessed.

Provider Information	
Provider's Legal Name	**United Community Action Partnership**
Acronym (If Applicable)	UCAP
Year Incorporated	1965
EIN	41-0904860
Street Address	1400 S. Saratoga Street, Marshall, MN
Zip Code	56258

Project Information	
Project Name	All Porjects
Project Budget	
Grant Number	
Name of Project Director	
Project Director Email Address	
Project Director Phone Number	
Which best describes the project *	**Rapid Rehousing**
If project is a Safe Haven, please choose project type that it most operates like, e.g. shelter, transitional housing, or permanent housing	
Are your services targeted to any of the following populations specifically? Please select one if so, as this impacts your assessment questions.	**None of the above**

*Please note that when you select a project type, particular standards may not be relevant.

Management Information	
Name of CEO	Debi Brandt
CEO Email Address	DebiB@unitedcapmn.org
CEO Phone Number	320-235-0850

Name of Staff Member Guiding Assessment	Angela Larson
Staff Email Address	Angela.larson@unitedcapmn.org
Staff Phone Number	5007-537-1416

Assessment Information	
Name of Assessor	
Organizational Affiliation of Assessor	
Assessor Email Address	
Assessor Phone Number	
Date of Assessment	**Jun 01 2024**

Housing First Standards

For each standard, please use the drop down boxes in the three columns to the right to select “Not at all” or “Sometimes” or "Always". Marking "Always" signifies full compliance for the standard.

No.	Standard	Access Definition / Evidence	Say It	Document it	Do it
Access 1	Projects are low-barrier	Admission to projects is not contingent on pre-requisites such as abstinence of substances, minimum income requirements, health or mental health history, medication adherence, age, criminal justice history, financial history, completion of treatment, participation in services, “housing readiness,” history or occurrence of victimization, survivor of sexual assault or an affiliated person of such a survivor or other unnecessary conditions unless required by law or funding source. *Attached is our policy for HUD RRH; DV-RRH requires documentation that they are fleeing DV; PSH programs require a disability per the funding source.*	Always	Always	Always
Access 2	Projects do not deny assistance for unnecessary reasons	Procedures and oversight demonstrate that staff do everything possible to avoid denying assistance or rejecting an individual or family for the reasons listed in Access Standard #1. *If you answer yes to "say it", "document it", and/or "do it", you must provide a reference (document name and page number) to your attached document(s) that supports your claim. Additional comments may be entered here.*	Always	Always	Always
Access 3	Access regardless of sexual orientation, gender identity, or marital status	Equal access is provided in accordance with the 2012 and 2016 Equal Access Rules, meaning that any project funded by HUD must ensure equal access for persons regardless of one’s sexual orientation or marital status, and in accordance with one’s gender identity. Adult only households, regardless of marital status, should have equal access to projects (if these project types are not available within a CoC, the CoC should conduct an assessment to determine if these project types are needed and work with providers to accommodate the need). Please see Equal Access Rules here: https://www.hudexchange.info/resource/1991/equal-access-to-housing-final-rule/ *Per our policies, there are no requirements for sexual orientaion or gender identity or marital status.*	Always	Always	Always
Access 4	Admission process is expedited with speed and efficiency	Projects have expedited admission processes, to the greatest extent possible, including helping participants obtain documentation required by funding sources, as well as processes to admit participants regardless of the status of their eligibility documentation whenever applicable. *Decisions about enrollment are made at least weekly or more often if needed. Self-certification is acceptable, but every effort must be made to obtain third party documentation when available.*	Always	Always	Always
Access 5	Intake processes are person-centered and flexible	Intake and assessment procedures are focused on the individual’s or family’s strengths, needs, and preferences. Projects do not require specific appointment times, but have flexible intake schedules that ensure access to all households. Assessments are focused on identifying household strengths, resources, as well as identifying barriers to housing that can inform the basis of a housing plan as soon as a person is enrolled in the project.	Somewhat	Somewhat	Somewhat

		Needs assessment is completed and also sometimes the Self-Sufficiency Matrix. Households do not need to make an appointment to access services and complete intake. If needed households may request a time outside of normal business hours to be seen. The Needs assessment is considered when coming up with goals for an ISP. Our basic needs assessment is not as strengths based as the self-sufficiency matrix.			
Access 6	The provider/project accepts and makes referrals directly through Coordinated Entry	Projects actively participate in the CoC-designated Coordinated Entry processes as part of streamlined community-wide system access and triage. If these processes are not yet implemented, projects follow communities' existing referral processes. Referrals from Coordinated Entry are rarely rejected, and only if there is a history of violence, the participant does not want to be in the project, there are legally valid grounds (such as restrictions regarding sex offenders) or some other exceptional circumstance that is well documented. *We almost never reject referrals who would fit eligibility criteria for a program.*	Always	Always	Always
Access 7	Exits to homelessness are avoided	Projects that can no longer serve particular households utilize the coordinated entry process, or the communities' existing referral processes if coordinated entry processes are not yet implemented, to ensure that those individuals and families have access to other housing and services as desired, and do not become disconnected from services and housing. Households encounter these exits under certain circumstances, such as if they demonstrate violent or harassing behaviors, which are described within agencies' regulation-adherent policies. *Our policies do not specifically say that if a household exits a program that they would be referred back to coordinated entry. However, households are generally asked if they would like to go back on the list.*	Always	Somewhat	Somewhat

Name		Participant Input Definition / Evidence	Say It	Document it	Do it
Participant Input 1	Participant education is ongoing	Project participants receive ongoing education on Housing First principles as well as other service models employed in the project. In the beginning of and throughout tenancy, participants are informed about their full rights and responsibilities as lease holders, including the potential causes for eviction. *Clients receive a copy of the MN Attorney General's Landlord/Tenant Rights and Responsibilities booklet (see our checklist) and staff do talk about these things with them. However, I would not qualify this a fully providing "ongoing education on Housing First principles."*	Somewhat	Somewhat	Somewhat
Participant Input 2	Projects create regular, formal opportunities for participants to offer input	Input is welcomed regarding the project's policies, processes, procedures, and practices. Opportunities include involvement in: quality assurance and evaluation processes, a participant leadership/advisory board, processes to formally communicate with landlords, the design of and participation in surveys and focus groups, planning social gatherings, integrating peer specialists and peer-facilitated support groups to compliment professional services. *Client invited to participate in CoC and HHTF, new participants survey.*	Somewhat	Not at all	Somewhat

Housing First Standards

For each standard, please use the drop down boxes in the three columns to the right to select “Not at all” or “Sometimes” or "Always". Marking "Always" signifies full compliance for the standard.

	Standard	Lease and Occupancy Definition / Evidence	Say It	Document It	Do It
Leases 1	Housing is considered permanent (not applicable for Transitional Housing)	Housing is not time-limited (though rent assistance may be) and leases are automatically renewable upon expiration, except with prior notice by either party. *If you answer yes to "say it", "document it", and/or "do it", you must provide a reference (document name and page number) to your attached document(s) that supports your claim. Additional comments may be entered here.*	Always	Always	Always
Leases 2	Participant choice is fundamental	A participant has, at minimum, choices in deciding the location and type of housing based on preferences from a range of housing types and among multiple units, as available and as practical. In project-based settings, participants should be offered choice of units within a particular building, or within the portfolio of single site properties. In projects that use shared housing, i.e. housing with unrelated roommates, participants should be offered choice of roommates, as available and as practical. Additionally, as applicable, participants are able to choose their roommates when sharing a room or unit. *Participants are able to select where they want to live except where when entering a leasing program and a unit is already under lease obligation. Units have to meet certiain requirements for the program and landlords have to agree to participate in the program.*	Always	Always	Always
Leases 3	Leases are the same for participants as for other tenants	Leases do not have any provisions that would not be found in leases held by any other tenant in the property or building and is renewable per the participants’ and owner’s choice. People experiencing homelessness who receive help moving into permanent housing should have leases that confer the full rights, responsibilities, and legal protections under Federal, state, and local housing laws. For transitional housing, there may be limitations on length of stay, but a lease/occupancy agreement should look like a lease that a person would have in the normal rental market. *Some landlords do no normally do a 1 year lease, but with our program that is a requirement. So our tenants may get a year lease when other tenants may not. (So this is actually better?)*	Somewhat	Somewhat	Somewhat
Leases 4	Participants receive education about their lease or occupancy agreement terms	Participants are also given access to legal assistance and encouraged to exercise their full legal rights and responsibilities. Landlords and providers abide by their legally-defined roles and responsibilities. *We refer people to legal aid when they are in need of legal assistance.*	Always	Always	Always
Leases 5	Measures are used to prevent eviction	Property or building management, with services support, incorporates a culture of eviction avoidance, reinforced through practices and policies that prevent lease violations and evictions among participants, and evict participants only when they are a threat to self or others. Clear eviction appeal processes and due process is provided for all participants. Lease bifurcation is allowed so that a tenant or lawful occupant who is a victim of a criminal act of physical violence committed against them by another tenant or lawful occupant is not evicted, removed or penalized if the other is evicted.	Always	Somewhat	Somewhat

		Every landlord is different but our staff do their best to work with landlords to avoid eviction whenever possible. Landlords are a little less willing to work things out than prior to COVID.			
Leases 6	Providing stable housing is a priority	Providers engage in a continued effort to hold housing for participants, even if they leave their housing for short periods due to treatment, illness, or any other temporary stay outside of the unit. *Our policy states that for RRH (rental assistance), participants can be gone for up to 30 days for absenseces such as above. For PSH programs, the participant can be gone for up to 90 days. (per HUD guideance)*	Always	Always	Always
Leases 7	Rent payment policies respond to tenants' needs (as applicable)	While tenants are accountable to the rental agreement, adjustments may be needed on a case by case basis. As necessary, participants are given special payment arrangements for rent arrears and/or assistance with financial management, including representative payee arrangements. *When UCAP is the leaseholder and the participant pays their rent to UCAP this is always true. In the case where the tenant is the leaseholder and they get behind, UCAP staff work to help them get caught up or make payment arrangements, but it is ultimately up to the landlord.*	Somewhat	Somewhat	Somewhat

Housing First Standards

For each standard, please use the drop down boxes in the three columns to the right to select “Not at all” or “Sometimes” or "Always". Marking "Always" signifies full compliance for the standard.

	Standard	Services Definition / Evidence	Say it	Document it	Do it
Services 1	Projects promote participant choice in services	Participants are able to choose from an array of services. Services offered are housing focused and include the following areas of support: employment and income, childhood and education, community connection, and stabilization to maintain housing. These should be provided by linking to community-based services. *These are tailored to the needs and requests of the participants*	Always	Always	Always
Services 2	Person Centered Planning is a guiding principle of the service planning process	Person-centered Planning is a guiding principle of the service planning process *The participant works with the staff to create their own goals for their ISP.*	Always	Always	Always
Services 3	Service support is as permanent as the housing	Service connections are permanently available and accessible for participants in Permanent Supportive Housing. Rapid Re-Housing projects should, at a minimum, be prepared to offer services for up to 6 months after the rental assistance ends. In emergency shelter and transitional housing, services are available as long as the participant resides in the unit or bed – and up to 6 months following exit from transitional housing. *Services are available and encouraged. We do offer followup services for RRH after their rental assistance ends as well.*	Always	Always	Always
Services 4	Services are continued despite change in housing status or placement	Wherever possible, participants continue to be offered services even if they lose their housing unit or bed (for congregate projects), or if they are placed in a short-term inpatient treatment. Ideally, the service relationship should continue, despite a service hiatus during some institutional stays. *Even if a participant loses their housing, that does not mean they are automatically unenrolled from the program. Oftentimes we must try to help them locate a new unit, so supportive services are continued to help them regain housing stability.*	Always	Always	Always
Services 5	Participant engagement is a core component of service delivery	Staff provide effective services by developing relationships with participants that provide immediate needs and safety, develop trust and common ground, making warm hand-offs to other mainstream service providers, and clearly explain staff roles. Engagement is regular and relationships are developed over time.	Always	Always	Always

		UCAP staff are well connected with other service providers in their area and do a great job of connecting participants with other services. These include warm hand-off's and even attending appointments with other providers when needed.			
Services 6	Services are culturally appropriate with translation services available, as needed	Project staff are sensitive to and support the cultural aspects of diverse households. Wherever possible, staff demographics reflect the participant population they serve in order to provide appropriate, culturally-specific services. Translation services are provided when needed to ensure full comprehension of the project. Projects that serve families with children should have family-friendly rules that allow for different schedules based on work and school hours and have services that allow parents to participate in activities without having to constantly supervise their children themselves (i.e. can use the bathroom or take a shower without their children being in the bathroom with them). *In addition to our variety of bilingual staff to provide services, UCAP also has a robust language assistance program to assist people even if our staff are unavailble or if they speak a language different than any of our staff. We also try to be as family friendly as possible and are flexible with meeting times and formats.*	Always	Always	Always
Services 7	Staff are trained in clinical and non-clinical strategies (including harm reduction, motivational interviewing, trauma-informed approaches, strength-based)	Services support a participant's ability to obtain and retain housing regardless of changes in behavior. Services are informed by a harm-reduction philosophy, such as recognizing that substance use and addiction are a part of some participants' lives. Participants are engaged in non-judgmental communication regarding their behavior and are offered education regarding how to avoid risky behaviors and engage in safer practices. *We offer our staff training on all of those best practices. We are currently working on training modules for several of these topics to use in our new, more formal, training plan for new emergency housing staff.*	Always	Somewhat	Somewhat
	Standard	**Housing Definition / Evidence**	**Say It**	**Document It**	**Do It**
Housing 1	Housing is not dependent on participation in services	Participation in permanent and temporary housing settings, as well as crisis settings such as emergency shelter, is not contingent on participating in supportive services or demonstration of progress made on a service plan. Services must be offered by staff, but are voluntary for participants. *Services are always encouraged, but are participants are not required to work on goals or accept supportive services.*	Always	Always	Always
Housing 2	Substance use is not a reason for termination	Participants are only terminated from the project for violations in the lease or occupancy agreements, as applicable. Occupancy agreements or an addendum to the lease do not include conditions around substance use or participation in services. If the project is a recovery housing model focused on people who are in early recovery from drugs or alcohol (as outlined in HUD's Recovery Housing Brief), different standards related to use and subsequent offer of treatment may apply. See HUD's Recovery Housing brief here: https://www.hudexchange.info/resource/4852/recovery-housing-policy-brief/ *Sobriety is not a requirement for services and our staff utilize harm reduction strategies.*	Always	Always	Always
Housing 3	The rules and regulations of the project are centered on participants' rights	Project staff have realistic expectations and policies. Rules and regulations are designed to support safe and stable communities and should never interfere with a life in the community. Participants have access to the project at all hours (except for nightly in and out shelter) and accommodation is made for pets.	Somewhat	Somewhat	Somewhat

		Accomodations are made available for service and emotional support animals. Most leases do not allow for pets. However, staff have helped clients secure documentation for ESA's so that the accommodation can be made when the client requests.			
Housing 4	Participants have the option to transfer to another project	Transfers should be accommodated for tenants who reasonably believe that they are threatened with imminent harm from further violence if the tenant remains in the same unit. Whenever possible, transfers occur before a participant experiences homelessness. *UCAP works with our providers of DV to ensure that this is possible.*	Always	Always	Always

Housing First Standards

For each standard, please use the drop down boxes in the three columns to the right to select “Not at all” or “Sometimes” or "Always". Marking "Always" signifies full compliance for the standard.

	Standard	Project -Specific Standards	Say It	Document it	Do it
Project 1	Quick access to RRH assistance	A Rapid Re-housing project ensures quick linkage to rapid re-housing assistance, based on participant choice. *Sometimes it is difficult for participants to secure housing, due to availability and barriers they may face. So it may not be a quick process to be housed.*	Always	Somewhat	Somewhat
Project 2	RRH services support people in maintaining their housing	Participants and staff understand that a primary goal of rapid re-housing is to end homelessness and move participants to permanent housing as quickly as possible, regardless of perceived barriers.	Always	Always	Always
Project 3	Providers continuously assess a participant’s need for assistance	On an ongoing basis, providers assess a participant’s needs for continued assistance and provide tailored assistance based on those assessments. *Services are offered at any time and goals are revisited every month. If they refuse to participate in services, they can request services any time.*	Always	Always	Always
		No additional standards *Optional notes here*			
		No additional standards			

Optional notes here

No additional standards

Optional notes here

No additional standards

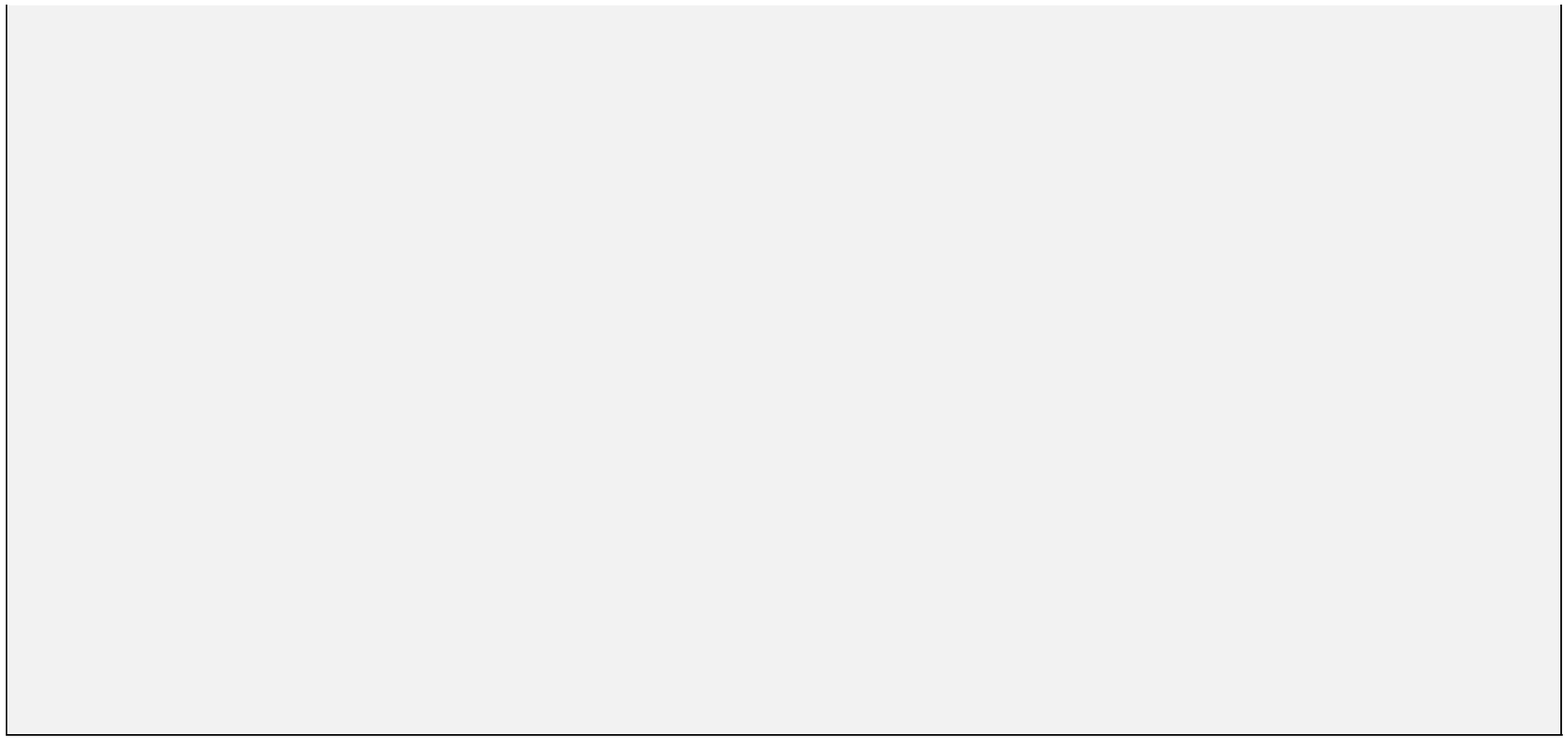
Optional notes here

No additional standards

Optional notes here

Section is not applicable. Please see following section.

Section is not applicable. Please see following section.



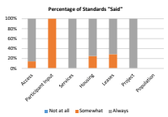
Housing First Standards: Assessment Summary

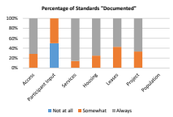
United Community Action Partnership
1-Jun-24

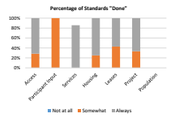
Some standards have not been evaluated. Please return and complete all standards before finalizing report.

Your score:	**152**
Max potential score:	*180*

Score is calculated by awarding 1 point for standards answered 'sometimes' and 2 points for standards answered 'always'. Categories that are not applicable for your project are not included in the maximum potential score.







Non-Compliant Standards ("Not at all" to Whether Standard is Said)				Non-Documented Standards ("Not at All" to Whether Standard is Documented)				Non-Evidenced Standards ("Not at All" to Whether Standard is Done")			
Category	*No.*	*Name*	*Standard*	*Category*	*No.*	*Name*	*Standard*	*Category*	*No.*	*Name*	*Standard*
				Participant Input	2	Projects create regular, formal opportunities for participants to offer input	Input is welcomed regarding the project's policies, processes, procedures, and practices. Opportunities include involvement in: quality assurance and evaluation processes, a participant leadership/advisory board, processes to formally communicate with landlords, the design of and participation in surveys and focus groups, planning social gatherings, integrating peer specialists and peer-facilitated support groups to compliment professional services. *Client invited to participate in CoC and HHTF, new participants survey.*				

SW MN CoC HUD Project Scoring Form 2024

Applicant:			Project:						
Review Criteria	**Measurement**	**Raw Number**	**Point Scale**					**Data Source / Range**	**Points**
			PSH	**RRH**	**RRH-TH**	**SSO-CE**	**HMIS**		
Project Performance Measures									
Housing Stability - Length of Stay	**% who maintain permanent housing for > 6 months**	____%	40% or less = 1 pt 79-41% = 3 pts 100-80% = 5 pts	40% or less = 1 pt 79-41% = 3 pts 100-80% = 5 pts	40% or less = 1 pt 79-41% = 3 pts 100-80% = 5 pts	N/A	N/A	HMIS / (7/1/2023 6/30/2024)	
Increase Earned Income - Stayers	**% heads of household of stayers who increased income from employment.**	____%	12% or less = 1 pt 19-13% = 3 pts 20% or more = 5 pts	12% or less = 1 pt 19-13% = 3 pts 20% or more = 5 pts	12% or less = 1 pt 19-13% = 3 pts 20% or more = 5 pts	N/A	N/A	HMIS / (7/1/2023 6/30/2024)	
Increase Earned Income - Leavers	**% heads of household of leavers who increased income from employment.**	____%	12% or less = 1 pt 19-13% = 3 pts 20% or more = 5 pts	12% or less = 1 pt 19-13% = 3 pts 20% or more = 5	12% or less = 1 pt 19-13% = 3 pts 20% or more = 5	N/A	N/A		
Increased Total Income - Stayers	**% heads of household stayers who increased total income**	____%	19% or less = 1 pt 53-20% = 5 pts 54% or more = 5 pts	19% or less = 1 pt 53-20% = 5 pts 54% or more = 5 pts	19% or less = 1 pt 53-20% = 5 pts 54% or more = 5 pts	N/A	N/A	HMIS (7/1/2023-6/30/2024)	
Increased Total Income - Leavers	**% heads of household leavers who increased total income**	____%	19% or less = 1 pt 53-20% = 3 pts 54% or more = 5 pts	19% or less = 1 pt 53-20% = 3 pts 54% or more = 5 pts	19% or less = 1 pt 53-20% = 3 pts 54% or more = 5 pts	N/A	N/A		
Housing Stability - Exits to Pemanent Housing	**% remained in or exited to permanent housing**	____%	74% or less = 1 pt 75-89% = 3 pts 90% or higher = 5 pts	59% or less = 1 pt 60-74% = 3 pts 75% or more = 5 pts	59% or less = 1 pt 60-74% = 3 pts 75% or more = 5 pts	N/A	N/A	HMIS / (7/1/2023 6/30/2024)	
Increased Access to Benefits - Outcome	**% of Households that access mainstream benefits**	____%	59% or less = 1 pt 89-60% = 3 pts 90% or more = 5 pts	59% or less = 1 pt 89-60% = 3 pts 90% or more = 5 pts	59% or less = 1 pt 89-60% = 3 pts 90% or more = 5 pts	N/A	N/A	HMIS / (7/1/2023 6/30/2024)	
Increased Access to Healthcare - Outcome	**% of Households that access health care**	____%	59% or less = 1 pt 89-60% = 3 pts 90% or more = 5 pts	59% or less = 1 pt 89-60% = 3 pts 90% or more = 5 pts	59% or less = 1 pt 89-60% = 3 pts 90% or more = 5 pts	N/A	N/A	HMIS / (7/1/2023 6/30/2024)	
Rapid Access - Project entry to Move in Date	**Median days to Move in Date after Project Entry**	____%	30 days or less = 5 pts	15 days or less = 5 pts	15 days or less = 5 pts			HMIS?	
Rapid Access - Coordinated Entry Assessments	**% of Households with verified CE assessments**	____%	N/A	N/A	N/A	84-75% = 3 pts	N/A	?	
Returns to Homelessness - Outcome	**% of participants returned to homelessness**	____%	20.1 or more = 1 pt 5.1-20 = 3 pts 0-5% = 5 pts	20.1 or more = 1 pt 5.1-20 = 3 pts 0-5% = 5 pts	20.1 or more = 1 pt 5.1-20 = 3 pts 0-5% = 5 pts	N/A	N/A	HMIS	
Supporting System Outcomes (SPMs)	**Narrative documents actions and improvements to support SPMs**	Yes No	N/A	N/A	N/A	Yes = 10 pts No = 0 pts	Yes = 10 pts No = 0 pts		
								Total Points for Project Performance Measures:	
Total Points Possible for Project Performance Measures (scored for 2024):			**25**	**25**	**25**	**0**	**0**		
Policy/System Alignment Measures									
Data Quality	**HMIS Data Quality in universal data elements**	____%	89% or less = 1 pt 90-97% = 3 pts 98% or more = 5 pts	89% or less = 1 pt 90-97% = 3 pts 98% or more = 5 pts	89% or less = 1 pt 90-97% = 3 pts 98% or more = 5 pts	N/A	N/A	HMIS / (7/1/2023 6/30/2024)	
Data System Performance	**Satisfactory review from HMIS Governing Board**	Yes No	N/A	N/A	N/A	N/A	Yes = 5 pts No = 0 pts	Letter from HMIS Governing Board	
Participation in CoC Process	**% CoC meetings attended 7/1/2021 - 6/30/2022**	____%	30% or less = 0 pts 31 - 50 % = 3 pts 51% or more = 5 pts	30% or less = 0 pts 31 - 50 % = 3 pts 51% or more = 5 pts	30% or less = 0 pts 31 - 50 % = 3 pts 51% or more = 5 pts	30% or less = 0 pts 31 - 50 % = 3 pts 51% or more = 5 pts	30% or less = 0 pts 31 - 50 % = 3 pts 51% or more = 5 pts	Meeting Minutes	
Timely HUD Reporting	**APRs accurately completed on time**	Yes No	Yes = 5 pts No = 0 pts	Yes = 5 pts No = 0 pts	Yes = 5 pts No = 0 pts	Yes = 5 pts No = 0 pts	Yes = 5 pts No = 0 pts	SAGE APR PORTAL	
Effective Use of Funds	**Spent Funds**	____%	0-89%= 1 pt 90-94% = 3 pts 95% or more = 5 pts	0-89%= 1 pt 90-94% = 3 pts 95% or more = 5 pts	0-89%= 1 pt 90-94% = 3 pts 95% or more = 5 pts	0-89%= 1 pt 90-94% = 3 pts 95% or more = 5 pts	0-89%= 1 pt 90-94% = 3 pts 95% or more = 5 pts	Agency eLOCCS Documentation	
Effective Use of Funds	**Drawdown Frequency**	Less than quarterly Quarterly	Less than quarterly = 0 pts Quarterly = 5 pts	Less than quarterly = 0 pts Quarterly = 5 pts	Less than quarterly = 0 pts Quarterly = 5 pts	Less than quarterly = 0 pts Quarterly = 5 pts	Less than quarterly = 0 pts Quarterly = 5 pts	Agency LOCCS Records	
Advancing Equity	**Exits to permanent housing. % of BIPOC participants who exited the program to permanent destinations.**	%	69% or less = 0 pts 70-79% = 3 pts 80% or more = 5 pts	69% or less = 0 pts 70-79% = 3 pts 80% or more = 5 pts	69% or less = 0 pts 70-79% = 3 pts 80% or more = 5 pts	N/A	N/A	HMIS Core Report, (7/1/2023 - 6/30/2024)	
Advancing Equity	**Returns to Homelessness: % of BIPOC participants returning to homelessness after 12 months.**	____%	10% or more = 0 pts 5-10% = 3 pts 5% or less = 5 pts	10% or more = 0 pts 5-10% = 3 pts 5% or less = 5 pts	10% or more = 0 pts 5-10% = 3 pts 5% or less = 5 pts	N/A	N/A	HMIS Core Report, (7/1/2023 - 6/30/2024)	
								Total Points for Policy/System Alignment:	
Total Points Possible for Policy/System Alignment Measures:			**35**	**35**	**35**	**20**	**20**		
Priority Needs Measures									
Serving Chronically Homeless Persons	**% bed dedicated for chronically homeless persons.**	____%	less than 50% = 1 pt 75-50% = 5 pts 100-76% = 10 pts	less than 50% = 1 pt 75-50% = 5 pts 100-76% = 10 pts	less than 50% = 1 pt 75-50% = 5 pts 100-76% = 10 pts	N/A	N/A	2024 Housing Inventory Chart	
Serving Households with Children	**Potential Units for Households with Children**	____%	less than 50% = 1 pt 75-50% = 5 pts 100-76% = 10 pts	less than 50% = 1 pt 75-50% = 5 pts 100-76% = 10 pts	less than 50% = 1 pt 75-50% = 5 pts 100-76% = 10 pts	N/A	N/A	2024 Housing Inventory Chart	
Serving Youth Households	**Potential Units for Youth Only Households (< 25 years old)**	____%	less than 50% = 1 pt 75-50% = 5 pts 100-76% = 10 pts	less than 50% = 1 pt 75-50% = 5 pts 100-76% = 10 pts	less than 50% = 1 pt 75-50% = 5 pts 100-76% = 10 pts	N/A	N/A	2024 Housing Inventory Chart	
								Total Points for Priority Needs:	
Total Points Possible for Priority Needs Measures:			**30**	**30**	**30**				
								Total Points:	
Total Points Possible on all Measures:			**115**	**105**	**105**	**35**	**30**		
								Total Points divided by total potential points multiplied by 100:	

SW MN CoC HUD Project Scoring Form 2024

Applicant: UCAP			Project: SAH						
Review Criteria	**Measurement**	**Raw Number**	**Point Scale**					**Data Source / Range**	**Points**
			PSH	**RRH**	**RRH-TH**	**SSO-CE**	**HMIS**		
Project Performance Measures									
Housing Stability - Length of Stay	**% who maintain permanent housing for > 6 months**	__100__%	40% or less = 1 pt 79-41% = 3 pts 100-80% = 5 pts	40% or less = 1 pt 79-41% = 3 pts 100-80% = 5 pts	40% or less = 1 pt 79-41% = 3 pts 100-80% = 5 pts	N/A	N/A	HMIS / (7/1/2023 - 6/30/2024)	5
Increase Earned Income - Stayers	**% heads of household of stayers who increased income from employment.**	__13__%	12% or less = 1 pt 19-13% = 3 pts 20% or more = 5 pts	12% or less = 1 pt 19-13% = 3 pts 20% or more = 5 pts	12% or less = 1 pt 19-13% = 3 pts 20% or more = 5 pts	N/A	N/A	HMIS / (7/1/2023 - 6/30/2024)	3
Increase Earned Income - Leavers	**% heads of household of leavers who increased income from employment.**	__29__%	12% or less = 1 pt 19-13% = 3 pts 20% or more = 5 pts	12% or less = 1 pt 19-13% = 3 pts 20% or more = 5 pts	12% or less = 1 pt 19-13% = 3 pts 20% or more = 5 pts	N/A	N/A		5
Increased Total Income - Stayers	**% heads of household stayers who increased total income**	__41__%	19% or less = 1 pt 20-53% = 3 pts 54% or more = 5 pts	19% or less = 1 pt 20-53% = 3 pts 54% or more = 5 pts	19% or less = 1 pt 20-53% = 3 pts 54% or more = 5 pts	N/A	N/A	HMIS (7/1/2023-6/30/2024)	5
Increased Total Income - Leavers	**% heads of household leavers who increased total income**	__43__%	19% or less = 1 pt 53-20% = 3 pts 54% or more = 5 pts	19% or less = 1 pt 53-20% = 3 pts 54% or more = 5 pts	19% or less = 1 pt 53-20% = 3 pts 54% or more = 5 pts	N/A	N/A		5
Housing Stability - Exits to Pemanent Housing	**% remained in or exited to permanent housing**	_100___%	74% or less = 1 pt 75-89% = 3 pts 90% or higher = 5 pts	59% or less = 1 pt 60-74% = 3 pts 75% or more = 5 pts	59% or less = 1 pt 60-74% = 3 pts 75% or more = 5 pts	N/A	N/A	HMIS / (7/1/2023 - 6/30/2024)	5
Increased Access to Benefits - Outcome	**% of Households that access mainstream benefits**	____%	59% or less = 1 pt 89-60% = 3 pts 90% or more = 5 pts	59% or less = 1 pt 89-60% = 3 pts 90% or more = 5 pts	59% or less = 1 pt 89-60% = 3 pts 90% or more = 5 pts	N/A	N/A	HMIS / (7/1/2023 - 6/30/2024)	n/a
Increased Access to Healthcare - Outcome	**% of Households that access health care**	__100__%	59% or less = 1 pt 89-60% = 3 pts 90% or more = 5 pts	59% or less = 1 pt 89-60% = 3 pts 90% or more = 5 pts	59% or less = 1 pt 89-60% = 3 pts 90% or more = 5 pts	N/A	N/A	HMIS / (7/1/2023 - 6/30/2024)	5
Rapid Access - Project entry to Move in Date	**Median days to Move in Date after Project Entry**	____%	30 days or less = 5 pts	15 days or less = 5 pts	15 days or less = 5 pts			HMIS?	
Rapid Access - Coordinated Entry Assessments	**% of Households with verified CE assessments**	____%	N/A	N/A	N/A	84-75% = 3 pts	N/A	?	
Returns to Homelessness - Outcome	**% of participants returned to homelessness**	____%	20.1 or more = 1 pt 5.1-20 = 3 pts 0-5% = 5 pts	20.1 or more = 1 pt 5.1-20 = 3 pts 0-5% = 5 pts	20.1 or more = 1 pt 5.1-20 = 3 pts 0-5% = 5 pts	N/A	N/A	HMIS	
Supporting System Outcomes (SPMs)	**Narrative documents actions and improvements to support SPMs**	Yes No	N/A	N/A	N/A	Yes = 10 pts No = 0 pts	Yes = 10 pts No = 0 pts		
							Total Points for Project Performance Measures:		**33**
Total Points Possible for Project Performance Measures (scored for 2024):			**40**	**40**	**40**	**0**	**0**		**35**
Policy/System Alignment Measures									
Data Quality	**HMIS Data Quality in universal data elements**	__100__%	89% or less = 1 pt 90-97% = 3 pts 98% or more = 5 pts	89% or less = 1 pt 90-97% = 3 pts 98% or more = 5 pts	89% or less = 1 pt 90-97% = 3 pts 98% or more = 5 pts	N/A	N/A	HMIS / (7/1/2023 - 6/30/2024)	5
Data System Performance	**Satisfactory review from HMIS Governing Board**	Yes No	N/A	N/A	N/A	N/A	Yes = 5 pts No = 0 pts	Letter from HMIS Governing Board	N/A
Participation in CoC Process	**% CoC meetings attended 7/1/2021 - 6/30/2022**	_100___%	30% or less = 0 pts 31 - 50 % = 3 pts 51% or more = 5 pts	30% or less = 0 pts 31 - 50 % = 3 pts 51% or more = 5 pts	30% or less = 0 pts 31 - 50 % = 3 pts 51% or more = 5 pts	30% or less = 0 pts 31 - 50 % = 3 pts 51% or more = 5 pts	30% or less = 0 pts 31 - 50 % = 3 pts 51% or more = 5 pts	Meeting Minutes	5
		Yes	Yes = 5 pts	Yes = 5 pts	Yes = 5 pts	Yes = 5 pts	Yes = 5 pts	SAGE APR	

Timely HUD Reporting	**APRs accurately completed on time**	No	No = 0 pts	No = 0 pts	No = 0 pts	No = 0 pts	No = 0 pts	SAGE APR PORTAL	5
Effective Use of Funds	**Spent Funds**	__100__%	0-89%= 1 pt 90-94% = 3 pts 95% or more = 5 pts	0-89%= 1 pt 90-94% = 3 pts 95% or more = 5 pts	0-89%= 1 pt 90-94% = 3 pts 95% or more = 5 pts	0-89%= 1 pt 90-94% = 3 pts 95% or more = 5 pts	0-89%= 1 pt 90-94% = 3 pts 95% or more = 5 pts	Agency eLOCCS Documentation	5
Effective Use of Funds	**Drawdown Frequency**	Less than quarterly Quarterly	Less than quarterly = 0 pts Quarterly = 5 pts	Less than quarterly = 0 pts Quarterly = 5 pts	Less than quarterly = 0 pts Quarterly = 5 pts	Less than quarterly = 0 pts Quarterly = 5 pts	Less than quarterly = 0 pts Quarterly = 5 pts	Agency LOCCS Records	5
Advancing Equity	**Exits to permanent housing. % of BIPOC participants who exited the program to permanent destinations.**	___%	69% or less = 0 pts 70-79% = 3 pts 80% or more = 5 pts	69% or less = 0 pts 70-79% = 3 pts 80% or more = 5 pts	69% or less = 0 pts 70-79% = 3 pts 80% or more = 5 pts	N/A	N/A	HMIS Core Report, (7/1/2023 - 6/30/2024)	n/a
Advancing Equity	**Returns to Homelessness: % of BIPOC participants returning to homelessness after 12 months.**	____%	10% or more = 0 pts 5-10% = 3 pts 5% or less = 5 pts	10% or more = 0 pts 5-10% = 3 pts 5% or less = 5 pts	10% or more = 0 pts 5-10% = 3 pts 5% or less = 5 pts	N/A	N/A	HMIS Core Report, (7/1/2023 - 6/30/2024)	n/a
								Total Points for Policy/System Alignment:	**25**
Total Points Possible for Policy/System Alignment Measures:			**35**	**35**	**35**	**20**	**20**		**25**
Priority Needs Measures									
Serving Chronically Homeless Persons	**% bed dedicated for chronically homeless persons.**	____%	less than 50% = 1 pt 75-50% = 5 pts 100-76% = 10 pts	less than 50% = 1 pt 75-50% = 5 pts 100-76% = 10 pts	less than 50% = 1 pt 75-50% = 5 pts 100-76% = 10 pts	N/A	N/A	Project Apllication	N/A
Serving Households with Children	**Potential Units for Households with Children**	____%	less than 50% = 1 pt 75-50% = 5 pts 100-76% = 10 pts	less than 50% = 1 pt 75-50% = 5 pts 100-76% = 10 pts	less than 50% = 1 pt 75-50% = 5 pts 100-76% = 10 pts	N/A	N/A	Project Apllication	N/A
Serving Youth Households	**Potential Units for Youth Only Households (< 25 years old)**	____%	less than 50% = 1 pt 75-50% = 5 pts 100-76% = 10 pts	less than 50% = 1 pt 75-50% = 5 pts 100-76% = 10 pts	less than 50% = 1 pt 75-50% = 5 pts 100-76% = 10 pts	N/A	N/A	Project Apllication	N/A
								Total Points for Priority Needs:	N/A
Total Points Possible for Priority Needs Measures:			**30**	**30**	**30**				
								Total Points:	58
Total Points Possible on all Measures:			**115**	**105**	**105**	**35**	**30**		60
								Total Points divided by total potential points multiplied by 100:	97

Notification of Projects Rejected-Reduced

This CoC did not reject or reduce any project during our CoC's local competition.

From:	Lillian Lamoreux
To:	Angela Larson; Angela.Mateski@lssmn.org; Tanya Ostenson; Kristie Blankenship; Britt Heinz-Amborn
Cc:	Abby Guilford
Subject:	NOFO Project Initial Ranking and appeals process
Date:	Monday, September 30, 2024 1:36:00 PM
Attachments:	Initial-Ranking-SW-CoC-NOFO-2024.pdf Southwest CoC Local Competition Guide 2024_2025 080924-updated.docx

Hi all,

Attached is the NOFO Project initial ranking results. All projects put forth were approved by the ranking committee and ranked with discussion as the scoring came out.
Initial Ranking will be sent to the CoC website today to be posted today or tomorrow.
Please look at where your project(s) is/are in the ranking and note that anything funded through Tier one (the first 8 projects) will be funded fully and the project ranked 9th will be funded at least partially, but hopefully HUD will fund the entire project.

You may now submit your applications in esnaps. If applications are submitted today we may be eligible for bonus points when submitting the full application.

Any appeals to the initial ranking are due by Monday, October 7, 2024. Appeals information can be found in the Local Competition Guide (also attached), but is also included here for your convenience:

Project applicants may submit appeals to the decisions of the Project Performance & Review Committee in certain circumstances where the applicant believes the project application was harmed by a miscalculation on the part of the Committee, a violation of established CoC or HUD policy, or a violation of CoC Program Competition guidelines as defined in this document. Disagreement with the results of a decision that followed appropriate process will be deemed an invalid appeal.
Appeals will be limited to:
1. Verified Conflict of Interest
2. Violation of CoC-established voting policies or procedures
3. Violation of regulations established by HUD
4. Technical error such as mathematical miscalculation by the scoring Committee.

Projects wishing to appeal related to scoring must submit the appeal in writing by the deadlines set forth in the Call for Projects. All agencies filing an appeal must be prepared to rapidly respond to requests from the committee.
The Performance Review Committee will assess claims within three business days and communicate decisions on that day via the CoC Coordinator. Decisions of the Performance Review Committee are final for the purposes of the Local CoC Program Competition.
Applicants may review the applicable NOFO for guidelines regarding appeals in the National Competition.

Lillian Lamoreux (she/her)
Southwest COC Coordinator
140 Homestead Road, Mankato, MN 56001
P: 507.836.1625

swmhp.org

Initial Ranking for SW CoC NOFO Projects 9/30/24

Final Project Scores for all projects MN-511 Southwest CoC					
Applicant Name	**Project Name**	**Score**	**Rank**	**Award Amount**	**Approved/Rejected**
United Community Action Partnership	Southwest PSH FY24	35	1	$ 44,338.00	Approved
Prairie 5	P5 RRH FY2024	5	2	$ 71,678.00	Approved
United Community Action Partnership	PSH M&M Kandi SAH FY2024	58	3	$ 270,996.00	Approved
United Community Action Partnership	Westwind Townhomes FY24	56	4	$ 106,306.00	Approved
Lutheran Social Services	Permanent Supportive Housing for Youth	51	5	$ 106,234.00	Approved
United Community Action Partnership	RRH FY24	48	6	$ 432,419.00	Approved
Institute for Community Alliances	HMIS	25	7	$ 48,185.00	Approved
Southwest Minnesota Housing Partnership	MN 511 Coordinated Entry Services FY2024	11	8	$ 16,280.00	Approved
United Community Action Partnership	DVRRH FY24 *	51	9	$ 320,315.00	Approved

* Note that this project straddles the line between tiers one and two. $178,639 is in tier one (safe) and $141,676 is in tier two (at risk).

Initial Ranking for SW CoC NOFO Projects 9/30/24

Final Project Scores for all projects MN-511 Southwest CoC					
Applicant Name	**Project Name**	**Score**	**Rank**	**Award Amount**	**Approved/Rejected**
United Community Action Partnership	Southwest PSH FY24	35	1	$ 44,338.00	Approved
Prairie 5	P5 RRH FY2024	5	2	$ 71,678.00	Approved
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* Note that this project straddles the line between tiers one and two. $178,639 is in tier one (safe) and $141,676 is in tier two (at risk).

From: Chad Carlberg
To: Lillian Lamoreux
Subject: CoC Website Updates
Date: Friday, October 25, 2024 9:49:04 AM
Attachments: COC 1.png
COC 2.png
COC 3.png

SECURITY NOTICE:

This email originated from an external sender. Exercise caution before clicking on any links or attachments and consider whether you know the sender. For more information please contact IT support.

Hello Lillian,

The Continuum of Care page has been updated.
https://www.swmhp.org/communities-resources/continuum-of-care/

Below are screenshots showing when the documents were added to the page.

Uploaded on: October 25, 2024
Uploaded by: chad@presencemaker.com
File name: Collaborative-Application-2024.pdf
File type: application/pdf
File size: 198 KB

Title: Collaborative Application 2024

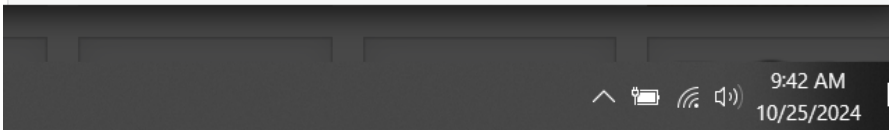
Caption:

Description:

File URL: http://www.swmhp.org/assets/uploads/202

Copy URL to clipboard

View attachment page | Edit more details | Download file | Delete permanently



Uploaded on: October 25, 2024
Uploaded by: chad@presencemaker.com
File name: Planning-Grant-Application-2024.pdf
File type: application/pdf
File size: 93 KB

Title: Planning Grant Application 2024

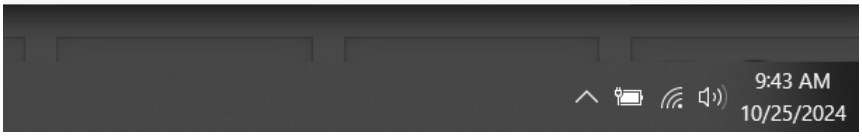
Caption:

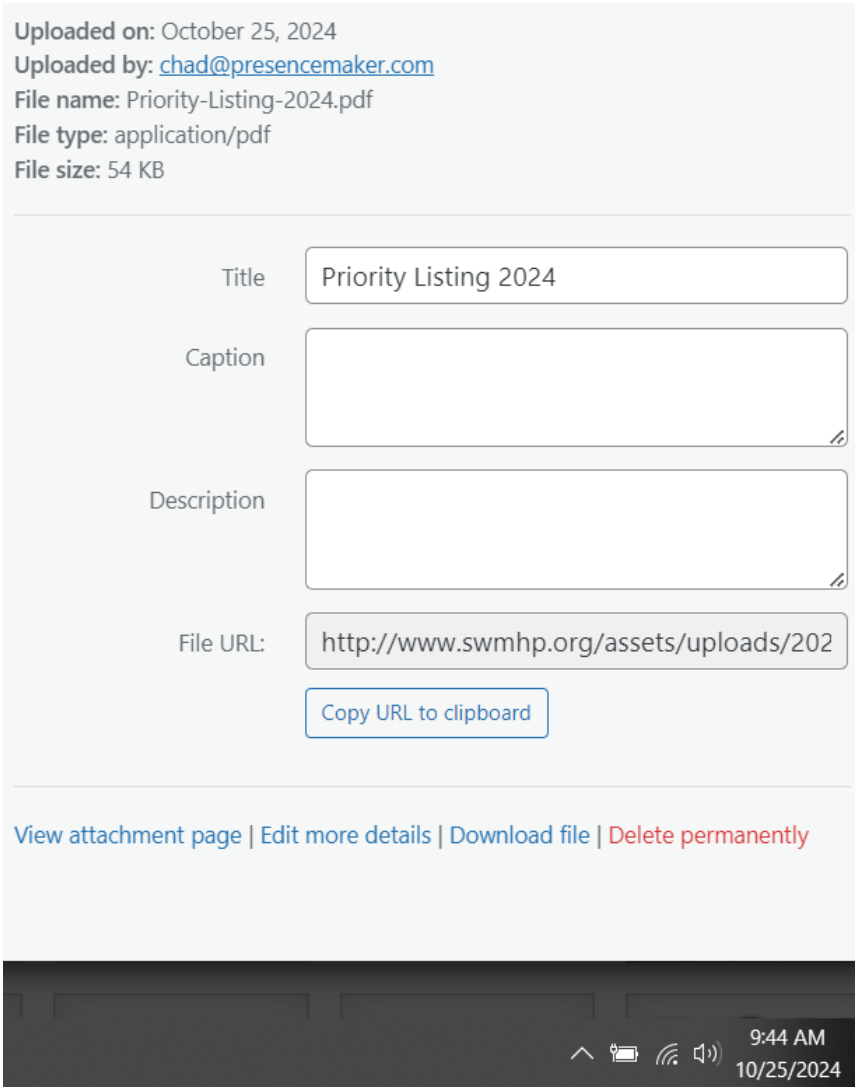
Description:

File URL: http://www.swmhp.org/assets/uploads/202

Copy URL to clipboard

View attachment page | Edit more details | Download file | Delete permanently

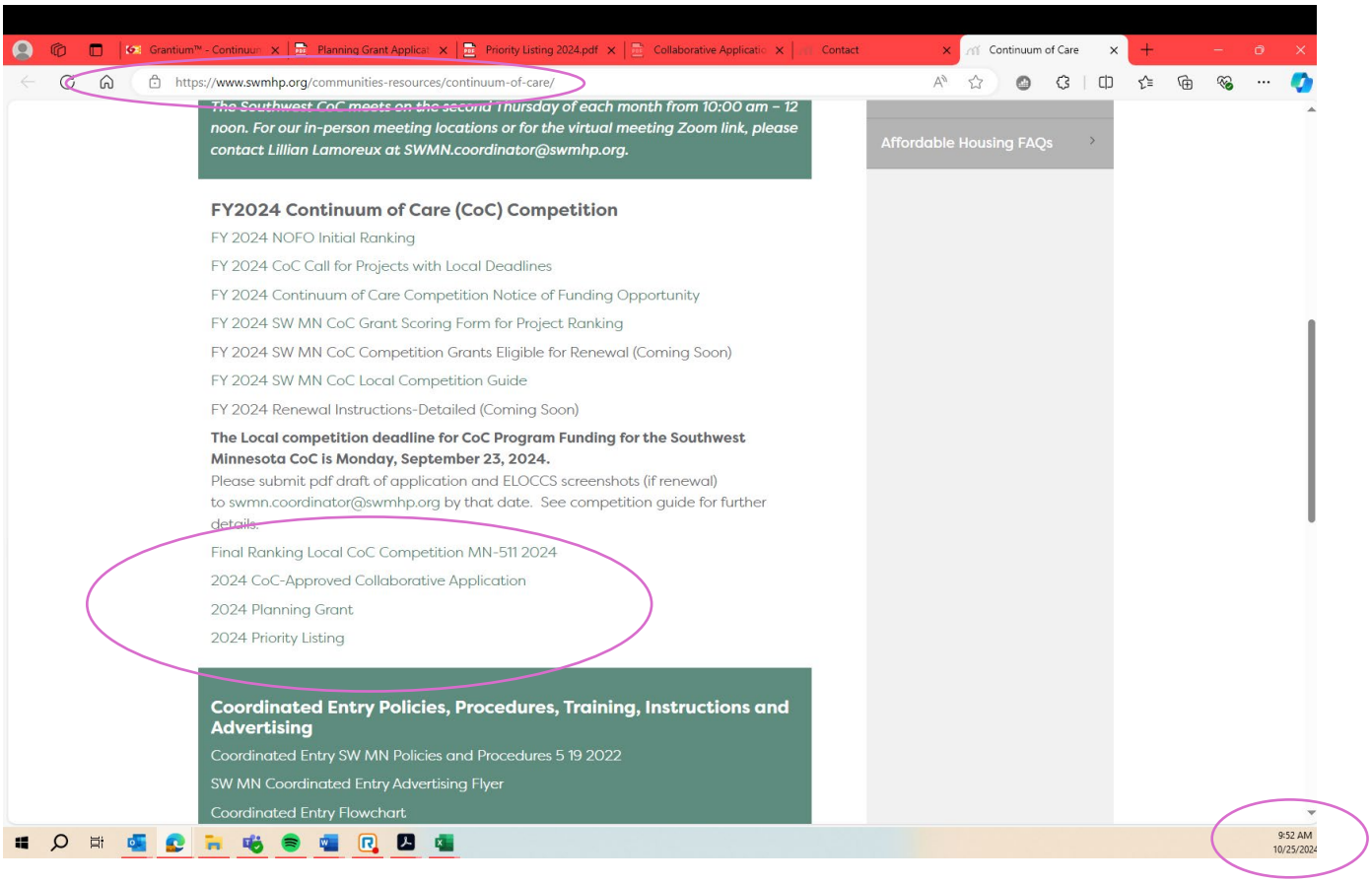




Let me know if you need anything else.

Chad

Chad Carlberg
PresenceMaker, Inc.
217 East Walnut Street #1, Mankato, MN 56001
Office: (507) 779-0965


Grantium™ - Continuum
Planning Grant Applicat
Priority Listing 2024.pdf
Collaborative Applicatio
Contact
Continuum of Care
https://www.swmhp.org/communities-resources/continuum-of-care/
The Southwest CoC meets on the second Thursday of each month from 10:00 am – 12 noon. For our in-person meeting locations or for the virtual meeting Zoom link, please contact Lillian Lamoreux at SWMN.coordinator@swmhp.org.
Affordable Housing FAQs
FY2024 Continuum of Care (CoC) Competition
FY 2024 NOFO Initial Ranking
FY 2024 CoC Call for Projects with Local Deadlines
FY 2024 Continuum of Care Competition Notice of Funding Opportunity
FY 2024 SW MN CoC Grant Scoring Form for Project Ranking
FY 2024 SW MN CoC Competition Grants Eligible for Renewal (Coming Soon)
FY 2024 SW MN CoC Local Competition Guide
FY 2024 Renewal Instructions-Detailed (Coming Soon)
The Local competition deadline for CoC Program Funding for the Southwest Minnesota CoC is Monday, September 23, 2024.
Please submit pdf draft of application and ELOCCS screenshots (if renewal) to swmn.coordinator@swmhp.org by that date. See competition guide for further details.
Final Ranking Local CoC Competition MN-511 2024
2024 CoC-Approved Collaborative Application
2024 Planning Grant
2024 Priority Listing
Coordinated Entry Policies, Procedures, Training, Instructions and Advertising
Coordinated Entry SW MN Policies and Procedures 5 19 2022
SW MN Coordinated Entry Advertising Flyer
Coordinated Entry Flowchart
9:52 AM
10/25/2024

From:	Lillian Lamoreux
To:	annabel.kornblum@icalliances.org; Sara DeLuna; tj.yocum@icalliances.org; gwen.chase@kchra.com; jill.bengtson@kchra.com; nikki.ilgen@kchra.com; dawn.pendleton@lowersioux.com; sophie.lund@lowersioux.com; Tiffani.JUAREZ@lssmn.org; nate.reuss@mmrdc.org; srezac@mac-v.org; Ji-Young.Choi@state.mn.us; tanya.ostenson@prairiefive.org; taylor.debraske@prairiefive.org; erika.boyer-kern@smrls.org; kari@mnswcc.org; sara@mnswcc.org; Ashley McCarthy; Vicky Ross; Brenda.Freimuth@swmhc.org; cynthia.kramer@smamhc.com; juleen.spencer@swmhc.org; Kimberly.Holm@smamhc.com; Michelle.andreen@smamhc.com; Amanda.Seehusen@unitedcapmn.org; angela.larson@unitedcapmn.org; Cheryl.Baumann@unitedcapmn.org; courtney.newgard@unitedcapmn.org; Jacob.Jorgensen@unitedcapmn.org; michellej@unitedcapmn.org; roberta.DePoppe@unitedcapmn.org; JenniferU@willmarshelter.com; becci@letswrap.com; brooklyn@letswrap.com; mandy@letswrap.com; pomari@mylegalaid.org; nhcc@iw.net; ilistentoyou2009@yahoo.com; brandon@unifiedsocialservices.org; Gretchen@dsi-services.com; Walker, Julie L; Cadotte, Deran (He/Him/His) (MHFA); john.hudson@state.mn.us
Subject:	NOFO Posted on CoC Website
Date:	Friday, October 25, 2024 9:53:00 AM

Hey folks,

The Collaborative Application, Priority Listing, and Planning Grant Application for 2024's NOFO have been posted to the CoC website. You can find them at this link: Continuum of Care

The final application will be submitted Tuesday, October 29, 2024 at 10:00 a.m.

Thanks everyone!

SOUTHWEST MINNESOTA Housing Partnership

Lillian Lamoreux (she/her)
Southwest CoC Coordinator
140 Homestead Road, Mankato, MN 56001
P: 507.836.1625
swmhp.org

2024 HDX Competition Report

This workbook contains summary information about your CoC's data as it was entered into HDX 1.0 and HDX 2.0 for your use as part of the 2024 Competition.

To Print this Workbook:

This document has been configured as printable with preset print areas of relevant sections. To print it, go to "File", then "Print", then select "Print Entire Workbook" or "Print Active Sheets" depending on your needs.

To Save This Workbook as a PDF:

Click the "File" Tab, then click "Save As" or "Save a Copy", then click "Browse" or "More Options" then select "PDF", click "Options", select "Entire Workbook", press "OK", and click "Save". These instructions may change depending on your version of Microsoft Excel.

On Accessibility, Navigability, and Printability:

This workbook attempts to maximize accessibility, navigability, printability, and ease of use. Merged cells have been avoided. All tables and text boxes have been given names. Extraneous rows and columns outside printed ranges have been hidden. Formulas may include references to hidden rows and columns or data tables. For ease of use, these referenced sources have been hidden but can be unhidden by any useer at any time. Raw data sources contained in this workbook are named according to the module and fiscal year from which they originate - e.g. "HIC_2024" is the Housing Inventory Count raw data from Fiscal Year 2024.

For Questions:

If you have questions, please reach out to HUD via the "Ask a Question" page, https://www.hudexchange.info/program-support/my-question/ and choose "HDX" as the topic.

V 2024.42.1

2024 HDX Competition Report

2024 Competition Report - Summary

MN-511 - Southwest Minnesota CoC

HDX Data Submission Participation Information

Government FY and HDX Module Abbreviation	Met Module Deadline*	Data From	Data Collection Period in HDX 2.0
2023 LSA	Yes	Government FY 2023 (10/1/22 - 9/30/23).	November 2023 to January of 2024
2023 SPM	Yes	Government FY 2023 (10/1/22 - 9/30/23).**	February 2024 to March 2024
2024 HIC	Yes	Government FY 2024. Exact HIC and PIT dates will vary by CoC. For most CoCs, it will be last Wednesday in January of 2024.	March 2024 to May 2024
2024 PIT	Yes	Government FY 2024. Exact HIC and PIT dates will vary by CoC. For most CoCs, it will be last Wednesday in January of 2024.	March 2024 to May 2024

1) FY = Fiscal Year
2) *This considers all extensions where they were provided.
2) **"Met Deadline" in this context refers to FY23 SPM submissions. Resubmissions from FY 2022 (10/1/21 - 9/30/22) were also accepted during the data collection period, but these previous year's submissions are voluntarily and are not required.

2024 Competition Report - LSA Summary & Usability Status

MN-511 - Southwest Minnesota CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

LSA Usability Status 2023

Category	EST AO	EST AC	EST CO	RRH AO	RRH AC	RRH CO	PSH AO	PSH AC	PSH CO
Fully Usable	☑	☑	☑	☑	☑	☑	☑	☑	☑
Partially Usable									
Not Usable									

EST

Category	2021	2022	2023
Total Sheltered Count	656	821	611
AO	339	457	280
AC	318	368	325
CO	5	1	4

RRH

Category	2021	2022	2023
Total Sheltered Count	334	365	484
AO	110	120	124
AC	224	245	360
CO	0	0	0

2024 Competition Report - LSA Summary & Usability Status

MN-511 - Southwest Minnesota CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

PSH

Category	2021	2022	2023
Total Sheltered Count	164	178	127
AO	72	68	56
AC	92	110	69
CO	0	0	0

1) Glossary: EST = Emergency Shelter, Save Haven, & Transitional Housing; RRH = Rapid Re-housing; PSH = Permanent Supportive Housing; AO = Persons in Households without Children; AC = Persons in Households with at least one Adult and one Child; CO=Persons in Households with only Children
2) Because people have multiple stays in shelter over the course of a year and stay in different household configurations, a single person can be counted in more than one household type. Therefore, the sum of the number of people by household type may be greater than the unique count of people.
3) Total Sheltered count only includes those served in HMIS participating projects reported by your CoC.
4) For CoCs that experienced mergers during any of these reporting periods, historical data will include only the original CoCs.

2024 Competition Report - SPM Data

MN-511 - Southwest Minnesota CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

Measure 1: Length of Time Persons Remain Homeless

This measures the number of clients active in the report date range across ES, SH (Metric 1.1) and then ES, SH and TH (Metric 1.2) along with their average and median length of time homeless. This includes time homeless during the report date range as well as prior to the report start date, going back no further than the look back stop date or client's date of birth, whichever is later.

Metric 1.1: Change in the average and median length of time persons are homeless in ES and SH projects.

Metric 1.2: Change in the average and median length of time persons are homeless in ES, SH, and TH projects.

a. This measure is of the client's entry, exit, and bed night dates strictly as entered in the HMIS system.

Metric	Universe (Persons)	Average LOT Homeless (bed nights)	Median LOT Homeless (bed nights)
1.1 Persons in ES-EE, ES-NbN, and SH	517	34.0	23.0
1.2 Persons in ES-EE, ES-NbN, SH, and TH	613	55.0	28.0

b. This measure is based on data element 3.917

This measure includes data from each client's Living Situation (Data Standards element 3.917) response as well as time spent in permanent housing projects between Project Start and Housing Move-In. This information is added to the client's entry date, effectively extending the client's entry date backward in time. This "adjusted entry date" is then used in the calculations just as if it were the client's actual entry date.

2024 Competition Report - SPM Data

MN-511 - Southwest Minnesota CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

Metric	Universe (Persons)	Average LOT Homeless (bed nights)	Median LOT Homeless (bed nights)
1.1 Persons in ES-EE, ES-NbN, SH, and PH (prior to "housing move in")	635	112.0	47.0
1.2 Persons in ES-EE, ES-NbN, SH, TH, and PH (prior to "housing move in")	731	121.0	54.0

Measure 2: Returns to Homelessness for Persons who Exit to Permanent Housing (PH) Destinations

This measures clients who exited SO, ES, TH, SH or PH to a permanent housing destination in the date range two years prior to the report date range. Of those clients, the measure reports on how many of them returned to homelessness as indicated in the HMIS for up to two years after their initial exit.

	Total # of Persons Exited to a PH Destination (2 Yrs Prior)	Returns to Homelessness in Less than 6 Months (0 - 180 days)		Returns to Homelessness from 6 to 12 Months (181 - 365 days)		Returns to Homelessness from 13 to 24 Months (366 - 730 days)		Number of Returns in 2 Years	
Metric	**Count**	**Count**	**% of Returns**	**Count**	**% of Returns4**	**Count**	**% of Returns6**	**Count**	**% of Returns8**
Exit was from SO	0	0	0.0%	0	0.0%	0	0.0%	0	0.0%

2024 Competition Report - SPM Data

MN-511 - Southwest Minnesota CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

Exit was from ES	301	28	9.3%	9	3.0%	19	6.3%	56	18.6%
Exit was from TH	27	1	3.7%	0	0.0%	1	3.7%	2	7.4%
Exit was from SH	0	0	0.0%	0	0.0%	0	0.0%	0	0.0%
Exit was from PH	188	3	1.6%	1	0.5%	6	3.2%	10	5.3%
TOTAL Returns to Homelessness	516	32	6.2%	10	1.9%	26	5.0%	68	13.2%

Measure 3: Number of Homeless Persons

Metric 3.1 – Change in PIT Counts

Please refer to PIT section for relevant data.

Metric 3.2 – Change in Annual Counts

This measures the change in annual counts of sheltered homeless persons in HMIS.

Metric	Value
Universe: Unduplicated Total sheltered homeless persons	622
Emergency Shelter Total	521
Safe Haven Total	0
Transitional Housing Total	114

2024 Competition Report - SPM Data

MN-511 - Southwest Minnesota CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

Measure 4: Employment and Income Growth for Homeless Persons in CoC Program-funded Projects

This measure is divided into six tables capturing employment and non-employment income changes for system leavers and stayers. The project types reported in these metrics are the same for each metric, but the type of income and universe of clients differs. In addition, the projects reported within these tables are limited to CoC-funded projects.

Metric 4.1 – Change in earned income for adult system stayers during the reporting period

Metric	Value
Universe: Number of adults (system stayers)	56
Number of adults with increased earned income	11
Percentage of adults who increased earned income	19.6%

Metric 4.2 – Change in non-employment cash income for adult system stayers during the reporting period

Metric	Value
Universe: Number of adults (system stayers)	56
Number of adults with increased non-employment cash income	9

2024 Competition Report - SPM Data

MN-511 - Southwest Minnesota CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

Percentage of adults who increased non-employment cash income	16.1%

Metric 4.3 – Change in total income for adult system stayers during the reporting period

Metric	Value
Universe: Number of adults (system stayers)	56
Number of adults with increased total income	11
Percentage of adults who increased total income	19.6%

Metric 4.4 – Change in earned income for adult system leavers

Metric	Value
Universe: Number of adults who exited (system leavers)	74
Number of adults who exited with increased earned income	12
Percentage of adults who increased earned income	16.2%

Metric 4.5 – Change in non-employment cash income for adult system leavers

2024 Competition Report - SPM Data

MN-511 - Southwest Minnesota CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

Metric	Value
Universe: Number of adults who exited (system leavers)	74
Number of adults who exited with increased non-employment cash income	12
Percentage of adults who increased non-employment cash income	16.2%

Metric 4.6 – Change in total income for adult system leavers

Metric	Value
Universe: Number of adults who exited (system leavers)	74
Number of adults who exited with increased total income	22
Percentage of adults who increased total income	29.7%

Measure 5: Number of Persons who Become Homeless for the First Time

This measures the number of people entering the homeless system through ES, SH, or TH (Metric 5.1) or ES, SH, TH, or PH (Metric 5.2) and determines whether they have any prior enrollments in the HMIS over the past two years. Those with no prior enrollments are considered to be experiencing homelessness for the first time.

2024 Competition Report - SPM Data

MN-511 - Southwest Minnesota CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

Metric 5.1 – Change in the number of persons entering ES, SH, and TH projects with no prior enrollments in HMIS

Metric	Value
Universe: Person with entries into ES-EE, ES-NbN, SH or TH during the reporting period.	552
Of persons above, count those who were in ES-EE, ES-NbN, SH, TH or any PH within 24 months prior to their entry during the reporting year.	52
Of persons above, count those who did not have entries in ES-EE, ES-NbN, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time)	500

Metric 5.2 – Change in the number of persons entering ES, SH, TH, and PH projects with no prior enrollments in HMIS

Metric	Value

2024 Competition Report - SPM Data

MN-511 - Southwest Minnesota CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

Universe: Person with entries into ES, SH, TH or PH during the reporting period.	853
Of persons above, count those who were in ES, SH, TH or any PH within 24 months prior to their entry during the reporting year.	82
Of persons above, count those who did not have entries in ES, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time.)	771

2024 Competition Report - SPM Data

MN-511 - Southwest Minnesota CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

Measure 6: Homeless Prevention and Housing Placement of Persons defined by category 3 of HUD's Homeless Definition in CoC Program-funded Projects

Measure 6 is not applicable to CoCs in this reporting period.

Measure 7: Successful Placement from Street Outreach and Successful Placement in or Retention of Permanent Housing

This measures positive movement out of the homeless system and is divided into three tables: movement off the streets from Street Outreach (Metric 7a.1); movement into permanent housing situations from ES, SH, TH, and RRH (Metric 7b.1); and retention or exits to permanent housing situations from PH (other than PH-RRH).

Metric 7a.1 – Change in SO exits to temp. destinations, some institutional destinations, and permanent housing destinations

Metric	Value
Universe: Persons who exit Street Outreach	1
Of persons above, those who exited to temporary & some institutional destinations	0
Of the persons above, those who exited to permanent housing destinations	1

2024 Competition Report - SPM Data

MN-511 - Southwest Minnesota CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

% Successful exits	100.0%

Metric 7b.1 – Change in ES, SH, TH, and PH-RRH exits to permanent housing destinations

Metric	Value
Universe: Persons in ES-EE, ES-NbN, SH, TH and PH-RRH who exited, plus persons in other PH projects who exited without moving into housing	667
Of the persons above, those who exited to permanent housing destinations	455
% Successful exits	68.2%

Metric 7b.2 – Change in PH exits to permanent housing destinations or retention of permanent housing

Metric	Value

2024 Competition Report - SPM Data

MN-511 - Southwest Minnesota CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

Universe: Persons in all PH projects except PH-RRH who exited after moving into housing, or who moved into housing and remained in the PH project	171
Of persons above, those who remained in applicable PH projects and those who exited to permanent housing destinations	167
% Successful exits/retention	97.7%

System Performance Measures Data Quality

Data coverage and quality will allow HUD to better interpret your SPM submissions.

Metric	All ES, SH	All TH	All PSH, OPH	All RRH	All Street Outreach
Unduplicated Persons Served (HMIS)	520	113	171	482	1
Total Leavers (HMIS)	472	60	32	260	1
Destination of Don’t Know, Refused, or Missing (HMIS)	10	0	0	0	0

2024 Competition Report - SPM Data

MN-511 - Southwest Minnesota CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

Destination Error Rate (Calculated)	2.1%	0.0%	0.0%	0.0%	0.0%

2024 Competition Report - SPM Notes

MN-511 - Southwest Minnesota CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

Notes For Each SPM Measure

Note: Cells may need to be resized to accomodate notes with lots o

Measure	Notes
Measure 1	No notes.
Measure 2	No notes.
Measure 3	No notes.
Measure 4	No notes.
Measure 5	No notes.
Measure 6	No Notes. Measure 6 was not applicable to CoCs in this reporting period.
Measure 7	No notes.
Data Quality	No notes.

2024 Competition Report - HIC Summary

MN-511 - Southwest Minnesota CoC

For HIC conducted in January/February of 2024

HMIS Bed Coverage Rates

Project Type	Total Year-Round, Current Beds	Total Year-Round, Current Beds in HMIS or Comparable Database	Total Year-Round, Current, Non-VSP Beds	Removed From Denominator: OPH EHV[†] Beds or Beds Affected by Natural Disaster*	Adjusted Total Year-Round, Current, Non-VSP Beds	Adjusted HMIS Bed Coverage Rate for Year-Round, Current Beds	Total Year-Round, Current, VSP Beds in an HMIS-Comparable Database	Total Year-Round, Current, VSP Beds	Removed From Denominator: OPH EHV[†] Beds or Beds Affected by Natural Disaster**	Adjusted Total Year-Round Current, VSP Beds	HMIS Comparable Bed Coverage Rate for VSP Beds	Total Year-Round, Current, HMIS Beds and VSP Beds in an HMIS-Comparable Database	Adjusted Total Year-Round, Current, Non-VSP and VSP Beds	HMIS and Comparable Database Coverage Rate
ES	111	77	92	0	92	83.7%	3	19	0	19	15.79%	80	111	72.07%
SH	0	0	0	0	0	NA	0	0	0	0	NA	0	0	NA
TH	104	98	98	0	98	100.0%	6	6	0	6	100.00%	104	104	100.00%
RRH	156	156	156	0	156	100.0%	0	0	0	0	NA	156	156	100.00%
PSH	220	220	220	0	220	100.0%	0	0	0	0	NA	220	220	100.00%
OPH	64	46	64	18	46	100.0%	0	0	0	0	NA	46	46	100.00%
Total	**655**	**597**	**630**	**18**	**612**	**97.5%**	**9**	**25**	**0**	**25**	**36.00%**	**606**	**637**	**95.13%**

2024 Competition Report - HIC Summary

MN-511 - Southwest Minnesota CoC

For HIC conducted in January/February of 2024

Rapid Re-housing Beds Dedicated to All Persons

Metric	2020	2021	2022	2023	2024
RRH beds available to serve all pops. on the HIC	122	107	97	119	156

1) † EHV = Emergency Housing Voucher
2) *This column includes Current, Year-Round, Natural Disaster beds not associated with a VSP that are not HMIS-participating. For OPH Beds, this includes beds that are Current, Non-HMIS, and EHV-funded.
3) **This column includes Current, Year-Round, Natural Disaster beds associated with a VSP that are not HMIS-participating or HMIS-comparable database participating. For OPH Beds, this includes beds that are Current, VSP, Non-HMIS, and EHV-funded.
4) Data included in these tables reflect what was entered into HDX 2.0.
5) In the HIC, "Year-Round Beds" is the sum of "Beds HH w/o Children", "Beds HH w/ Children", and "Beds HH w/ only Children". This does not include Overflow ("O/V Beds") or Seasonal Beds ("Total Seasonal Beds").
6) In the HIC, "Current" beds are beds with an "Inventory Type" of "C" and not beds that are Under Development ("Inventory Type" of "U").
7) For historical data: Aggregated data from CoCs that merged are not displayed if HIC data were created separately - that is, only data from the CoC into which the merge occurred are displayed. Additional reports can be requested via AAQ for any CoCs that have been subsumed into other CoCs.

2024 Competition Report - PIT Summary

MN-511 - Southwest Minnesota CoC

For PIT conducted in January/February of 2024

Submission Information

Date of PIT Count	Received HUD Waiver
1/24/2024	Not Applicable

Total Population PIT Count Data

Category	2019	2020	2021	2022	2023	2024
PIT Count Type	Sheltered and Unsheltered Count	Sheltered and Unsheltered Count	Sheltered-Only Count	Sheltered and Unsheltered Count	Sheltered and Unsheltered Count	Sheltered and Unsheltered Count
Emergency Shelter Total	38	40	86	123	67	58
Safe Haven Total	0	0	0	0	0	0
Transitional Housing Total	44	28	27	21	35	93
Total Sheltered Count	82	68	113	144	102	151
Total Unsheltered Count	6	11	0	29	19	4
Total Sheltered and Unsheltered Count*	88	79	113	173	121	155

1) *Data included in this table reflect what was entered into HDX 1.0 and 2.0. This may differ from what was included in federal reports if the PIT count ty
was either sheltered only or partial unsheltered count.
2) Aggregated data from CoCs that merged is not displayed if PIT data were entered separately - that is, only data from the CoC into which the merge occ
are displayed. Additional reports can be requested via AAQ for any CoCs that have been subsumed into other CoCs.

2024 Competition Report - PIT Summary

MN-511 - Southwest Minnesota CoC

For PIT conducted in January/February of 2024