

## AREA COORDINATED ENTRY RECEIPT

This receipt is proof that you have completed a VI-SPDAT and supplemental assessment in our region.

<b>ASSESSING AGENCY</b>	Assessor:	Email:
	Agency:	Phone:
<b>SIGNATURE</b>		Date:

RECIPIENT NAME	DATE OF ASSESSMENT	YOU MAY BE CONSIDERED FOR THE FOLLOWING TYPE OF HOUSING:
		<ul style="list-style-type: none"> <li>• <input type="checkbox"/> Transitional Housing</li> <li>• <input type="checkbox"/> Rapid Re-housing</li> <li>• <input type="checkbox"/> Permanent Supportive Housing</li> </ul>
Minnesota HMIS Release of Information was signed? <input type="checkbox"/> Yes <input type="checkbox"/> No		

**What you need to know:**

1. This receipt places your household on a housing list for ALL homeless programs in the Southwest Minnesota region. You do not need to contact each program separately.
2. There is no need to regularly inquire where you are on the list as the list is a priority list, not a waiting list. This means persons are selected for open units based on your need, eligibility, and choice and not a first-come, first-served basis. Wait times vary from one week to months or even a year. You are encouraged to continue to seek out other resources while waiting (job training, emergency assistance, public housing, subsidized apartments, food shelves, social services, etc.).
3. It is your responsibility to let your assessment agency know if your contact information or housing status changes (i.e. if you no longer need housing or are evicted from housing). We will try to contact you if you are selected, but there will be a three business day response time to accept or decline the offer. If we cannot reach you after three days, another household will be selected.
4. If your household is selected, you will still be required to verify your eligibility AND if using a voucher, find a landlord willing to rent to you. In most cases a program staff can help you with housing search. However, the level of support varies at each agency. If you are selected for a fixed-site program the property managers will still do a background check.
5. You have the right to turn down an offer of housing. Your household will remain on the Southwest Priority list, but there is no guarantee when your name will be selected the next time.

TYPE OF HOUSING	DESCRIPTION
<b>Transitional Housing</b>	<ul style="list-style-type: none"> <li>• Time limited Housing with support services For persons <u>in transition</u> who will be successful with short-term assistance.</li> <li>• A Housing Stability Plan is required.</li> </ul>
<b>Rapid Re-Housing</b>	<ul style="list-style-type: none"> <li>• Time limited Housing with support services</li> <li>• For persons who will be successful with short-term assistance, with ability to maintain stability after assistance ends.</li> </ul>
<b>Permanent Supportive Housing</b>	<ul style="list-style-type: none"> <li>• Housing with supportive services (if eligibility criteria and needs exist).</li> <li>• For persons with a disability</li> <li>• Some programs may require long-term homelessness or chronic homelessness status.</li> </ul>

**IF YOU WOULD LIKE TO GIVE FEEDBACK ON THE COORDINATED ENTRY PROCESS, OR FILE A DISCRIMINATION COMPLAINT, CONTACT JUSTIN VORBACH AT [JUSTINV@SWMHP.ORG](mailto:JUSTINV@SWMHP.ORG) OR**  
**JUSTIN VORBACH,**  
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**2401 BROADWAY,**  
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