

Before Starting the CoC Application

You must submit all three of the following parts in order for us to consider your Consolidated Application complete:

1. the CoC Application,
2. the CoC Priority Listing, and
3. all the CoC's project applications that were either approved and ranked, or rejected.

As the Collaborative Applicant, you are responsible for reviewing the following:

1. The FY 2022 CoC Program Competition Notice of Funding Opportunity (NOFO) for specific application and program requirements.
2. The FY 2022 CoC Application Detailed Instructions which provide additional information and guidance for completing the application.
3. All information provided to ensure it is correct and current.
4. Responses provided by project applicants in their Project Applications.
5. The application to ensure all documentation, including attachment are provided.

Your CoC Must Approve the Consolidated Application before You Submit It
- 24 CFR 578.9 requires you to compile and submit the CoC Consolidated Application for the FY 2022 CoC Program Competition on behalf of your CoC.

- 24 CFR 578.9(b) requires you to obtain approval from your CoC before you submit the Consolidated Application into e-snaps.

Answering Multi-Part Narrative Questions

Many questions require you to address multiple elements in a single text box. Number your responses to correspond with multi-element questions using the same numbers in the question. This will help you organize your responses to ensure they are complete and help us to review and score your responses.

Attachments

Questions requiring attachments to receive points state, "You Must Upload an Attachment to the 4B. Attachments Screen." Only upload documents responsive to the questions posed—including other material slows down the review process, which ultimately slows down the funding process. Include a cover page with the attachment name.

- Attachments must match the questions they are associated with—if we do not award points for evidence you upload and associate with the wrong question, this is not a valid reason for you to appeal HUD's funding determination.

- We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time).

1A. Continuum of Care (CoC) Identification

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2022 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2022 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

1A-1. CoC Name and Number: MN-511 - Southwest Minnesota CoC

1A-2. Collaborative Applicant Name: Southwest Minnesota Housing Partnership

1A-3. CoC Designation: CA

1A-4. HMIS Lead: Institute for Community Alliances

1B. Coordination and Engagement–Inclusive Structure and Participation

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2022 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
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1B-1.	Inclusive Structure and Participation–Participation in Coordinated Entry.	
	NOFO Sections VII.B.1.a.(1), VII.B.1.e., VII.B.1.p., and VII.B.1.r.	
	In the chart below for the period from May 1, 2021 to April 30, 2022:	
	1. select yes or no in the chart below if the entity listed participates in CoC meetings, voted—including selecting CoC Board members, and participated in your CoC’s coordinated entry system; or	
	2. select Nonexistent if the organization does not exist in your CoC’s geographic area:	

	Organization/Person	Participated in CoC Meetings	Voted, Including Electing CoC Board Members	Participated in CoC’s Coordinated Entry System
1.	Affordable Housing Developer(s)	Yes	Yes	Yes
2.	Agencies serving survivors of human trafficking	Yes	Yes	Yes
3.	CDBG/HOME/ESG Entitlement Jurisdiction	Yes	Yes	Yes
4.	Disability Advocates	No	No	Yes
5.	Disability Service Organizations	No	No	No
6.	EMS/Crisis Response Team(s)	No	No	No
7.	Homeless or Formerly Homeless Persons	Yes	Yes	Yes
8.	Hospital(s)	No	No	No
9.	Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations)	Yes	No	Yes
10.	Law Enforcement	Yes	No	No
11.	Lesbian, Gay, Bisexual, Transgender (LGBTQ+) Advocates	No	No	No
12.	LGBTQ+ Service Organizations	Nonexistent	No	No
13.	Local Government Staff/Officials	No	No	No
14.	Local Jail(s)	Yes	No	No
15.	Mental Health Service Organizations	Yes	Yes	Yes
16.	Mental Illness Advocates	Yes	Yes	Yes

17.	Organizations led by and serving Black, Brown, Indigenous and other People of Color	Nonexistent	No	No
18.	Organizations led by and serving LGBTQ+ persons	Nonexistent	No	No
19.	Organizations led by and serving people with disabilities	No	No	No
20.	Other homeless subpopulation advocates	Yes	No	Yes
21.	Public Housing Authorities	Yes	Yes	Yes
22.	School Administrators/Homeless Liaisons	Yes	No	No
23.	State Domestic Violence Coalition	Yes	No	No
24.	State Sexual Assault Coalition	Yes	No	No
25.	Street Outreach Team(s)	Yes	Yes	Yes
26.	Substance Abuse Advocates	Yes	No	Yes
27.	Substance Abuse Service Organizations	Yes	No	Yes
28.	Victim Service Providers	Yes	Yes	Yes
29.	Domestic Violence Advocates	Yes	Yes	Yes
30.	Other Victim Service Organizations	Yes	Yes	Yes
31.	Youth Advocates	Yes	Yes	Yes
32.	Youth Homeless Organizations	Yes	Yes	Yes
33.	Youth Service Providers	Yes	Yes	Yes
	Other: (limit 50 characters)			
34.	State HMIS System Administrator	Yes	Yes	Yes
35.	Community Action Agencies	Yes	Yes	Yes

1B-2.	Open Invitation for New Members.	
	NOFO Section VII.B.1.a.(2)	

	Describe in the field below how your CoC:
1.	communicated a transparent invitation process annually (e.g., communicated to the public on the CoC's website) to solicit new members to join the CoC;
2.	ensured effective communication with individuals with disabilities, including the availability of accessible electronic formats;
3.	invited organizations serving culturally specific communities experiencing homelessness in the geographic area to address equity (e.g., Black, Latino, Indigenous, LGBTQ+, and persons with disabilities).

(limit 2,500 characters)

1. The CoC’s Invitation Process starts with an announcement at the beginning of January in the regions four largest newspapers: “The Southwest Minnesota Continuum of Care is our region’s 18-county homelessness response system planning group. We meet monthly online. Our first 2022 meeting will be on Thursday, January 13 from 10 – 12. For joining information, email Justin Vorbach: justinv@swmhp.org.”
 Also each January customized invitations are emailed to law enforcement, substance abuse service organizations, county social workers, and school homeless liaisons. These groups are invited to participate in the CoC process, come to the January annual meeting (and future meetings) and assist with the Point in Time homelessness count. These invitations, combined with the ability to join meetings via phone and GoToMeeting (instead of driving long distances) has led to 55 different people attending CoC meetings in 2022.

 2. Regarding individuals with disabilities, all CoC Agendas and Minutes are provided in Microsoft Word format which allows for text enlargement for those with visual impairment. During meetings, all agenda topic are announced before discussed for those unable to read. Attendance can be in-person, online or via phone. The CoC coordinator has provided rides to CoC meetings to a person with lived expertise of homelessness who is unable to drive.

 3. In the last two years this CoC has increased collaboration with the Lower Sioux Indian Community on homelessness prevention and assistance projects. This CoC Coordinator has also done targeted outreach to the other tribal community in our CoC, the Upper Sioux Community. The new shelter / transitional housing program of the Upper Sioux Community has been added to our CoC’s Housing Inventory Chart and users of that program are now included in the Point in Time count. Also in the last two years, Comunidades Latinas Unidas en Servicio (CLUES) has become part of the CoC’s shelter response system. Their new shelter funding has led to them to join the CoC and become a new shelter provider in our CoC’s largest city. Their shelter program has been added to our Housing Inventory Chart.
- In 2022 we have done targeted outreach to people with current or former lived expertise of homelessness who are Black, Indigenous or of Color to join and contribute to our CoC. The experts are offered \$50/hour to participate in the CoC.

1B-3.	CoC's Strategy to Solicit/Consider Opinions on Preventing and Ending Homelessness.	
	NOFO Section VII.B.1.a.(3)	
	Describe in the field below how your CoC:	
	1. solicited and considered opinions from a broad array of organizations and individuals that have knowledge of homelessness, or an interest in preventing and ending homelessness;	
	2. communicated information during public meetings or other forums your CoC uses to solicit public information; and	
	3. took into consideration information gathered in public meetings or forums to address improvements or new approaches to preventing and ending homelessness.	

(limit 2,500 characters)

1. In addition to monthly CoC meetings, three CoC subcommittees also meet and this CoC Coordinator participates. One meeting is the monthly regional Adult Mental Health Consortium, one is the monthly regional Homeless and Hunger Task Force and one is the quarterly Community Concerns meeting for one of our largest counties. These groups include membership from a variety of agencies listed in section 1B-1 above. The subcommittee meetings feature CoC updates, data sharing, and an opportunity for attendees to share opinions regarding preventing and ending local homelessness. Also, this CoC provides funds to pay for persons with lived expertise of homelessness to participate in CoC meetings. CoC participation by people with lived experience of homelessness has doubled in the past year.

Additionally, the MN Interagency Council on Homelessness hosts weekly online meetings for homelessness response providers. This CoC coordinator attends these which are a forum for MN agencies to share best practices regarding strategies and resources for addressing homelessness. Once a month this forum features a period where lived-experience experts share experiences and opinions on system improvements with the webinar audience. Also, all Minnesota CoC Coordinators and the Minnesota Tribal Collaborative leaders meet online monthly to share opinions and best practices. Finally, this CoC Coordinator and CoC members attend trainings hosted by a variety state and federal public and private agencies related to improving our homelessness response system.

2. The CoC regularly sends out information about regional homelessness statistics and group accomplishments via email and press releases. Furthermore, 94 area stakeholders from a diverse variety of public and private agencies receive regular emails from this CoC Coordinator and are invited to contribute opinions via online surveys, open meetings, phone and email. Also, the CoC’s subcommittee meetings feature CoC updates, data sharing, grant opportunities and time for attendees to share opinions regarding preventing and ending area homelessness.

3. As a result of information gathered at public meetings and forums, this CoC has: (1) increased participation and input from people with lived expertise of homelessness, (2) engaged in an ongoing effort to increase system-wide racial equity and accountability, (3) placed a greater emphasis on trauma-informed services, and (4) become more data-driven.

1B-4.	Public Notification for Proposals from Organizations Not Previously Awarded CoC Program Funding.	
NOFO Section VII.B.1.a.(4)		
Describe in the field below how your CoC notified the public:		
1.	that your CoC will consider project applications from organizations that have not previously received CoC Program funding;	
2.	about how project applicants must submit their project applications—the process;	
3.	about how your CoC would determine which project applications it would submit to HUD for funding; and	
4.	how your CoC effectively communicated with individuals with disabilities, including making information accessible in electronic formats.	

(limit 2,500 characters)

On August 4, 2022 this CoC Coordinator sent an email that began, "Southwest Minnesota Continuum of Care (SW MN CoC) 2022 Local CoC Program Competition Call for Projects." The email went to the 94 people (representing 56 agencies) on the CoC's email list. The same message was posted on the CoC's public website.

1. Regarding new applicants, the announcement contained the following text: "New projects applications are welcome from any eligible and qualified applicant, including organizations that have not previously received CoC Program funding." It went on to state, "Eligible applicants include nonprofit organizations, states, local governments, instrumentalities of state and local governments, Indian Tribes and TDHE. Public housing agencies, as such term is defined in 24 CFR 5.100, are eligible without limitation or exclusion. Grants must only provide service in the "Southwest" region of Minnesota shown on the map [HERE](#) (link).

2. Regarding the process, the announcement went on to say, "Notify CoC Coordinator Justin Vorbach (justinv@swmhp.org or 507.530.2942) of intent to apply for a new project by Friday August 12, 2022 at 12:00 p.m. All Draft Application submissions for both new and renewal projects are due by Wednesday August 31, 2022 at 12:00 p.m. for the CoC Local Competition project reviews. They are to be emailed to justinv@swmhp.org in PDF form. E-snaps is the required online application system for the HUD CoC Program national competition.." The announcement included links to the esnaps resource webpage, the HUD Competition resource webpage, and the CoC's webpage.

3. Regarding decisions on which applications to submit, the announcement stated, "Required HUD national competition application requirements for all projects: Complete, correct, and consistent Project Application, with complete and current Applicant Profile; HUD required forms and attachments." The announcement also stated that "Local Applications will be scored and ranked using the SW MN CoC's FY2022 SW MN CoC Grant Scoring Form for Project Ranking" with a link to the Grant Scoring Form for Project Ranking. A list of internal deadlines for project grant submissions was provided.

4. For individuals with disabilities, the announcement began, "If you need assistance with this announcement or with applying due to disability, contact Justin Vorbach, SW MN CoC Coordinator at justinv@swmhp.org or (507) 530-2942."

1C. Coordination and Engagement

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

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1C-1.	Coordination with Federal, State, Local, Private, and Other Organizations.	
	NOFO Section VII.B.1.b.	
	In the chart below:	
	1. select yes or no for entities listed that are included in your CoC's coordination, planning, and operations of projects that serve individuals, families, unaccompanied youth, persons who are fleeing domestic violence who are experiencing homelessness, or those at risk of homelessness; or	
	2. select Nonexistent if the organization does not exist within your CoC's geographic area.	

	Entities or Organizations Your CoC Coordinates with for Planning or Operations of Projects	Coordinates with the Planning or Operations of Projects?
1.	Funding Collaboratives	Yes
2.	Head Start Program	Yes
3.	Housing and services programs funded through Local Government	Nonexistent
4.	Housing and services programs funded through other Federal Resources (non-CoC)	Yes
5.	Housing and services programs funded through private entities, including Foundations	Yes
6.	Housing and services programs funded through State Government	Yes
7.	Housing and services programs funded through U.S. Department of Health and Human Services (HHS)	Nonexistent
8.	Housing and services programs funded through U.S. Department of Justice (DOJ)	Yes
9.	Housing Opportunities for Persons with AIDS (HOPWA)	Nonexistent
10.	Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations)	Yes
11.	Organizations led by and serving Black, Brown, Indigenous and other People of Color	Yes
12.	Organizations led by and serving LGBTQ+ persons	Yes
13.	Organizations led by and serving people with disabilities	No
14.	Private Foundations	Yes
15.	Public Housing Authorities	Yes
16.	Runaway and Homeless Youth (RHY)	Nonexistent
17.	Temporary Assistance for Needy Families (TANF)	Yes
	Other:(limit 50 characters)	

18.		
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1C-2.	CoC Consultation with ESG Program Recipients.	
	NOFO Section VII.B.1.b.	

Describe in the field below how your CoC:	
1.	consulted with ESG Program recipients in planning and allocating ESG and ESG-CV funds;
2.	participated in evaluating and reporting performance of ESG Program recipients and subrecipients;
3.	provided Point-in-Time (PIT) count and Housing Inventory Count (HIC) data to the Consolidated Plan jurisdictions within its geographic area; and
4.	provided information to Consolidated Plan Jurisdictions within your CoC's geographic area so it could be addressed in Consolidated Plan update.

(limit 2,500 characters)

1. The MN Department of Human Services (DHS) administered non-entitlement ESG-CV funds in two rounds, ESG-CV1 and ESG-CV2, via a competitive RFP processes. ESG-CV1 was targeted for street outreach and emergency shelters for needs unique to responding to the COVID-19 pandemic. Prior to publication of an RFP for ESG-CV2 funds, DHS staff met with providers and community members in non-entitlement areas, including this CoC, to discuss ESG-CV funds prioritization. ESG-CV2 resources were awarded for emergency shelter, prevention, and rapid rehousing. This CoC received \$704,638 in CV1 shelter funds and \$955,000 in CV2 RRH funds. CoC CV total = \$1,659,638.

Additionally, the MN DHS administered non-entitlement ESG funds through a competitive RFP process in the spring of 2021. DHS had meetings with CoCs to gather input, including input on scoring proposals. CoCs offered meaningful and important input into the allocation of ESG funds in their regions.

2. Regarding participation in the evaluating and reporting performance of ESG Program recipients, the State's competitive Request for Proposal process for ESG funds includes representative(s) from each CoC who participate in the evaluation of ESG applications for funding. This review process, along with additional RFP meetings, provides an opportunity for meaningful CoC input in the allocation of ESG funds in each region.

3. The state's Continuum of Care regions use their HMIS State System Administrator (Institute for Community Alliances - ICA) to collect and report annual Point in Time (PIT) and Housing Inventory Count data (HIC) for all regions in the State. In coordination with the ICA, each CoC region provided PIT and HIC data to the State. The PIT and HIC for each CoC are publically available and were incorporated into the most recent Consolidated Plan.

4. The Consolidated Plan consultation process for FFY2022-2026 was extensive and included participation in a variety of ways from each CoC and their members. HIC and PIT data, along with local homeless information (such as market housing trends, rental and transportation barriers) was provided by CoC members through public hearings, written comments, and directly to State staff who regularly attend CoC meeting across the state. This information is incorporated in the throughout the Consolidated Plan's Needs Assessment and Market Analysis sections. The data was also a frequent source of discussion at public Consolidated Plan hearings.

1C-3.	Ensuring Families are not Separated.	
	NOFO Section VII.B.1.c.	

Select yes or no in the chart below to indicate how your CoC ensures emergency shelter, transitional housing, and permanent housing (PSH and RRH) do not deny admission or separate family members regardless of each family member's self-reported sexual orientation and gender identity:

1.	Conducted mandatory training for all CoC- and ESG-funded service providers to ensure families are not separated.	No
2.	Conducted optional training for all CoC- and ESG-funded service providers to ensure families are not separated.	Yes
3.	Worked with ESG recipient(s) to adopt uniform anti-discrimination policies for all subrecipients.	Yes
4.	Worked with ESG recipient(s) to identify both CoC- and ESG-funded facilities within your CoC's geographic area that might be out of compliance and took steps to work directly with those facilities to bring them into compliance.	No
5.	Sought assistance from HUD by submitting AAQs or requesting technical assistance to resolve noncompliance of service providers.	No
6.	Other. (limit 150 characters)	
		No

1C-4.	CoC Collaboration Related to Children and Youth—SEAs, LEAs, School Districts.	
	NOFO Section VII.B.1.d.	

Select yes or no in the chart below to indicate the entities your CoC collaborates with:

1.	Youth Education Provider	No
2.	State Education Agency (SEA)	Yes
3.	Local Education Agency (LEA)	No
4.	School Districts	Yes

1C-4a.	Formal Partnerships with Youth Education Providers, SEAs, LEAs, School Districts.	
	NOFO Section VII.B.1.d.	

Describe in the field below the formal partnerships your CoC has with at least one of the entities where you responded yes in question 1C-4.

(limit 2,500 characters)

The ten Minnesota CoCs, including this one, have entered into a Collaboration Agreement with our SEA, the Minnesota Department of Education (MDE). This purpose of this document is to: (1) outline the specific ways that the CoCs and MDE will collaborate to serve youth experiencing homelessness and (2) demonstrate interest in sharing resources, expanding collaborative efforts and implementing systemic supports to better serve students and families who are experiencing homelessness.

MDE agrees to:

- Annually provide training to CoC Coordinators on how to access and use MDE aggregate public data on youth experiencing homelessness in Districts and Schools.
- Annually provide to CoC Coordinators a list of trainings offered to District and School Homeless Liaisons.
- Annually provide to District and School Homeless Liaisons a list of CoC Coordinators with contact information sortable by county and encourage Liaisons to collaborate with their CoC.
- Annually provide to CoC Coordinators a spreadsheet of School Homeless Liaisons with contact information sortable by CoC region.
- Twice annually, have an MDE representative will attend the monthly state CoC Coordinator meeting to share information, updates, discuss initiatives, and identify ways to enhance collaboration.
- Encourage District and School homeless liaisons to work with their CoC to provide relevant input on the PIT Count.

Each Continuum of Care Coordinators agrees to:

- By October 1 each year, provide MDE a current list of CoC contacts.
- By October 1 of each year, provide information on how to become members of a CoC to District and School Homeless Liaisons.
- Provide clear information about date, time and agenda of agreed upon collaboration meetings;
- Provide information to MDE and Districts and Schools on the local homeless response system through virtual or in person training sessions.
- Share with MDE information regarding homeless counts managed by the CoC.
- Provide educational opportunities to homeless programs within the CoC regions on policies and procedures relevant to serving homeless children and youth; examples include: housing, shelter, prevention, outreach, and support services.
- Promote the use of the district homeless liaison list (provided by MDE) to programs within in the CoC regions.
- Provide MDE with access to CoC trainings and tools and resources.
- Evaluate that CoC services are provided in compliance with educational policies and procedures.

1C-4b.	Informing Individuals and Families Experiencing Homelessness about Eligibility for Educational Services.	
NOFO Section VII.B.1.d.		

Describe in the field below written policies and procedures your CoC adopted to inform individuals and families who become homeless of their eligibility for educational services.

(limit 2,500 characters)

The CoC has adopted the following policies and procedures to inform individuals and families who become homeless of their eligibility for education services:

“Families with Children Policies

All homeless assistance projects within the SW MN COC region that serve households with children (shelter, transitional housing, rapid re-housing, and permanent supportive housing) will be expected to comply with the following policies:

- i. Inform families of the name and contact information of the School Homeless Liaison for their school district. Work with the school homeless liaisons on the following items.
- ii. Ensure that all homeless families are informed that their children are able to maintain enrollment in the same school despite address changes caused by homelessness, per the federal HUD legislation.
- iii. Advocate for families with their school district to ensure that transportation is arranged (as needed).
- iv. Track school attendance for all children served within your program and help families to resolve any barriers that are contributing to the absences (as needed).
- v. Assist families in developing education related goals for all family members when completing housing goal plans.
- vi. Ensure that all family members are connected to relevant educational resources in the community.
- vii. Encourage and assist families with children ages birth to five to apply for the Head Start Program and provide referrals to agencies that offer Head Start.

With exceptions for program eligibility requirements, SW MN CoC programs prohibit the denial of admission to or separation of any family members from other family members based on age, sex, gender or disability when entering shelter or housing."

A list of the CoC’s current School Homeless Liaisons, sorted by county, with their contact information is available to case managers and clients on the CoC’s website. The CoC Coordinator and state homeless education coordinator provide an online training to this CoC’s School Homeless Liaisons at the beginning of every school year. The training is held at 3:30 to accommodate those liaisons who teach during the school day.

1C-4c.	Written/Formal Agreements or Partnerships with Early Childhood Services Providers.	
	NOFO Section VII.B.1.d.	

Select yes or no in the chart below to indicate whether your CoC has written formal agreements or partnerships with the listed providers of early childhood services:

		MOU/MOA	Other Formal Agreement
1.	Birth to 3 years	No	No
2.	Child Care and Development Fund	No	No
3.	Early Childhood Providers	No	No
4.	Early Head Start	No	No
5.	Federal Home Visiting Program—(including Maternal, Infant and Early Childhood Home and Visiting or MIECHV)	No	No
6.	Head Start	No	No
7.	Healthy Start	No	No
8.	Public Pre-K	No	No
9.	Tribal Home Visiting Program	No	No
	Other (limit 150 characters)		
10.			

	1C-5. Addressing Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors—Collaborating with Victim Service Providers.	
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NOFO Section VII.B.1.e.

Describe in the field below how your CoC regularly collaborates with organizations who help provide housing and services to survivors of domestic violence, dating violence, sexual assault, and stalking to:

- | | |
|----|--|
| 1. | update CoC-wide policies; and |
| 2. | ensure all housing and services provided in the CoC are trauma-informed and can meet the needs of survivors. |

(limit 2,500 characters)

1. There are five agencies that help provide housing and services to survivors of domestic violence, dating violence, sexual assault, and stalking in our 18-county CoC: Southwest Crisis Center, Women’s Rural Advocacy Programs, Safe Avenues, McLeod Alliance for Victims of Domestic Violence and New Horizons Crisis Center. Over the last five years, three of these five agencies have had representatives on this CoC’s Governing Board. Every January, this CoC reviews its Governance Charter, Policies and Procedures, Written Standards and Performance Targets. Every April, this CoC reviews its Coordinated Entry Policies and Procedures. Over the last five years, as we have worked to improve these CoC-wide documents, three of our five Victim Service Providers contribute their perspective to ensure that our CoC serves those in our region facing domestic violence, dating violence, sexual assault, and stalking are served in the best way possible.

2. To ensure all housing and services provided in the CoC are trauma-informed and can meet the needs of survivors, we offer once a year an in-person training to all direct service staff on how to best offer trauma-informed services to all those we serve. This is a live training offered by credentialed staff of one of our victim service provider agencies. The training covers safety, trustworthiness and transparency, peer support, collaboration, empowerment, humility and responsiveness. The training emphasizes for leaders that being trauma-informed happens at both the individual level and the agency level. The training helps staff to realize the widespread impact of trauma and understand paths for recovery; recognize the signs and symptoms of trauma in patients, families, and staff; integrate knowledge about trauma into policies, procedures, and practices; and actively avoid re-traumatization. Our CoC’s training staff training guidelines recommend training on trauma-informed care for all staff and another live, Minnesota online-training is available three times a year. Additionally, the state of Minnesota CoCs, working in collaboration with the Minnesota Interagency Council on Homelessness, has a working group developing a system of statewide training for all working with those facing homelessness. A statewide in-person, online and recorded training system will be created and will include training on best practices in trauma informed care.

1C-5a.	Annual Training on Safety and Best Practices to Address the Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
	NOFO Section VII.B.1.e.	
	Describe in the field below how your CoC coordinates to provide training for:	
1.	project staff that addresses best practices (e.g., trauma-informed, victim-centered) on safety and planning protocols in serving survivors of domestic violence and indicate the frequency of the training in your response (e.g., monthly, semi-annually); and	
2.	Coordinated Entry staff that addresses best practices (e.g., trauma informed care) on safety and planning protocols in serving survivors of domestic violence and indicate the frequency of the training in your response (e.g., monthly, semi-annually).	

(limit 2,500 characters)

1. It is this CoC’s policy to annually provide training to CoC project and Coordinated Entry staff that addresses best practices in serving survivors of domestic violence, dating violence, sexual assault, and stalking. Presenters are staff from our CoC’s DV agencies who work with victims of domestic violence, dating violence, stalking, sexual assault, trafficking, and/or sexual exploitation. Their agencies are integrated into the coordinated entry system. Topics covered included: trauma informed care, intake & screening, orders for protection / restraining orders, staff safety, client safety, client safety planning, shelter safety, and intruders. Best practices on safety includes topics such as safety before and during and attack, getting ready to leave and what to take with you, being safe in a new home, orders for protection / restraining orders, and being safe in public. The grantee for all of our DVRRH grants, our largest community action agency, is collaborating with our DV agencies to serve program clients. This collaboration provides ongoing “on the job” training for the community action housing case managers. Additionally, a live online training on trauma informed service delivery and working with victims of trauma is available to all housing and coordinated entry staff three times a year.

2. Agencies who serve as the coordinated entry point for DV victims in this CoC have regular trainings on best practices for serving victims of DV. Safe Avenues, which runs the southwest Minnesota shelter for victims of domestic violence, dating violence, sexual assault, and stalking, provides trainings at their Monthly Advocacy Meeting and at monthly staff meetings. Another of our DV agencies, the Southwest Crisis Center, frequently offers free training. Topics include: Advocacy Skills, Forensic Exams, Vicarious Trauma, Youth Advocacy, Privilege and Oppression, Spectrum of Sexual Violence, Dynamics of Healing, Criminal Legal Advocacy, Batterer’s Tactics and Effective Advocacy.

Finally, our CoC has DV agency staff on our CoC’s Governing Board and provide victim-focused input and perspective as our CoC develops and improves our policies and procedures.

1C-5b.	Using De-identified Aggregate Data to Address the Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
	NOFO Section VII.B.1.e.	

Describe in the field below:

1.	the de-identified aggregate data source(s) your CoC uses for data on survivors of domestic violence, dating violence, sexual assault, and stalking; and
2.	how your CoC uses the de-identified aggregate data described in element 1 of this question to evaluate how to best meet the specialized needs related to domestic violence and homelessness.

(limit 2,500 characters)

1. This CoC has 18 counties that cover 12,000 square miles. There are five agencies serving survivors of domestic violence, dating violence, sexual assault, and stalking in this CoC. The first two use HMIS-compatible Apricot Software for their client database. The remaining three use their own secure digital client databases. All five DV agencies in this CoC provide de-identified aggregate data to the CoC. The New Horizons Crisis Center and WRAP staff on this CoC’s Governing Board are able to help members understand the data. Data includes county-by-county numbers of adults served in emergency shelter, number of children served, client gender, household size, and number of those served who faced stalking, human trafficking, and/or sexual violence.

The state HMIS Lead Agency continues to engage with Violence Free Minnesota, working with a new position funded through a grant from the Office of Justice Programs. This new role aims to identify data collection, technology, and privacy barriers for VSPs and evaluate how these barriers may have prevented VSPs from obtaining sufficient funding. With this partnership between the statewide coalition and HMIS Lead, ICA agreed to provide technical guidance for VSPs via the Helpdesk as they work to ensure compliance (while maintaining clear separation of client data; VSP data is not in HMIS nor shared with the HMIS lead directly). This will benefit this CoC by continuing to develop partnerships between the HMIS Lead and VSPs.

2. The data from our DV agencies, which shows the extent of the need in each county, the number of adults and children per household, and county-by-county service numbers and need, has helped us improve our current DVRRH grant and plan and design our FY2022 DVRRH Bonus Expansion Project, which will include a full-time housing navigator working at a DV agency. Our DVRRH grant has brought our DV Agencies and our largest CoC-grantee (United Community Action Agency) closer together. We continue to use de-identified aggregate data from DV databases to assess the special needs related to domestic violence, dating violence, sexual assault, and stalking survivors and improve our collaborative service to those faced with these issues.

1C-5c.	Communicating Emergency Transfer Plan to Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
	NOFO Section VII.B.1.e.	
	Describe in the field below how your CoC communicates to all individuals and families seeking or receiving CoC Program assistance:	
	1. the emergency transfer plan policies and procedures; and	
	2. the process for individuals and families to request an emergency transfer.	

(limit 2,500 characters)

1. It is the policy of this CoC that all its housing programs are VAWA Compliant. This CoC’s member webpage has a VAWA section with links to these seven documents:

- Violence Against Women Act (VAWA) Instructions for Housing Case Managers
- VAWA Law Summary for Landlords
- HUD Notice of VAWA Occupancy Rights
- VAWA Lease Addendum
- Emergency Transfer Request
- Optional Certification Form
- SWMNCoC VAWA Emergency Transfer Plan

Prior to lease signing, all case managers provide program participants with the HUD Notice of VAWA Occupancy Rights and landlords/property managers receive a document called the 2013 Violence Against Women Act Law which describes basic housing protections and allowable evictions. At lease up, tenant and landlord both sign the “LEASE ADDENDUM: VIOLENCE AGAINST WOMEN AND JUSTICE DEPARTMENT REAUTHORIZATION ACT OF 2005” which enumerates landlord and tenant rights and responsibilities.

2. Also at lease up, case managers review with housing program participants the “Southwest Minnesota Continuum of Care Emergency Transfer Plan for Victims of Domestic Violence, Dating Violence, Sexual Assault, or Stalking.” This document, which clients keep, describes what emergency transfers are, eligibility for transfers, documentation required to request a transfer, confidentiality, timing and availability, safety and security. The document also includes a county-by-county list of local organizations assisting victims of domestic violence, dating violence, sexual assault, or stalking. The optional “CERTIFICATION OF U.S. DOMESTIC VIOLENCE, DATING VIOLENCE, SEXUAL ASSAULT, OR STALKING, AND ALTERNATE DOCUMENTATION” is also described to this CoC’s housing program participants. Clients are told to quickly inform case managers of any safety concerns they have and that assistance and consultation is available throughout the emergency transfer process.

1C-5d.	Access to Housing for Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking.	
	NOFO Section VII.B.1.e.	

Describe in the field below how your CoC ensures that survivors of domestic violence, dating violence, sexual assault, or stalking have access to all of the housing and services available within the CoC’s geographic area.

(limit 2,500 characters)

Across all 18 counties of this CoC, the well-advertised coordinated entry points for those fleeing or attempting to flee domestic violence are Domestic Violence / Victim Service Provider (DV / VSP) agencies. Three of these agencies have been part of the Continuum of Care’s Governing Board in the last three years and two currently are. Once persons make contact with a DV / VSP agency, a safety and life plan is created. Survivors are connected and referred to all community agencies that might assist them and their children.

To be considered for any CoC housing program (not just DVRRH) the households need to do an assessment and clients have choices about if and how much of their data they are willing to share. One of the assessment questions asks if the client is currently working with a DV / VSP so that non DV / VSP agencies know which agencies are stakeholders regarding the survivor’s plan. Once assessed, survivors are placed on the CoCs Priority List either using their initials or a code that keeps them anonymous.

Weekly, a CoC-wide online meeting takes place to match those on the list with all available vacancies in the region based on client choice, household size and eligibility. Survivors are quickly and confidentially contacted about housing opportunities and warm referrals take place. DV / VSPs work closely with non-DV / VSPs to expedite any needed documentation required for housing.

In addition to getting survivors in consideration for housing opportunities via the CoC’s Coordinated Entry system, case managers assist clients in finding other affordable housing options. This includes assisting persons in applying for Section 8 vouchers, public housing, and other units subsidized via various programs. Every month, this CoC Coordinator receives from the Minneapolis HUD Field Office a Minnesota HUD Assisted Housing Vacancy list which is shared with the CoC’s email list. This CoC Coordinator also receives vacancy lists from large regional property management companies of affordable and income-based unit vacancies which are also shared with the CoC via email.

In the case of scattered site housing programs (which includes DVRRH), both DV and non-DV agencies have developed relationships with landlords who are good collaborators. These landlords keep our agencies informed of available units.

All of these efforts provide survivors with access to all of the housing and services available within the CoC’s entire area.

1C-5e.	Including Safety, Planning, and Confidentiality Protocols in Coordinated Entry to Address the Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
NOFO Section VII.B.1.e.		
Describe in the field below how your CoC’s coordinated entry includes:		
1.	safety protocols,	
2.	planning protocols, and	
3.	confidentiality protocols.	

(limit 2,500 characters)

1. Safety protocols

- All Entry Victim Service Provider (VSP) offices are kept locked and visitors can only enter once screened for safety.
- All staff and volunteers at VSP coordinated entry points receive in-depth training in safety planning and in assessing the risk of imminent danger.
- VSPs have the capacity to interview family members in separated rooms, as necessary, to ensure safety.
- The location of VSP shelters, safe-houses and scattered site units is confidential and they are locked at all times.
- All VSP staff are trained on client confidentiality and commit to following strict confidentiality policies.
- All VSP and CoC staff are trained in the need for and use of releases of information.

2. Planning protocols; and

- This CoCs Coordinated Entry System Policies and Procedures state, "Intake at domestic violence agencies will include safety planning. Those fleeing domestic violence who first intake at a non-DV agency will be referred to DV agencies." These plans include safety and confidentiality related to use of phones, email, and internet.
- This CoC is VAWA compliant across all agencies. Our CES Policies state, "At time of lease signing in a program, necessary Violence Against Women Act documents are used."
- The CoC member website includes these documents for the convenience of all CoC housing programs: VAWA Instructions for Housing Case Managers, VAWA Law Summary for Landlords, HUD Notice of VAWA Occupancy Rights, VAWA Lease Addendum form, Emergency Transfer Request form, Optional HUD Certification form, and the CoC's VAWA Emergency Transfer Plan

3. Confidentiality protocols.

- DV agencies do not use HMIS and clients at all of our CoC agencies give the option to still receive services without sharing their data.
- Our Coordinated Entry Policy states, "Data that will not be shared: Mental Health or medical case notes; Police Reports; Hospital or inpatient treatment records; Any information that would violate HIPPA or VAWA regulations; and anything the client requests NOT be shared."

1C-6.	Addressing the Needs of Lesbian, Gay, Bisexual, Transgender and Queer+--Anti-Discrimination Policy and Training.	
	NOFO Section VII.B.1.f.	

	1. Did your CoC implement a written CoC-wide anti-discrimination policy ensuring that LGBTQ+ individuals and families receive supportive services, shelter, and housing free from discrimination?	Yes
	2. Did your CoC conduct annual CoC-wide training with providers on how to effectively implement the Equal Access to Housing in HUD Programs Regardless of Sexual Orientation or Gender Identity (Equal Access Final Rule)?	Yes

3.	Did your CoC conduct annual CoC-wide training with providers on how to effectively implement Equal Access in Accordance With an Individual's Gender Identity in Community Planning and Development Programs (Gender Identity Final Rule)?	Yes
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1C-6a.	Anti-Discrimination Policy–Updating Policies–Assisting Providers–Evaluating Compliance–Addressing Noncompliance. NOFO Section VII.B.1.f.	
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Describe in the field below:

1.	whether your CoC updates its CoC-wide anti-discrimination policy, as necessary, based on stakeholder feedback;
2.	how your CoC assisted providers in developing project-level anti-discrimination policies that are consistent with the CoC-wide anti-discrimination policy ensuring that LGBTQ+ individuals and families receive supportive services, shelter, and housing free from discrimination;
3.	your CoC's process for evaluating compliance with your CoC's anti-discrimination policies; and
4.	your CoC's process for addressing noncompliance with your CoC's anti-discrimination policies.

(limit 2,500 characters)

1. This CoC reviews its CoC-wide anti-discrimination policy at least annually. Our homelessness response agencies have procedures for clients to give feedback and file complaints about the services provided by the agency. Additionally, the Coordinated Entry Post-Assessment Client receipt includes instructions on how to give feedback on the process and/or file a discrimination complaint. Agency-level and system-level client feedback and complaints are considered when the CoC Governing Board does its annual review of our Anti-Discrimination policy.

2. Recently this CoC worked with the True Colors Fund, a nonprofit which educates people regarding LGBTQ+ youth homelessness. True Colors presented a webinar to all area executive directors of regional agencies who interact with those experiencing homelessness. True Colors provided a free assessments to UCAP, our CoC's largest housing and Coordinated Entry agency, to help them be aware of their current level of LGBTQ inclusive and affirming practices and provide recommendations for making improvements.

3. This CoC looks at these factors in evaluating compliance with the CoC's anti-discrimination policy:

- Data regarding the agency's acceptance patterns for Coordinated Entry referrals based on race and ethnicity.
- Housing project performance data regarding housing stability and successful program exits for participants who are Black, Indigenous, or Persons of Color.
- Housing project performance Data regarding returns to homelessness after 12 months for participants who are Black, Indigenous, or Persons of Color.

4. To date, we have not had a CoC agency that we know of which has demonstrated noncompliance with your CoC's anti-discrimination policies. Since our anti-discrimination policies are based on state and federal law, the CoC would consult with local legal aid agencies regarding alleged or suspected noncompliance with our anti-discrimination policies. These agencies have helped us this year when a large regional landlord attempted an illegal utility charge policy change in all of their units. Mid Minnesota Legal Aid brought the matter to the Minnesota Attorney General where it was resolved in the tenants' favor. If an agency was accused of noncompliance with this CoC's antidiscrimination policy and/or state and federal antidiscrimination law, we would not attempt to do an internal investigation, but would seek the advice and counsel of legal aid experts.

1C-7.	Public Housing Agencies within Your CoC's Geographic Area–New Admissions–General/Limited Preference–Moving On Strategy.	
	NOFO Section VII.B.1.g.	

You must upload the PHA Homeless Preference\PHA Moving On Preference attachment(s) to the 4B. Attachments Screen.

Enter information in the chart below for the two largest PHAs highlighted in gray on the FY 2021 CoC-PHA Crosswalk Report or the two PHAs your CoC has a working relationship with—if there is only one PHA in your CoC's geographic area, provide information on the one:

Public Housing Agency Name	Enter the Percent of New Admissions into Public Housing and Housing Choice Voucher Program During FY 2021 who were experiencing homelessness at entry	Does the PHA have a General or Limited Homeless Preference?	Does the PHA have a Preference for current PSH program participants no longer needing intensive supportive services, e.g., Moving On?
Worthington HRA	14%	Yes-HCV	Yes
Kandiyohi County Housing and Redevelopment Authority	8%	No	No

1C-7a.	Written Policies on Homeless Admission Preferences with PHAs.	
	NOFO Section VII.B.1.g.	

	Describe in the field below:
1.	steps your CoC has taken, with the two largest PHAs within your CoC's geographic area or the two PHAs your CoC has working relationships with, to adopt a homeless admission preference—if your CoC only has one PHA within its geographic area, you may respond for the one; or
2.	state that your CoC has not worked with the PHAs in its geographic area to adopt a homeless admission preference.

(limit 2,500 characters)

1. The two largest PHAs in this CoC are the Worthington HRA (WHRA) and the Kandiyohi County HRA (KCHRA). The first has a homeless admissions preference and a Moving On initiative with the CoC. The second has not yet adopted a homeless admissions preference. Last winter, this CoC Coordinator arranged to present to the Board of Directors Meeting of the Kandiyohi County HRA asking that they adopt some form of homeless admissions preference for their Section 8 vouchers and public housing units. To date, they have not adopted such a preference. Nonetheless, the KCHRA is already doing a great deal of service work toward addressing homelessness in their service area, as follows:

- a. They have been part of the CoC Governing Board for over a decade.
- b. They currently administer three HUD CoC grants. One grant provides scattered-site PSH rental assistance in all 18 CoC counties and the other supportive services at a site-based PSH family project. In the last month they took over a third grant which provides services to the scattered-site PSH rental assistance grant.
- c. They participate in weekly CoC Coordinated Entry Case Management meetings.
- d. They are the property managers for 17 family PSH units that are located in three developments in Willmar.
- e. They are already considering adopting a Moving On Initiative similar to the one that our Worthington HRA has adopted. The KCHRA Executive Director expressed openness to this prior to the COVID pandemic and I will revisit this with her when the KCHRA has the capacity to take this on.

Given their strong efforts in addressing regional homelessness, and their understanding of the extent of the issue, this CoC Coordinator believes that the KCHRA will consider adopting a Homeless Admissions Preference for their Section 8 vouchers and possibly for their Public Housing units.

2. N/A

1C-7b.	Moving On Strategy with Affordable Housing Providers.	
	Not Scored—For Information Only	

Select yes or no in the chart below to indicate affordable housing providers in your CoC's jurisdiction that your recipients use to move program participants to other subsidized housing:

1.	Multifamily assisted housing owners	Yes
2.	PHA	Yes
3.	Low Income Housing Tax Credit (LIHTC) developments	Yes
4.	Local low-income housing programs	Yes
	Other (limit 150 characters)	
5.		

1C-7c.	Include Units from PHA Administered Programs in Your CoC's Coordinated Entry.	
	NOFO Section VII.B.1.g.	

In the chart below, indicate if your CoC includes units from the following PHA programs in your CoC's coordinated entry process?

1.	Emergency Housing Vouchers (EHV)	Yes
2.	Family Unification Program (FUP)	No
3.	Housing Choice Voucher (HCV)	No
4.	HUD-Veterans Affairs Supportive Housing (HUD-VASH)	No
5.	Mainstream Vouchers	No
6.	Non-Elderly Disabled (NED) Vouchers	No
7.	Public Housing	No
8.	Other Units from PHAs:	

1C-7d.	Submitting CoC and PHA Joint Applications for Funding for People Experiencing Homelessness.	
	NOFO Section VII.B.1.g.	

1.	Did your CoC coordinate with a PHA(s) to submit a competitive joint application(s) for funding or jointly implement a competitive project serving individuals or families experiencing homelessness (e.g., applications for mainstream vouchers, Family Unification Program (FUP), other programs)?	No
		Program Funding Source
2.	Enter the type of competitive project your CoC coordinated with a PHA(s) to submit a joint application for or jointly implement.	

1C-7e.	Coordinating with PHA(s) to Apply for or Implement HCV Dedicated to Homelessness Including Emergency Housing Voucher (EHV).	
	NOFO Section VII.B.1.g.	

	Did your CoC coordinate with any PHA to apply for or implement funding provided for Housing Choice Vouchers dedicated to homelessness, including vouchers provided through the American Rescue Plan?	Yes
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1C-7e.1.	List of PHAs with Active MOUs to Administer the Emergency Housing Voucher (EHV) Program.	
	Not Scored—For Information Only	

	Does your CoC have an active Memorandum of Understanding (MOU) with any PHA to administer the EHV Program?	Yes
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	If you select yes to question 1C-7e.1., you must use the list feature below to enter the name of every PHA your CoC has an active MOU with to administer the Emergency Housing Voucher Program.	
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PHA
Worthington Housi...
Housing and Redev...

1C-7e.1. List of PHAs with MOUs

Name of PHA: Worthington Housing and Redevelopment Authority (Worthington HRA)

1C-7e.1. List of PHAs with MOUs

Name of PHA: Housing and Redevelopment Authority of Pipestone (Pipestone HRA)

1D. Coordination and Engagement Cont'd

1D-1.	Discharge Planning Coordination.	
	NOFO Section VII.B.1.h.	

Select yes or no in the chart below to indicate whether your CoC actively coordinates with the systems of care listed to ensure persons who have resided in them longer than 90 days are not discharged directly to the streets, emergency shelters, or other homeless assistance programs.

1. Foster Care	Yes
2. Health Care	Yes
3. Mental Health Care	Yes
4. Correctional Facilities	Yes

1D-2.	Housing First—Lowering Barriers to Entry.	
	NOFO Section VII.B.1.i.	

1.	Enter the total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe-Haven, and Transitional Housing projects your CoC is applying for in FY 2022 CoC Program Competition.	11
2.	Enter the total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe-Haven, and Transitional Housing projects your CoC is applying for in FY 2022 CoC Program Competition that have adopted the Housing First approach.	11
3.	This number is a calculation of the percentage of new and renewal PSH, RRH, SSO non-Coordinated Entry, Safe-Haven, and Transitional Housing projects the CoC has ranked in its CoC Priority Listing in the FY 2022 CoC Program Competition that reported that they are lowering barriers to entry and prioritizing rapid placement and stabilization to permanent housing.	100%

1D-2a.	Project Evaluation for Housing First Compliance.	
	NOFO Section VII.B.1.i.	

Describe in the field below:

1. how your CoC evaluates every recipient—that checks Housing First on their Project Application—to determine if they are actually using a Housing First approach;
2. the list of factors and performance indicators your CoC uses during its evaluation; and
3. how your CoC regularly evaluates projects outside of the competition to ensure the projects are using a Housing First approach.

(limit 2,500 characters)

1. This CoC Coordinator has been familiar with Housing First for 19 years. In 2003 at Pine Street Inn in Boston, where I was doing street outreach, I attended a training on Housing First given by Sam Tsemberis, one of the first in the field to show the efficacy of Housing First in reducing homelessness. This CoC has four agencies applying for HUD CoC funds for direct service housing projects: Lutheran Social Service Youth Programs (LSS), the Kandiyohi County Housing and Redevelopment Authority (KCHRA), United Community Action Partnership (UCAP) and Prairie Five Community Action Council (P5). The first three agencies have been operating HUD CoC grants for over 13 years and therefore each has a long record of serving hundreds persons experiencing homelessness in our region. Over these many years, the CoC’s project performance and review committee has reviewed every project’s Annual Performance Reports, particularly “Q13a1: Physical and Mental Health Conditions at Start” and “Q13a2: Number of Conditions at Start.” Another factor we look at is if applicants use rental assistance or master leasing. We have found that master leasing allows agencies to screen in clients who would normally be screened out for housing. Finally, we look at the agency’s history of referral acceptance from our Coordinated Entry System. If agencies were to reject referrals at a high rate, the CoC would challenge their commitment to housing first and work to improve it. Fortunately, this has not been an issues for our CoC’s agency.

2. The factors we use in evaluating an agencies commitment to housing first are its willingness to take all coordinated entry referrals regardless of client’s criminal history, housing history, mental illness, substance abuse addiction (both past and current), chronic health conditions, HIV/AIDS status, or developmental disability.

3. As mentioned above, we look at an agency’s record of Coordinated Entry referral acceptance to determine its commitment to Housing First. We also monitor the language that agency staff use in discussing clients in HMIS notes or CES weekly meetings. If staff verbal or written language describing a participant with high service needs is found to be judgmental and critical, the CoC brings that to the attention of the staff person’s supervisor as this CoC is committed to offering low-barrier housing and services that is strengths-based, positive and affirming.

1D-3.	Street Outreach—Scope.	
	NOFO Section VII.B.1.j.	
	Describe in the field below:	
	1. your CoC’s street outreach efforts, including the methods it uses to ensure all persons experiencing unsheltered homelessness are identified and engaged;	
	2. whether your CoC’s Street Outreach covers 100 percent of the CoC’s geographic area;	
	3. how often your CoC conducts street outreach; and	
	4. how your CoC tailored its street outreach to persons experiencing homelessness who are least likely to request assistance.	

(limit 2,500 characters)

1. This CoC's Street Outreach is based on an 18-county rural geography the size of Maryland, but with only 4% of the population of Maryland. Street outreach occurs throughout the CoC region, with frequency and activity varying by community. In the CoC's largest city, Willmar, outreach occurs at least weekly at libraries, schools, parks etc. to identify, engage, and screen people for housing and services. The remainder of street outreach is done in collaboration with public safety. Public safety departments know where the Coordinated Entry points are in each county and do not treat unsheltered homelessness as criminal. In 2020, this CoC added a 24-hour shelter hotline in 13 counties that allows the unsheltered on their own or with the help of public safety to connect to shelter at any time. Public safety respond to unsheltered homeless emergencies brought to their attention by community members. Housing agencies respond to unsheltered persons brought to their attention by public safety.
2. By providing targeted street outreach in the CoC's largest city, and collaborating with public safety departments informed of Coordinated Entry points and the shelter hotline, outreach covers 100% of the CoC's 12,000 square mile geography.
3. Street outreach takes place weekly in Willmar MN (pop. 22,000) and 24/7/365 by public safety patrols across the CoC's entire geography.
4. To tailor street outreach to persons who are least likely to request assistance, the CoC advertises its Coordinated Entry system in English, Spanish, and Somali at meal programs, food shelves, laundromats, and thrift stores throughout the region. We have found that non-English speakers are the least likely to request assistance when faced with homelessness. The largest groups of foreign-born Minnesotans are from Mexico (about 64,500) and Somalia (about 33,500). The CoC advertising offers both a website and a 211 phone number. Those who call 211 for information are connected to a statewide call center are staffed 24/7 by trained Community Resource Specialists who can speak English, Spanish, Somali, Hmong and Russian. Locally, our CoC can do intake and assessment in English, Spanish, Somali, Karen, Arabic, Barava, and Swahili. Staff are available to serve clients who speak these languages. When needed, workers access translation services through the Minnesota Department of Human Services Interpreter Resources and State Services for the Blind and Deaf.

1D-4.	Strategies to Prevent Criminalization of Homelessness.	
	NOFO Section VII.B.1.k.	

Select yes or no in the chart below to indicate strategies your CoC implemented to ensure homelessness is not criminalized and to reverse existing criminalization policies in your CoC's geographic area:

		Ensure Homelessness is not Criminalized	Reverse Existing Criminalization Policies
1.	Engaged/educated local policymakers	No	No
2.	Engaged/educated law enforcement	Yes	Yes

3.	Engaged/educated local business leaders	No	No
4.	Implemented community wide plans	No	No
5.	Other:(limit 500 characters)		

1D-5.	Rapid Rehousing–RRH Beds as Reported in the Housing Inventory Count (HIC).	
	NOFO Section VII.B.1.I.	

		2021	2022
	Enter the total number of RRH beds available to serve all populations as reported in the HIC—only enter bed data for projects that have an inventory type of "Current."	107	97

1D-6.	Mainstream Benefits–CoC Annual Training of Project Staff.	
	NOFO Section VII.B.1.m.	

Indicate in the chart below whether your CoC trains program staff annually on the following mainstream benefits available for program participants within your CoC's geographic area:

	Resource	CoC Provides Annual Training?
1.	Food Stamps	Yes
2.	SSI–Supplemental Security Income	Yes
3.	TANF–Temporary Assistance for Needy Families	Yes
4.	Substance Abuse Programs	Yes
5.	Employment Assistance Programs	Yes
6.	Other (limit 150 characters)	

1D-6a.	Information and Training on Mainstream Benefits and Other Assistance.	
	NOFO Section VII.B.1.m	

Describe in the field below how your CoC:

- systemically provides up-to-date information on mainstream resources available for program participants (e.g., Food Stamps, SSI, TANF, substance abuse programs) within your CoC's geographic area;
- works with project staff to collaborate with healthcare organizations, including substance abuse treatment and mental health treatment, to assist program participants with receiving healthcare services; and
- works with projects to promote SSI/SSDI Outreach, Access, and Recovery (SOAR) certification of program staff.

(limit 2,500 characters)

1. The CoC systematically keeps program staff up-to-date regarding mainstream resources available for persons experiencing homelessness through monthly, statewide online trainings offered by the MN Department of Human Services and annual trainings offered specifically to our CoC by local MN "Careerforce" Centers. Additionally, any announcements about mainstream benefit trainings available, whether online or in-person, are emailed to the CoC's listserv and announced at CoC meetings. County social workers participate in CoC subcommittee meetings and can act as consultants regarding mainstream resources. Dissemination of information about mainstream and other resources is done: in person by county social workers who attend meetings and accept clients combined application for SNAP, TANF, and Public Health Insurance; a formerly homeless governing board member with experience navigating the system; and a website run by the MN Department of Human Services called Disability Benefits 101.

2. At intake, clients are connected to MNSURE navigators who provide help with enrollment in a variety of health plans including MN Care, Medicaid and private. In most cases, these navigators are available at the community action agencies that are the CoC's Coordinated Entry points. Navigators help clients connect to health insurance and use benefits by finding clinics that take the insurance.

3. For many years we had SOAR staff able to help clients with SSI/SSDI applications across our geography. In the fall of 2021 the person who offered these services in most of our counties left her job and the agency with the SOAR grant, the Southwest Minnesota Private Industry Council, decided not to renew the program. We have informed all of the 55 agencies represented on our CoC's email list of the opportunity to become SOAR grantees and assist those experiencing homelessness in applying for SSI/SSDI. So far no agencies have applied. We continue to have Central Minnesota Jobs and Training offering SOAR services in four of our counties and two of those counties are the most populous in our Continuum of Care.

1D-7.	Increasing Capacity for Non-Congregate Sheltering.	
	NOFO Section VII.B.1.n.	

Describe in the field below how your CoC is increasing its capacity to provide non-congregate sheltering.

(limit 2,500 characters)

In this CoC, shelter has always been primarily done in a non-congregate way. Most of our shelter is done via hotel rooms with supportive services. The remainder is done in shelter buildings where each individual or family has their own private room. There are no shelter beds in this CoC that are in a large shared congregate room. Here is our CoC's emergency shelter inventory in 2010, 2021 and 2022:

- 2010:
47 total shelter beds where 33 are non-congregate and 14 are in a shelter with private rooms.
- 2021:
77 total shelter beds where 55 are non-congregate and 22 are in a shelter with private rooms.
- 2022:
133 total shelter beds where 105 are non-congregate and 28 are in a shelter with private rooms.

The more than doubling of non-congregate shelter beds from 2021 to 2022 happened as the result of a number of factors. First, Women's Rural Advocacy Programs was able to add a second safe house to increase their shelter capacity. Similarly, the Southwest Crisis Center was able to grow their non-congregate shelter capacity. Additionally, Comunidades Latinas Unidos en Servicio added hotel voucher shelter capacity. Also, United Community Action Partnership was able to more than double their ESP hotel voucher capacity.

Since 2010, our 18-county CoC has been able to more than triple its number of non-congregate shelter beds. Grass-roots community groups of concerned citizens in Willmar and Hutchinson, two of our largest cities, have come together and opened shelter programs in those cities that use non-government grants and private donations. In 2019, United Community Action Partnership (UCAP) took over the homelessness response system in four counties when Southwestern Minnesota Opportunity Council decided to non-longer take on that responsibility. UCAP has grown the system from one to four staff in those counties, built more and better relationships with hotels in those counties. Increased funding, some via new federal COVID dollars, has added to hotel shelter capacity in those counties.

The addition of more shelter capacity has meant higher PIT counts. Many who were doubled up, lacking privacy, security and stability for their sheltering, are now able to access private, secure, and stable hotel shelter rooms. When doubled up, people are not counted in our PIT count. In shelter, they are. While growing our shelter capacity means higher PIT numbers, it also means that those experiencing homelessness are better served.

ID-8.	Partnerships with Public Health Agencies—Collaborating to Respond to and Prevent Spread of Infectious Diseases.	
	NOFO Section VII.B.1.o.	
	Describe in the field below how your CoC effectively collaborates with state and local public health agencies to:	
	1. develop CoC-wide policies and procedures to respond to infectious disease outbreaks; and	
	2. prevent infectious disease outbreaks among people experiencing homelessness.	

(limit 2,500 characters)

1. Beginning with the emergence of COVID in March of 2020, this CoC began working with the Minnesota Department of Health and its county-level public health officers to develop CoC-wide policies and procedures to respond to infectious disease outbreaks. The Minnesota Department of Health (MDH) was recognized by the CDC Foundation as one of three national Centers of Excellence on Public Health and Homelessness. MDH began working more closely with this CoC and our homeless service providers as part of the COVID-19 response and those partnerships are now being extended to address other infectious diseases. The MDH Highly Impacted Settings team has developed COVID-19 policies and procedures for our homeless service providers related to testing, case reporting, mitigation strategies, and access to therapeutics. Our homeless service providers can access a large supply of free COVID-19 tests and personal protective equipment through MDH. MDH and local public health agencies have also supported free on-site COVID-19 testing and vaccination clinics at homeless settings and provided vaccine incentives to people experiencing homelessness. Our homeless settings can also apply for funding to address COVID-19 outbreaks through the Minnesota Department of Human Services Shelter Outbreak Response Fund

2. This CoC’s agencies are working with MDH addressing a variety of infectious diseases including HIV, syphilis, tuberculosis, hepatitis, and flea and tick-borne diseases. MDH recently included homeless and correctional settings as part of its Incident Command Structure for the Monkey pox response. The State of Minnesota is currently updating its Plan to End Homelessness to include “a clear, systemic response to any infectious disease outbreak for people facing homelessness, regardless of location.” This plan will include policies and procedures on how local public health officials can collaborate with our CoC’s homelessness response agencies to respond to infectious disease outbreaks

Since the beginning of COVID, the Minnesota Interagency Council of Homelessness has been hosting weekly online meeting for providers. These meetings typically include and update from MDH for providers regarding current public health issues that impact those experiencing homelessness and resources and strategies to address prevent infectious disease outbreaks. Many agencies from this CoC, and this CoC coordinator, consistently join these meetings.

ID-8a.	Collaboration With Public Health Agencies on Infectious Diseases.	
	NOFO Section VII.B.1.o.	

	Describe in the field below how your CoC effectively equipped providers to prevent or limit infectious disease outbreaks among program participants by:	
1.	sharing information related to public health measures and homelessness, and	
2.	facilitating communication between public health agencies and homeless service providers to ensure street outreach providers and shelter and housing providers are equipped to prevent or limit infectious disease outbreaks among program participants.	

(limit 2,500 characters)

1. The State of Minnesota shared information on public health measures with homeless service providers weekly through the Minnesota Interagency Council on Homelessness newsletter and provider webinar. The Minnesota Department of Health (MDH) also maintained a GovDelivery listserv to share infectious disease information with homeless service providers and leaders of other congregate (e.g. meal) programs. MDH also attended various meetings with homeless service providers to share infectious disease updates (e.g., surveillance data, guidance, etc.) and to learn of local public health concerns.

2. Regarding facilitating to prevent or limit infectious disease outbreaks among program participants, MDH also held regular meetings with provider subgroups (e.g., outreach workers, youth shelter providers) to offer guidance and address concerns. Additionally, MDH did the following in collaboration with the Institute for Community Alliances, our state HMIS Lead:

- One staff from the COVID-19 unit at MDH gained an HMIS read-only license during the pandemic to support the COVID-19 response in homeless service settings. This user searched for people with a known positive COVID-19 case who reported residing in shelter to confirm whether or not the individual was indeed in shelter during their infectious period. This has helped to identify outbreaks and ensure shelters have the resources they need to respond to cases.
- Through a community-informed process, ICA developed a system for information sharing regarding Covid-19 suspected and confirmed cases via HMIS. ICA also developed a report for agencies using HMIS to do vector contact tracing within the system.
- ICA, MDH, and other public health entities partnered in a data matching project to track the extent to which people experiencing homelessness are accessing the COVID-19 vaccine. Information from the match is used by MDH to monitor trends and identify disparities in vaccine uptake, and target outreach to underserved sub-populations among people experiencing homelessness. This partnership began in 2020 and is ongoing

1D-9.	Centralized or Coordinated Entry System–Assessment Process.	
	NOFO Section VII.B.1.p.	

Describe in the field below how your CoC's coordinated entry system:	
1.	covers 100 percent of your CoC's geographic area;
2.	uses a standardized assessment process; and
3.	is updated regularly using feedback received from participating projects and households that participated in coordinated entry.

(limit 2,500 characters)

1. The CoC has a coordinated entry system that covers 100% of the CoC’s geographic area, all 12,000 square miles and 18 counties. The CoC works with the United Way of Minnesota 211 phone resource system which is staffed 24 hours a day where people can call and be directed to the intake point for their county based on their situation (e.g. facing homelessness or imminent homelessness due to domestic violence, foreclosure, youth facing homelessness, or all others). 211 has staff who speak English, Spanish, Somali, Hmong and Russian. Coordinated Entry points are also advertised on a user-friendly website (www.swmnhousinghelp.org) which allows clients to click on their county and find the appropriate entry point. Locally, our agencies have staff who speak English, Spanish, and Somali. So not only does this CoC’s Coordinated Entry System cover the entire geography, it serves our large Spanish and Somali speaking communities. The 211 number and website is advertised at food shelves, county human and family services, laundromats, thrift stores, police stations, and community action agencies in all 18 of the CoC’s counties.

2. This CoC’s Coordinated Entry System uses a standardized assessment process. Across the CoC’s entire geography, the system is well advertised and those facing homelessness can call 211 or use www.swmnhousinghelp.org to find the system entry point based on their county and situation. Once someone enters the system, they are given information in writing that explains the process. Those who choose are assessed using a standardized form. With their permission, their assessment data is entered into HMIS and shared so that they can be added to the CoC-wide Priority List. The person who has been assessed is given a post-assessment receipt that explains their rights and responsibilities and what happens next. Every Monday morning at 10 a.m. this CoC Coordinator meets online with both agencies that do assessments and agencies that run TH, RRH, PSH and OPH programs that require homelessness for eligibility. Potential referrals are discussed and made based on client choice, eligibility and our standardized prioritization policy.

3. The post-assessment receipt explains how to give feedback on the process, file a grievance, or file a discrimination complaint. This client feedback has helped us improve our system over the years, especially in regard to those wanting to be added to Priority Lists in other CoCs in Minnesota.

1D-9a.	Program Participant-Centered Approach to Centralized or Coordinated Entry.	
	NOFO Section VII.B.1.p.	

	Describe in the field below how your CoC's coordinated entry system:
1.	reaches people who are least likely to apply for homeless assistance in the absence of special outreach;
2.	prioritizes people most in need of assistance;
3.	ensures people most in need of assistance receive permanent housing in a timely manner, consistent with their preferences; and
4.	takes steps to reduce burdens on people using coordinated entry.

(limit 2,500 characters)

1. CoC data show that the growing Hispanic and Somali populations in our region are least likely to apply for homelessness assistance in the absence of special outreach. Therefore, the CoC's Coordinated Entry System is advertised in English, Spanish, and Somali. The CoC has staff available to do intake and assessment in these languages. Those with serious mental illness can also be less likely to seek assistance. The SW MN Mental Health Center and the SW MN Adult Mental Health Consortium are part of the CoC Governing Board and work closely with our Coordinated Entry System to assist those less likely to seek assistance due to mental illness.

2. The CoC's CES assessment tool and policies prioritize people who are unsheltered, are disabled, are fleeing domestic violence, are veterans, and those with the longest lengths of homelessness. In other words, we prioritize people most in need of assistance.

3. Those facing the most of these challenges are prioritized for housing and supportive services. Our CES entry points can assess people for diversion/problem solving, prevention, shelter, and TH, RRH and PSH all in one visit or phone call on the day they seek assistance. We are able to quickly house people because we have developed strong relationships with partnering landlords, our programs that serve the hardest to serve use a master leasing model that removes impediments to accessing a unit, and we have 22 site based supportive housing units where partnerships with property managers allow for quick move-in for hard to house persons. Participants are never forced to accept a housing referral; client choice is always respected. Our most recent System Performance Measures show our median length of time homeless for those in emergency shelter is 13 days.

4. To reduce the burdens on people using coordinated entry, our entry points are places that don't just offer housing assessment. At our entry points one can get help with the following:

- Diversion and Problem Solving
- Emergency Shelter
- Public transportation
- Emergency Food
- Emergency Clothing
- Applying for Mainstream Benefits
- Applying for Health Insurance
- Child Care
- Head Start Enrollment
- School Enrollment
- Apartment Search
- Housing Unit Applications
- Housing Voucher Applications
- Tax Filing Assistance

Once assessed, those in need are given a document that clearly explains next steps, rights and responsibilities.

1D-10.	Promoting Racial Equity in Homelessness—Conducting Assessment.	
	NOFO Section VII.B.1.q.	

1.	Has your CoC conducted a racial disparities assessment in the last 3 years?	Yes
2.	Enter the date your CoC conducted its latest assessment for racial disparities.	08/22/2022

1D-10a.	Process for Analyzing Racial Disparities—Identifying Racial Disparities in Provision or Outcomes of Homeless Assistance.	
	NOFO Section VII.B.1.q.	

Describe in the field below:

- | | |
|----|--|
| 1. | your CoC's process for analyzing whether any racial disparities are present in the provision or outcomes of homeless assistance; and |
| 2. | what racial disparities your CoC identified in the provision or outcomes of homeless assistance. |

(limit 2,500 characters)

1. In January 2022, this CoC formed a Racial Equity Accountability Program (REAP) Leadership team of six people. On the team are representatives from two victim service providers, two from a community action agency, one from a youth agency, and the last person is this CoC Coordinator. Of the six on the team, one is Hispanic and one is African American.

Our REAP team has collected, sorted, and analyzed the quantitative data regarding racial disparities in provision or outcomes within our homelessness response system. We used the following sources for our data:

- HUD’s CoC Racial Equity Analysis Tool
- A Racial Equity Accountability Project Quantitative Data Collection Tool created by our state HMIS lead.
- Race and ethnicity distributions for households served in different project types, available in Stella P.

Our REAP team has studied the currently available data and plans to continue to analyze these data as they are updated. We will analyze project level race-based data on service and outcomes more frequently, as it is available in real time. Our REAP team is also beginning a process of collection and analysis of qualitative data. Data will be collected via conversations and surveys with those who have entered an experienced our homelessness response system.

2. In general, we have found that while there are disparities in who faces homelessness in our CoC, there are smaller disparities in assistance provision or outcomes. Some disparities we have found are in our data from 2019 to 2021:

- In our CoC, Blacks are more likely than Whites to experience poverty and homelessness.
- Blacks make up 2% of our CoCs population but 12% of our homeless population.
- Hispanics are more likely than non-Hispanics to experience poverty and homelessness.
- Whites averaged the longest length of time homeless (61 days), Blacks were second (58 days) and all other races averaged shorter lengths of time homeless.
- Hispanics averaged 55 days homeless, Non-Hispanics 53 days.
- Whites were 3% more likely than Blacks to exit our system to permanent destinations.
- Whites are more likely than Blacks to be placed into Permanent Supportive Housing.
- Whites are more likely than blacks to receive no housing intervention after system entry.
- Whites are slightly more likely than Blacks to be served with Rapid Rehousing.

1D-10b.	Strategies to Address Racial Disparities.	
	NOFO Section VII.B.1.q.	

Select yes or no in the chart below to indicate the strategies your CoC is using to address any racial disparities.

1.	The CoC's board and decisionmaking bodies are representative of the population served in the CoC.	No
2.	The CoC has identified steps it will take to help the CoC board and decisionmaking bodies better reflect the population served in the CoC.	Yes
3.	The CoC is expanding outreach in geographic areas with higher concentrations of underrepresented groups.	No
4.	The CoC has communication, such as flyers, websites, or other materials, inclusive of underrepresented groups.	Yes
5.	The CoC is training staff working in the homeless services sector to better understand racism and the intersection of racism and homelessness.	Yes
6.	The CoC is establishing professional development opportunities to identify and invest in emerging leaders of different races and ethnicities in the homelessness sector.	No
7.	The CoC has staff, committees, or other resources charged with analyzing and addressing racial disparities related to homelessness.	Yes
8.	The CoC is educating organizations, stakeholders, boards of directors for local and national nonprofit organizations working on homelessness on the topic of creating greater racial and ethnic diversity.	No
9.	The CoC reviewed coordinated entry processes to understand their impact on people of different races and ethnicities experiencing homelessness.	No
10.	The CoC is collecting data to better understand the pattern of program use for people of different races and ethnicities in its homeless services system.	Yes
11.	The CoC is conducting additional research to understand the scope and needs of different races or ethnicities experiencing homelessness.	Yes
	Other:(limit 500 characters)	
12.		

1D-10c.	Actions Taken to Address Known Disparities.	
	NOFO Section VII.B.1.q.	

Describe in the field below the steps your CoC and homeless providers have taken to address disparities identified in the provision or outcomes of homeless assistance.

(limit 2,500 characters)

One way our CoC has begun to address disparities is by adding BIPOC outcomes criteria to our project scoring and ranking, specifically looking at housing stability and returns to homelessness among BIPOC clients.

In this process of addressing disparities, we will look to the work of Community Solutions. Working with racial equity leaders, homeless services staff, and people with lived experience of homelessness, Community Solutions created a framework for improving key indicators of a racially equitable homeless response system and are developing interventions for tackling each indicator.

To address disparities identified in the provision or outcomes of homeless assistance in an ongoing way, we will look at our decision making power structures both at the CoC and project agency levels. Using a “nothing about us without us” philosophy, we will integrate more input and decision making power to those with lived experience of being served by our system, especially those who are among races and ethnicities over-represented in our system. In the spring and summer of 2022, we initiated targeted outreach to BIPOC people with lived experience. We identified someone but that person will not be able to join. We continue our targeted efforts to have at least one BIPOC person with lived experience contributing to our CoC decision making.

Our CoC will continue to remove the disparities we find in our system, agency and project-level race-based outcomes. Agencies and projects that show poorer outcomes among BIPOC participants will work with the REAP Leadership Team to improve in this regard. Our REAP Leadership will be responsible for this and this team will not be time-limited, but will be an ongoing feature of our CoC. Our REAP Leadership Team will align our efforts with the current administration’s “Executive Order On Advancing Racial Equity and Support for Underserved Communities Through the Federal Government.” In our efforts, we will use resources available on HUD Exchange, such as:

- Rehousing Activation and Racial Equity (Part 1): Equity as a Foundation
- Data & Equity: Using the Data You Have
- Advancing Racial Equity through CE Assessment and Prioritization
- Equity Driven Changes to Coordinated Entry Prioritization
- Prevention to Promote Equity

1D-10d.	Tracking Progress on Preventing or Eliminating Disparities.	
	NOFO Section VII.B.1.q.	

Describe in the field below the measures your CoC has in place to track progress on preventing or eliminating disparities in the provision or outcomes of homeless assistance.

(limit 2,500 characters)

To track progress on preventing or eliminating disparities in the provision or outcomes of homeless assistance, we will begin with looking at racial disparities in poverty and homelessness in our CoC. This data is available from HUD’s CoC Racial Equity Analysis Tool (2021) which our CoC has analyzed by studying the graphs built in to the tool. To track race-based data on service provision and outcomes, our state HMIS lead created a Racial Equity Accountability Project Quantitative Data Collection Tool. This tool provides CoC-level graphic in the following categories.

- Census, Poverty and PIT Count rates by both race and ethnicity
- Average length of time homeless by both race and ethnicity
- Exit destinations by both race and ethnicity
- Returns to Homelessness by both race and ethnicity
- Coordinated Entry Prioritization by both race and ethnicity. This shows, by race and ethnicity which persons entering our system are served with no housing intervention, which are served with rapid rehousing and which are served with permanent supportive housing.

Similar to this these tools is the Stella P which can show race and ethnicity distributions for households served in different project types. These three tools allow our CoC to track CoC-level progress on preventing or eliminating disparities in the provision or outcomes of homeless assistance.

In preparing for our project scoring and ranking this year, we worked with our state HMIS lead to pull project-level outcome data based on race and ethnicity. These data can be more up-to-date and even live representations for performance.

Of course, having access to all of this data doesn’t matter if we are not studying it regularly to inform our work and track our progress. Our CoC’s Racial Equity Accountability Project will be meeting again in October 2022 to continue planning our CoC policies in this regard. The policies will include quarterly analysis of these CoC and project level data and work to address disparities in an ongoing manner.

To reduce disparities, we will use the research and best practices that come from our REAP technical assistance, and from resources such as Everyone Home’s Centering Racial Equity in Homeless System Design.

1D-11.	Involving Individuals with Lived Experience of Homelessness in Service Delivery and Decisionmaking—CoC’s Outreach Efforts.	
	NOFO Section VII.B.1.r.	

Describe in the field below your CoC’s outreach efforts (e.g., social media announcements, targeted outreach) to engage those with lived experience of homelessness in leadership roles and decision making processes.

(limit 2,500 characters)

Beginning in April of 2022, this CoC began a three month course of technical assistance on Partnering with People with lived experience. The was provided by Maseta Dorley of ICF and included workshops with other presenters and teams from other CoCs present. Our CoC’s team included a person with lived experience, a staff person from one of our victim service provider agencies, and this CoC Coordinator. A second person with lived experience joined the group later. In addition to the workshops, Maseta met with just our team on three occasions.

At our May 2022 CoC meeting, I announced that we were seeking more people with lived experience to join our CoC, either at full committee meetings or as part of a new subcommittee of people with lived experience. The announcement included the fact that participants would be compensated for their time. This led to one person with lived experience joining our CoC, the brother of a staff person at one of the agencies on our Governing Board. This person with lived experience, who is also a Veteran, has joined our June, July, August and September CoC meetings, participated in two of our technical assistance sessions with Maseta, and participated in our Project Ranking and Scoring Meeting in early September. This person has been paid \$50 per hour for his contributions.

More targeted outreach commenced at the June 2022 United Community Action Partnership Homelessness Response Team Meeting (UCAP is responsible for homelessness response in 13 of our 18 counties). A request was made to discuss possible program participants who could join our CoC work. This led to identification of a woman currently in a UCAP PSH program who agreed to join. Our CoC team of persons with lived experience now equals three but we still lack a BIPOC member. A BIPOC member was identified in August 2022 but has yet to respond to messages left for her. Another announcement was made at a UCAP team meeting that we are seeking participation from a BIPOC person with lived experience and that that person will be paid for her time.

The next meeting of our CoC’s Persons with Lived Experience is scheduled for Wednesday, October 5, 2022.

1D-11a.	Active CoC Participation of Individuals with Lived Experience of Homelessness.	
	NOFO Section VII.B.1.r.	

Enter in the chart below the number of people with lived experience who currently participate in your CoC under the five categories listed:

	Level of Active Participation	Number of People with Lived Experience Within the Last 7 Years or Current Program Participant	Number of People with Lived Experience Coming from Unsheltered Situations
1.	Included and provide input that is incorporated in the local planning process.	2	2
2.	Review and recommend revisions to local policies addressing homelessness related to coordinated entry, services, and housing.	2	1
3.	Participate on CoC committees, subcommittees, or workgroups.	2	2
4.	Included in the decisionmaking processes related to addressing homelessness.	1	2

5. Included in the development or revision of your CoC's local competition rating factors.	1	0
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1D-11b. Professional Development and Employment Opportunities for Individuals with Lived Experience of Homelessness.	
NOFO Section VII.B.1.r.	

Describe in the field below how your CoC or CoC membership organizations provide professional development and employment opportunities to individuals with lived experience of homelessness.

(limit 2,500 characters)

This CoC and CoC membership organizations provide professional development and employment opportunities to individuals with lived experience of homelessness in the following ways:

1. People with lived experience can join our CoC and be compensated for their time at \$50 per hours. This is in the budget from state of Minnesota funds to support CoC planning.
2. Staff encourage persons with lived experience to volunteer in the community, including at agencies where they are or have been served. Lists of volunteer opportunities and contact information are provided upon request. Food shelf volunteer work is one example of this.
3. People with lived experience interested in employment are encouraged to apply for CoC agency jobs for which they may be eligible. One of the persons with lived experience on are CoC's Governing Board has been employed full time for many years with one of our CoC agencies.
4. We spread the word about a new Minnesota-wide newsletter for engagement opportunities for people who have experienced or are currently facing homelessness. The Minnesota Interagency Council on Homelessness is building a new newsletter list to share opportunities for people who have faced or are currently facing homelessness to share their input, ideas, and expertise. Interested individuals can sign up for the newsletter which will share a range of opportunities from state agencies and partner organizations and the newsletter will be sent out as opportunities are available.
5. All of our participants are educated about our six regional Careerforce Centers. These centers offer our clients to opportunity to assess skills and interests and set practical goals for personal fulfillment, market themselves with greater confidence and search thousands of new career opportunities. Many of our people with lived experience don't have the skills employers need because of the fast-changing economy and ever-evolving technology. Careerforce offers Pathways to Prosperity to help them close this skills gap through integrated services to help participants succeed in in-demand careers. Careerforce Centers can also:
 - Help people with criminal records find work
 - Provide opportunities for current and former military members
 - Offer career planning and education resources for youth and
 - Help with career planning and education programs that serve people of color, women, veterans and people with disabilities.

1D-11c.	Routinely Gathering Feedback and Addressing Challenges of Individuals with Lived Experience of Homelessness. NOFO Section VII.B.1.r.	
Describe in the field below how your CoC:		
1.	how your CoC routinely gathered feedback from people experiencing homelessness and people who have received assistance through the CoC or ESG program on their experience receiving assistance; and	
2.	the steps your CoC has taken to address challenges raised by people with lived experience of homelessness	

(limit 2,500 characters)

1. This CoC has had at least one person with lived experience participating in the CoC for over ten years. When we established an official Governing Board in 2013, we agreed that one person on the board will be a person with lived experience. Persons with lived experience have always been reimbursed for their time and expenses related to meeting participation. This has allowed us to have the perspective of persons with lived experience of homelessness, who have been served by our system, contributing to our decision making.

Another way we have gathered feedback from persons with lived experience is through informal HUD grant monitoring visits that we have done over the years. One feature of these visits is distributing surveys and stamped, addressed envelopes. This allowed participants to submit feedback to the CoC without fear of their case manager seeing any negative feedback.

A third way that participants can submit feedback is announced in the receipt that they receive after their coordinated entry assessment. This receipt gives instructions on whom to contact to give feedback or file a complaint.

Fourth, case managers and staff develop trusting relationships with those they serve in all aspects of our system, from prevention to permanent supportive housing. These relationships allow clients to give feedback in an ongoing way.

Finally, this CoC gathers feedback is through weekly, online, statewide provider meetings led by the Minnesota Interagency Council on Homelessness. The opening 20 minutes of the webinar on the first Wednesday of each month is reserved for speaker's bureau members to share. Anyone who has lived experience of homelessness is welcome to sign-up to share. It is open time for lived experience experts to share ideas and feedback with the webinar audience.

2. Steps our CoC has taken to address challenges raised by people with lived experience of homelessness have included improvements to our Coordinated Entry System. We heard from someone facing homelessness that when she called the entry point agency in one of our counties, the automated voicemail instructions were not entirely clear about how to leave a message if facing homelessness. This led to a review of the automated instruction messages across our system and improvements so that when a live person cannot answer the phone, the automated instructions are clear about how to get connected to help if facing homelessness.

1D-12.	Increasing Affordable Housing Supply.	
	NOFO Section VII.B.1.t.	
	Describe in the field below at least 2 steps your CoC has taken in the past 12 months that engage city, county, or state governments that represent your CoC's geographic area regarding the following:	
	1. reforming zoning and land use policies to permit more housing development; and	
	2. reducing regulatory barriers to housing development.	

(limit 2,500 characters)

The Southwest Minnesota Housing Partnership (SWMHP), which is the grantee for the Coordination of this CoC, has engaged city, county, or state governments that represent your CoC's geographic area regarding these topics.

1. Through two grants, SWMHP engaged community leaders (elected and non-elected) on a tour of manufactured housing and have discussed zoning and land use changes to accommodate manufactured homes as an affordable/workforce housing solution on both in-fill and new single-family development lots. SWMHP continues to presently engage with community leaders (elected and non-elected) and industry leaders to further explore flexibility or modifications in zoning or building codes that would allow for this product to be feasible.

2. SWMHP continues to presently engage with community leaders (elected and non-elected) and industry leaders to further explore the barriers and obstacles to moving in manufactured homes on a permanent foundation with attached garages.

Furthermore, this CoC coordinator and CoC members met with state senators and representatives to promote the following proposed Minnesota legislation:

- HF 443 - Naturally Occurring Affordable Housing funds to preserve loans and grant funding
- HF 3548 to allow affordable housing covenants on real property to be exempted from 30-year restriction.
- HF 3791 Build Wealth MN - grant funds to establish 9,000 Equities Fund for increasing homeownership opportunities to underserved communities of color.
- HF 4405 Housing infrastructure Bonds to finance affordable housing projects with mixed levels of affordability.

Additionally, two CoC members attended a housing forum in one of our four largest cities (Hutchinson Minnesota). This event featured a state representative and a staff person from the state senators office. Topics addressed included status updates on local homelessness, affordable housing and discussion of solutions, including potential legislation for reducing regulatory barriers to housing development.

1E. Project Capacity, Review, and Ranking–Local Competition

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2022 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2022 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

1E-1.	Web Posting of Your CoC’s Local Competition Deadline–Advance Public Notice.	
	NOFO Section VII.B.2.a. and 2.g.	
	You must upload the Local Competition Deadline attachment to the 4B. Attachments Screen.	

	Enter the date your CoC published the deadline for project applicants to submit their applications to your CoC’s local competition.	08/04/2022
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1E-2.	Project Review and Ranking Process Your CoC Used in Its Local Competition. We use the response to this question and the response in Question 1E-2a along with the required attachments from both questions as a factor when determining your CoC’s eligibility for bonus funds and for other NOFO criteria below.	
	NOFO Section VII.B.2.a., 2.b., 2.c., and 2.d.	

You must upload the Local Competition Scoring Tool attachment to the 4B. Attachments Screen.
Select yes or no in the chart below to indicate how your CoC ranked and selected project applications during your local competition:

1.	Established total points available for each project application type.	Yes
2.	At least 33 percent of the total points were based on objective criteria for the project application (e.g., cost effectiveness, timely draws, utilization rate, match, leverage), performance data, type of population served (e.g., DV, youth, Veterans, chronic homelessness), or type of housing proposed (e.g., PSH, RRH).	Yes
3.	At least 20 percent of the total points were based on system performance criteria for the project application (e.g., exits to permanent housing destinations, retention of permanent housing, length of time homeless, returns to homelessness).	Yes
4.	Provided points for projects that addressed specific severe barriers to housing and services.	Yes
5.	Used data from comparable databases to score projects submitted by victim service providers.	No

1E-2a.	Scored Project Forms for One Project from Your CoC's Local Competition. We use the response to this question and Question 1E-2. along with the required attachments from both questions as a factor when determining your CoC's eligibility for bonus funds and for other NOFO criteria below.	
	NOFO Section VII.B.2.a., 2.b., 2.c., and 2.d.	

You must upload the Scored Forms for One Project attachment to the 4B. Attachments Screen.
 Complete the chart below to provide details of your CoC's local competition:

1.	What were the maximum number of points available for the renewal project form(s)?	145
2.	How many renewal projects did your CoC submit?	9
3.	What renewal project type did most applicants use?	PH-PSH

1E-2b.	Addressing Severe Barriers in the Local Project Review and Ranking Process.	
	NOFO Section VII.B.2.d.	

- Describe in the field below:
- | | |
|----|---|
| 1. | how your CoC collected and analyzed data regarding each project that has successfully housed program participants in permanent housing; |
| 2. | how your CoC analyzed data regarding how long it takes to house people in permanent housing; |
| 3. | how your CoC considered the specific severity of needs and vulnerabilities experienced by program participants preventing rapid placement in permanent housing or the ability to maintain permanent housing when your CoC ranked and selected projects; and |
| 4. | considerations your CoC gave to projects that provide housing and services to the hardest to serve populations that could result in lower performance levels but are projects your CoC needs in its geographic area. |

(limit 2,500 characters)

1. Projects were scored and ranked using data regarding chronic homeless bed %, % potential units for households with children, % potential units for youth only households. For renewal projects we considered data regarding housing stability, client income improvement, APR and drawdown timeliness, % spent funds, CoC participation, HMIS data quality, and, among BIPOC populations, housing stability and returns to homelessness data.

2. This year our five-person scoring and ranking committee did not analyze data regarding how long it takes to house people in permanent housing in renewal grants. We will consider adding this data point to our ranking and scoring in 2023.

3. Regarding the severity of needs and vulnerabilities our CoC considered when ranking and selecting projects, in 2022 this CoC considered: (1) % of beds dedicated to the chronically homeless; (2) % of units for HH with children and (3) % of units for youth-only households. These points, which reward serving clients with higher severity of need compensate for potentially lower housing stability scores due to working with higher need populations. In tie-breaking situation, priority was given to projects who were the only project of its kind in our geographic area serving a special homeless population/subpopulation.

4. Regarding considerations that this CoC gave to projects working with hard-to-serve populations:

a. Up to 15 points can be earned for % of beds dedicated to the chronically homeless. This prioritization gave such projects an advantage to compensate for the fact that, due to the chronic population that they serve, these projects tend to do less well in two other of our scoring categories: Housing Stability and Increases in Employment Income.

b. Up to 15 can also be earned for % of units for households with children. This prioritization gave such projects an advantage to compensate for the fact that, due to the disabled youth population that they serve, these projects also tend to do less well in two other of our scoring categories: Housing Stability and Increases in Employment Income.

All of our project applicants take all referrals from our Coordinated Entry Priority List, use a Housing First model, and work with those with histories of victimization or abuse, criminal histories, low or no incomes or past or current substance abuse. Therefore we do not score using these criteria as all projects would receive the same score for serving these populations.

1E-3.	Promoting Racial Equity in the Local Competition Review and Ranking Process. NOFO Section VII.B.2.e.	
Describe in the field below:		
1.	how your CoC obtained input and included persons of different races, particularly those over-represented in the local homelessness population;	
2.	how the input from persons of different races, particularly those over-represented in the local homelessness population, affected how your CoC determined the rating factors used to review project applications;	
3.	how your CoC included persons of different races, particularly those over-represented in the local homelessness population, in the review, selection, and ranking process; and	

4.	how your CoC rated and ranked projects based on the degree to which their project has identified any barriers to participation (e.g., lack of outreach) faced by persons of different races and ethnicities, particularly those over-represented in the local homelessness population, and has taken or will take steps to eliminate the identified barriers.
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(limit 2,500 characters)

1. Every year, the CoC reviews its scoring and ranking policies and procedures to ensure that they align with CoC need and goals and with HUD priorities described in the most recent NOFO questions. This process takes place at the full CoC meeting with all participating CoC members, including nine people of color attending since 2020.

2. In 2022, 11% of CoC meeting attendees have been people of color. They have been involved in meeting conversations about the ranking factors that were to be used in the 2022 competition.

3. The CoC's scoring and ranking was done by a team of five people, three Non-Hispanic white and two persons of color. According to data from the Institute for Community Alliances, our CoC's Non-Hispanic white population is 93.3%, much higher than the U.S. as a whole. Our CoC's homeless at a point in time by race is 81.5% Non-Hispanic white. Our Scoring and Ranking Committee is 60% Non-Hispanic white, so people of color are overrepresented on the Committee. As part of our 2022 reevaluation of our scoring and ranking policies and procedures we grew the committee by 67% by bringing in non-CoC members from the Minnesota Department of Human Services (a person of color) and a person with lived experience of homelessness.

4. In 2018 the CoC updated its Coordinated Entry Prioritization Policy with input from the U.S. Interagency Council on Homelessness. We proposed using race and ethnicity as a prioritization factor so that those overrepresented in our homeless population could be prioritized for housing. Our Coordinated Entry System uses our Prioritization Policy for referrals to housing programs but prioritization cannot and is not allowed to be done based on race and ethnicity.

Our CoC's HUD projects use mostly scattered site units. We know that there is covert racial discrimination in hiring, renting units and not renewing leases.

Therefore, we include the following in our project scoring and ranking:

- Percent of BIPOC participants who maintain permanent housing for more than six months or who exit to permanent housing;
- Percent of BIPOC participants who return to homelessness after six months; and
- Percent of adults who increased employment income.

These criteria address how projects counteract barriers faced by persons of different races and ethnicities, particularly those over-represented in the local homelessness population, and prioritizes projects that do the best at eliminating these barriers.

1E-4.	Reallocation—Reviewing Performance of Existing Projects.	
	NOFO Section VII.B.2.f.	

Describe in the field below:

1.	your CoC's reallocation process, including how your CoC determined which projects are candidates for reallocation because they are low performing or less needed;
2.	whether your CoC identified any projects through this process during your local competition this year;
3.	whether your CoC reallocated any low performing or less needed projects during its local competition this year; and
4.	why your CoC did not reallocate low performing or less needed projects during its local competition this year, if applicable.

(limit 2,500 characters)

1. The CoC's written process for reallocation states, "In the months leading up to the release of HUD's CoC Notice of Funding Availability, the CoC coordinator puts potential project applications on CoC meeting agendas. Grants may be considered for reallocation for any of the following reasons: a. They have been underutilized and returned money to HUD. b. They are underperforming. c. They no longer meet the CoC's Priorities. If reallocation is a possibility, the entire CoC is informed and a request for new project applications is announced."

2. After reviewing grant APRs and current grant usage, this CoC, in collaboration with a grantee, identified two grants for potential reallocation: KCHRA SW County Rental Assistance (\$131,072) and KCHRA SW Support (\$30,426). The reasons for reallocation are that the grantee has had difficulty fully using the grant money for a variety of reasons.

3. The CoC decided to completely reallocate the two grants listed above. The reallocated funds will go to two new grant project proposals. One is a \$95,832 project proposal from United Community Action Partnership to grow its RRH resources. The other is a \$65,666 RRH project proposal. This one is coming from a new applicant, Prairie Five Community Action Council. Prairie Five has never applied for HUD CoC projects and currently there are no HUD CoC grantees in their five counties. This grant, along with two special rural HUD CoC grants for which they are applying, will significantly grow capacity to serve those experiencing homelessness in our CoC.

4. N/A

1E-4a.	Reallocation Between FY 2017 and FY 2022.	
	NOFO Section VII.B.2.f.	

	Did your CoC cumulatively reallocate at least 20 percent of its ARD between FY 2017 and FY 2022?	Yes
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1E-5.	Projects Rejected/Reduced-Notification Outside of e-snaps.	
	NOFO Section VII.B.2.g.	
	You must upload the Notification of Projects Rejected-Reduced attachment to the 4B. Attachments Screen.	

1.	Did your CoC reject or reduce any project application(s)?	No
2.	Did your CoC inform applicants why their projects were rejected or reduced?	No
3.	If you selected Yes for element 1 of this question, enter the date your CoC notified applicants that their project applications were being rejected or reduced, in writing, outside of e-snaps. If you notified applicants on various dates, enter the latest date of any notification. For example, if you notified applicants on 06/26/2022, 06/27/2022, and 06/28/2022, then you must enter 06/28/2022.	

1E-5a.	Projects Accepted–Notification Outside of e-snaps.	
	NOFO Section VII.B.2.g.	
	You must upload the Notification of Projects Accepted attachment to the 4B. Attachments Screen.	

	Enter the date your CoC notified project applicants that their project applications were accepted and ranked on the New and Renewal Priority Listings in writing, outside of e-snaps. If you notified applicants on various dates, enter the latest date of any notification. For example, if you notified applicants on 06/26/2022, 06/27/2022, and 06/28/2022, then you must enter 06/28/2022.	09/13/2022
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1E-5b.	Local Competition Selection Results–Scores for All Projects.	
	NOFO Section VII.B.2.g.	
	You must upload the Final Project Scores for All Projects attachment to the 4B. Attachments Screen.	

	Does your attachment include: 1. Applicant Names; 2. Project Names; 3. Project Scores; 4. Project Rank–if accepted; 5. Award amounts; and 6. Projects accepted or rejected status.	
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You must provide a response in question 1E-5b.

1E-5c.	1E-5c. Web Posting of CoC-Approved Consolidated Application.	
	NOFO Section VII.B.2.g.	
	You must upload the Web Posting–CoC-Approved Consolidated Application attachment to the 4B. Attachments Screen.	

	Enter the date your CoC posted the CoC-approved Consolidated Application on the CoC’s website or partner’s website–which included: 1. the CoC Application; and 2. Priority Listings for Reallocation forms and all New, Renewal, and Replacement Project Listings.	
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You must enter a date in question 1E-5c.

1E-5d.	Notification to Community Members and Key Stakeholders that the CoC-Approved Consolidated Application is Posted on Website.	
	NOFO Section VII.B.2.g.	

You must upload the Notification of CoC-Approved Consolidated Application attachment to the 4B. Attachments Screen.

	Enter the date your CoC notified community members and key stakeholders that the CoC-approved Consolidated Application has been posted on the CoC's website or partner's website.	
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You must enter a date in question 1E-5d.

2A. Homeless Management Information System (HMIS) Implementation

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2022 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2022 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

2A-1.	HMIS Vendor.	
	Not Scored–For Information Only	

	Enter the name of the HMIS Vendor your CoC is currently using.	Wellsky
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2A-2.	HMIS Implementation Coverage Area.	
	Not Scored–For Information Only	

	Select from dropdown menu your CoC’s HMIS coverage area.	Statewide
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2A-3.	HIC Data Submission in HDX.	
	NOFO Section VII.B.3.a.	

	Enter the date your CoC submitted its 2022 HIC data into HDX.	04/28/2022
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2A-4.	Comparable Database for DV Providers–CoC and HMIS Lead Supporting Data Collection and Data Submission by Victim Service Providers.	
	NOFO Section VII.B.3.b.	

	In the field below:	
1.	describe actions your CoC and HMIS Lead have taken to ensure DV housing and service providers in your CoC collect data in databases that meet HUD’s comparable database requirements; and	
2.	state whether your CoC is compliant with the 2022 HMIS Data Standards.	

(limit 2,500 characters)

1. With the support and direction of this CoC and the state’s HMIS Lead (Institute for Community Alliances – ICA) Minnesota’s statewide coalition for victim-service providers (VSPs), Violence Free MN, recently led a grant-funded initiative to assist VSPs in assessing their software vendors. The goal was to assess whether their available databases were truly HMIS comparable databases. Violence Free MN staff also met with vendors directly. Staff from the HMIS Lead Agency were actively involved in this initiative, providing guidance with respect to HMIS data standards. ICA staff participated in meetings with VSPs and funders as needed.

The HMIS Lead Agency continues to engage with Violence Free Minnesota, working with a new position funded through a grant from the Office of Justice Programs (MN Department of Public Safety). This new role aims to identify data collection, technology, and privacy barriers for VSPs and evaluate how these barriers may have prevented VSPs from obtaining sufficient funding. With this partnership between the statewide coalition and HMIS Lead, ICA agreed to provide technical guidance for VSPs via the Helpdesk as they work to ensure compliance (while maintaining clear separation of client data; VSP data is not in HMIS nor shared with the HMIS lead directly). This will benefit this CoC by continuing to develop partnerships between the HMIS Lead and VSPs.

This CoC supported VSPs/DV housing and service providers in additional ways such as participating in a Minnesota “CoC Basics for Victim Service Providers” webinar on 8/3/2022. Two VSP agencies are on the Continuum of Care Governing Board and three VSPs are collaborating agencies with the grantee of our DV RRH grant. This year we are applying for a DV RRH expansion grant that would fund a full time housing coordinator at a VSP agency. Given this close collaboration with VSPs, this CoC continues to work with our Violence Free MN and ICA to get to a point where all VSPs collect data in databases that meet HUD’s comparable database requirements.

2. Yes, our CoC is compliant with the 2022 HMIS Data Standards.

2A-5.	Bed Coverage Rate–Using HIC, HMIS Data–CoC Merger Bonus Points.	
	NOFO Section VII.B.3.c. and VII.B.7.	

Enter 2022 HIC and HMIS data in the chart below by project type:

Project Type	Total Beds 2022 HIC	Total Beds in HIC Dedicated for DV	Total Beds in HMIS	HMIS Bed Coverage Rate
1. Emergency Shelter (ES) beds	123	17	87	82.08%
2. Safe Haven (SH) beds	0	0	0	
3. Transitional Housing (TH) beds	25	0	25	100.00%
4. Rapid Re-Housing (RRH) beds	97	5	97	105.43%
5. Permanent Supportive Housing	145	0	145	100.00%
6. Other Permanent Housing (OPH)	103	0	55	53.40%

2A-5a.	Partial Credit for Bed Coverage Rates at or Below 84.99 for Any Project Type in Question 2A-5.
	NOFO Section VII.B.3.c.
	For each project type with a bed coverage rate that is at or below 84.99 percent in question 2A-5, describe:
1.	steps your CoC will take over the next 12 months to increase the bed coverage rate to at least 85 percent for that project type; and
2.	how your CoC will implement the steps described to increase bed coverage to at least 85 percent.

(limit 2,500 characters)

Regarding HMIS bed coverage for emergency shelter, we are 3% (four beds) shy of 85%. Based on 2022 HIC data, CoC and HMIS Lead Agency staff have identified that there are multiple combinations of projects that if were to join HMIS, would increase the CoC's bed coverage to at least 85%. We will prioritize these projects by size and outreach to the agencies that operate these projects in calendar year 2023 to discuss the importance of their data to understanding the experience of homelessness in our CoC and to problem-solve around any barriers they may have to entering this data into HMIS. There are two agencies that each have a two-bed non-HMIS shelter program. Both agencies use HMIS for all their other TH, RRH, PSH and OPH and have multiple agency HMIS users. Thus, they are likely to be willing and easily able to start having these ES programs be entered in HMIS. They will be asked to do this. Once they agree to this, we will work with the Institute for Community Alliances (the Minnesota HMIS lead) to create provider codes in HMIS for these two ES programs.

The largest non-HMIS ES program is a church-based shelter of 8 beds. In years past, this CoC coordinator has met with their director and board of directors to try to persuade them to use HMIS. I even had grant funds that would cover their HMIS user licensing fees. They declined as they are part of a national "Family Promise" network that has it's own software that covers both client data and fundraising. They asked about having read-only access to HMIS to use to learn of client histories. The Minnesota HMIS Governing Board was against this proposal. I will ask again in 2023 if this ES program will reconsider using HMIS. If they agree to this, we will work with the Institute for Community Alliances (the Minnesota HMIS lead) to create provider codes in HMIS for this ES program.

Regarding OPH beds, the CoC was nearly 35 percentage points short of 85% bed coverage for other permanent housing (OPH) in the 2022 HIC, due to the inclusion of EHV beds. Based on 2022 HIC data, CoC and HMIS Lead Agency staff have identified two projects that are contributing to missing bed coverage. These two projects are Emergency Housing Voucher projects and do not have HMIS data collection requirements. However, they are processing CE referrals through HMIS, which fulfills their HMIS obligations.

2A-6.	Longitudinal System Analysis (LSA) Submission in HDX 2.0.	
	NOFO Section VII.B.3.d.	

Did your CoC submit LSA data to HUD in HDX 2.0 by February 15, 2022, 8 p.m. EST?	Yes
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2B. Continuum of Care (CoC) Point-in-Time (PIT) Count

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2022 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2022 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

2B-1.	PIT Count Date.	
	NOFO Section VII.B.4.b	

	Enter the date your CoC conducted its 2022 PIT count.	01/26/2022
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2B-2.	PIT Count Data–HDX Submission Date.	
	NOFO Section VII.B.4.b	

	Enter the date your CoC submitted its 2022 PIT count data in HDX.	04/28/2022
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2B-3.	PIT Count–Effectively Counting Youth.	
	NOFO Section VII.B.4.b.	

Describe in the field below how during the planning process for the 2022 PIT count your CoC:

1.	engaged stakeholders that serve homeless youth;
2.	involved homeless youth in the actual count; and
3.	worked with stakeholders to select locations where homeless youth are most likely to be identified.

(limit 2,500 characters)

1. This CoC has many agencies that serve homeless youth who were engaged in our 2022 PIT count planning process. They include:

- a. Lutheran Social Services (LSS) Youth Programs in Willmar (our largest city), offers street outreach, shelter, transitional housing and permanent supportive housing to homeless youth in six of our counties. They serve on our CoC Governing Board.
- b. United Community Action Partnership (UCAP) has a program specific to homeless youth which offers shelter and supportive services to assist them in returning to housing. They also serve on our CoC Governing Board.
- c. School Homeless Liaisons (SHLs) receive annual training each fall from the CoC Coordinator and are engaged each winter is assisting with our PIT count.

2. LSS, UCAP, and the School Homeless Liaisons worked with homeless youth in their programs and schools to achieve the most thorough and accurate count possible. LSS and UCAP made sure to collect data on all those in their shelter and transitional housing programs.. While consulting with these participants currently being served, they asked them if they knew of other youth experiencing homelessness who should be included in the count. LSS youth program participants, especially those unsheltered, in shelter or in transitional housing, often know of other peers currently experiencing homelessness.

3. LSS youth programs have been doing street outreach in our most populous county of over ten years. They are experts at knowing of locations where homeless youth are most likely to be identified. Similarly, SHLs, especially in our larger cities, are knowledgeable about identifying where homeless youth are most likely to be identified. This has led to a burgeoning collaboration in one of our four largest cities which will bring outreach workers from UCAP into the high schools to assist homeless youth, some unaccompanied, in connecting with services to help them and their families.

2B-4.	PIT Count–Methodology Change–CoC Merger Bonus Points.	
	NOFO Section VII.B.5.a and VII.B.7.c.	

	In the field below:
1.	describe any changes your CoC made to your sheltered PIT count implementation, including methodology or data quality changes between 2021 and 2022, if applicable;
2.	describe any changes your CoC made to your unsheltered PIT count implementation, including methodology or data quality changes between 2021 and 2022, if applicable; and
3.	describe how the changes affected your CoC’s PIT count results; or
4.	state “Not Applicable” if there were no changes or if you did not conduct an unsheltered PIT count in 2022.

(limit 2,500 characters)

1. Regarding the sheltered PIT count implementation changes from 2021 to 2022, all tools and reports were updated to reflect the HUD 2022 Data Standards Changes. Also, data quality has improved since 2021 due to:

- Use of a custom data quality report to focus on PIT night data quality
- A new and improved statewide DQ monitoring process, begun in late 2021, which includes follow up efforts by coordinators and funders to address weak data quality.

Additionally, we have more than doubled the number of this CoC's ES beds from 2021 to 2022, going from 55 to 123 beds. For example, the Upper Sioux Community began a shelter and transitional housing program called River Lodge in Granite Falls Minnesota and Women's Rural Advocacy Program added a second safe house. The 124% increase in shelter beds has meant that those formerly doubled up in homelessness (and not counted in the PIT) are able to have more privacy and stability in ES, most of which is provided with private hotel and shelter rooms.

2. Regarding the unsheltered PIT count implementation changes from 2021 to 2022, this CoC worked with our HMIS State Lead to:

- Create a new method for aggregate data collection for projects who do not participate in HMIS
- Improve format and ease of use for non-participating agencies
- Reorganize subpopulation information by household type for clarity
- Provide additional training supports to assist with accurate data collection

3. This increase of 68 ES beds from 2021 to 2022 corresponds to a 60 person increase in PIT count from 2021 to 2022. The improvement in data quality, data collection methods and forms led to a more accurate PIT count in 2022 compared to 2020 and 2021.

2C. System Performance

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2022 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2022 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

2C-1.	Reduction in the Number of First Time Homeless–Risk Factors Your CoC Uses.	
	NOFO Section VII.B.5.b.	
	In the field below:	
	1. describe how your CoC determined the risk factors to identify persons experiencing homelessness for the first time;	
	2. describe your CoC’s strategies to address individuals and families at risk of becoming homeless; and	
	3. provide the name of the organization or position title that is responsible for overseeing your CoC’s strategy to reduce the number of individuals and families experiencing homelessness for the first time	

(limit 2,500 characters)

1. Processes used to identify risk factors for first-time homelessness include having Minnesota's Homeless Prevention and Assistance Program (HPAP) providers on the CoC's Governing Board where they can provide the CoC data on causes of housing crises. The HPAP program covers the CoC's entire geography and totals \$465,965/year for 2021 - 2022 in this CoC's entire geography. Data from the HPAP grant is reviewed and discussed at least quarterly at the CoC's Homeless and Hunger Task Force subcommittee meeting. This CoC Coordinator and the CoC Governing Board chair attend these meetings. These data reveals to us the most common risk factors for homelessness is insufficient or lost income. Also on the CoC Governing Board is the Southwest Minnesota Housing Partnership which provides foreclosure assistance in all 18 of this CoC's counties. The most recent Minnesota Homeless Study, a project of the Wilder Foundation, found that most common reasons that adults reported leaving their last housing were: eviction or not having their lease renewed (39%) and being unable to afford rent or house payments (38%). These statewide data are consistent with our local findings. Based on this our CoC works to secure as many homelessness prevention resources as possible to prevent first-time homelessness in our CoC.

2. Prevention, diversion and problem solving is done first by advertising (in English, Spanish, and Somali) that the CoC's Coordinated Entry System is for either "homeless or about to become homeless." Public advertising is done by radio, newspapers, and hundreds of flyers in the CoC's restaurants, food shelves, laundry mats etc. Agencies, including hospitals, foster care, mental health and corrections, are kept informed of Coordinated Entry intake sites where prevention assistance is offered. DV programs, mental health programs, and substance abuse programs all direct those at risk for homelessness to the CoC's intake points for prevention and diversion assistance. The same is true for Workforce Centers, which assist those unemployed, and county human service offices, which serve those seeking emergency assistance, SNAP and TANF.

3. The CoC Coordinator, working closely with the Homeless Prevention Assistance Program grantee, sub-grantees, and the grant's oversight committee (the CoC's Homeless and Hunger Task Force) are responsible for reducing first-time homelessness in this CoC's entire geography.

2C-2.	Length of Time Homeless—CoC's Strategy to Reduce.	
	NOFO Section VII.B.5.c.	
	In the field below:	
	1. describe your CoC's strategy to reduce the length of time individuals and persons in families remain homeless;	
	2. describe how your CoC identifies and houses individuals and persons in families with the longest lengths of time homeless; and	
	3. provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to reduce the length of time individuals and families remain homeless.	

(limit 2,500 characters)

1. The CoC’s strategy to reduce the length of time individuals and families remain homeless includes: having a well-advertised Coordinated Entry system covering the CoC’s entire geography; advertising the system in Spanish and Somali and offering services in these languages; using Housing First for all RRH and PSH programs; developing and maintaining trusting relationships with local landlords (since much of our RRH and PSH is scattered-site), having a landlord risk mitigation fund to help landlords be more willing to rent to those experiencing homelessness with imperfect criminal, credit and housing histories; prioritizing our Chronic and Family PSH programs in the CoC’s ranking process; using a CoC-approved Prioritization Policy that prioritizes chronic homeless and those with longest lengths of time homeless; providing presentations to community groups and School Homeless Liaisons about CoC resources and Coordinated Entry; having a CoC-wide non-discrimination policy; providing ongoing Coordinated Entry, HMIS, Domestic Violence, and Trauma-Informed Care trainings to CoC staff; continually monitoring grant performance and considering reallocation of funds based on performance and need data; and effectively using diversion and problem solving as the first response in addressing those who enter our homelessness response system.

2. This CoC identifies individuals and persons in families with the longest lengths of time homeless through its HMIS-based common assessment tool which collects data on length of time homeless and chronic homelessness status. Priority Lists, showing length of time homeless and chronic homelessness status, are shared, with client consent, at least weekly and reviewed in CoC-wide online case management and referral meetings. Length of time homeless is used as a prioritizing factor in our CoC’s Coordinated Entry System.

3. This CoC Coordinator, working in consultation with the CoC / Coordinated Entry Governing Board, is responsible for the strategy to rapidly rehouse individuals and families with children and to reduce the length of time individuals and families remain homeless. This process has led to the CoC being recognized by HUD and USICH in 2019 as the fourth Continuum of Care in the U.S. to have ended chronic homelessness.

2C-3.	Exits to Permanent Housing Destinations/Retention of Permanent Housing–CoC’s Strategy	
	NOFO Section VII.B.5.d.	
	In the field below:	
	1. describe your CoC’s strategy to increase the rate that individuals and persons in families residing in emergency shelter, safe havens, transitional housing, and rapid rehousing exit to permanent housing destinations;	
	2. describe your CoC’s strategy to increase the rate that individuals and persons in families residing in permanent housing projects retain their permanent housing or exit to permanent housing destinations; and	
	3. provide the name of the organization or position title that is responsible for overseeing your CoC’s strategy to increase the rate that individuals and families exit to or retain permanent housing.	

(limit 2,500 characters)

1. The CoC’s strategy to increase the rate at which individuals and persons in families in ES, SH, TH and RRH exit to permanent housing destinations include: improvement of the quantity and quality of our landlord/property management relationships through individualized outreach; growing our Landlord Risk Mitigation Fund; expanding our Section 8 “Move Up” program to more HRAs; growing our collaboration with PHAs to maximize use of HUD’s new Emergency Housing Vouchers; outreach and collaboration to local PHAs and HRAs to bring in to our CoC as many new HUD Stability Vouchers as possible, increasing outreach to and collaboration with cities, employers and the Southwest Minnesota Housing Partnership regarding development and rehabilitation of affordable, low-barrier housing units; continuing to outreach with state senators and representatives in our region to advocate for housing bonding dollars to add more affordable units, employing high-performing, well-trained case managers; growing our collaboration with our CoC’s six “Careerforce” centers to increase client earned income and the ability to pay rent without assistance; and continuing to reallocate money from underperforming grants to fund more and higher-performing PSH-RRH and PSH grants.

2. The CoC’s strategy to increase the rate at which individuals and persons in families in PH projects retain their permanent housing or exit to permanent housing destinations, includes: increasing emphasis on connecting clients to the resources that make employment possible (e.g. transportation, child-care, physical and mental health care, and training in job search, application, and interviewing skills); improving our case manager training through partnership with a statewide initiative to offer the best trainings on topics such as successful tenancy, motivational interviewing, landlord tenant law, and VAWA law, all topics that can help clients retain permanent housing; and, having officially ended Veteran and Chronic homelessness, building and promoting a community-wide campaign to finish ending youth and family homelessness with buy-in from developers, landlords, property managers, and local and state government to contribute to this common goal.

3. This CoC Coordinator, working in collaboration with the CoC / Coordinated Entry Governing Board, is responsible for the strategy to rapidly rehouse individuals and families with children and to reduce the length of time individuals and families remain homeless.

2C-4.	Returns to Homelessness—CoC’s Strategy to Reduce Rate.	
	NOFO Section VII.B.5.e.	
	In the field below:	
1.	describe your CoC’s strategy to identify individuals and families who return to homelessness;	
2.	describe your CoC’s strategy to reduce the rate of additional returns to homelessness; and	
3.	provide the name of the organization or position title that is responsible for overseeing your CoC’s strategy to reduce the rate individuals and persons in families return to homelessness.	

(limit 2,500 characters)

1. The CoC identifies common traits of individuals and persons in families who return to homelessness via the Minnesota Monthly Dashboard provided by our state HMIS lead. It includes a monthly snapshots of four system performance measures: Measure 3 (total clients served), Measure 2 (returns to homelessness from exits to permanent housing), Measure 5 (persons newly experiencing homelessness), and Measure 7 (exits to permanent housing). We can work with our state HMIS lead, the Institute for Community Alliances, to get more detailed data about returns to homelessness. APRs, which are reviewed by this CoC before submission, also inform the CoC of clients returning to homelessness. By looking at data in APR Q23c: Exit Destination, the CoC can see which projects, if any, a having participants exit to temporary destinations. Projects with participants exiting to temporary destinations can be offered ideas and assistance in lowering or eliminating exits to temporary destinations. The CoC monitors and updates the Coordinated Entry Priority List at least weekly and flags clients who have returned to homelessness or have a history of returning to homelessness after leaving previous housing program anywhere in the state. We are able to use data and case notes on the factors that led to the return so that it will not be repeated for them or others.

2. The CoC’s strategy to reduce the rate of additional returns to homelessness includes: working with cities and developers to add affordable, low-barrier rental units; reviewing project-level ‘returns to homelessness’ HMIS report data and considering lower-performing projects for technical assistance and/or reallocation; continuing to fund and use high-performing, well-trained case managers; having staff continue to assist clients in finding employment, unearned income, transportation and all resources to maximize their housing stability; continuing to refine our CE System so as to match clients with housing where they will be most successful; continuing to use statewide HMIS data sharing to track returns to homelessness, and reasons for such returns; and increasing recruitment and training of landlords to minimize evictions and maximize collaboration.

3. The CoC Coordinator, working with the CoC’s Governing Board and Project Performance and Review Committee, is responsible for overseeing the CoC’s strategy for reducing returns to homelessness for individuals and persons in families in our 18 county CoC

2C-5.	Increasing Employment Cash Income–CoC’s Strategy.	
	NOFO Section VII.B.5.f.	
	In the field below:	
1.	describe your CoC’s strategy to access employment cash sources;	
2.	describe how your CoC works with mainstream employment organizations to help individuals and families experiencing homelessness increase their cash income; and	
3.	provide the organization name or position title that is responsible for overseeing your CoC’s strategy to increase income from employment.	

(limit 2,500 characters)

1. The CoC’s strategy to access employment cash sources is first having all case managers consult with clients upon entry regarding income and helping those able to work form a plan to increase employment income, and connecting those unable to work to resources (e.g. treatment, mental health care) that might bring them to employability. Case Managers help clients connect to any childcare and transportation that are needed prior to employment. Next, in 2019 this CoC Coordinator led a statewide Economic Advancement Workgroup. The group created an Income Advancement Referral Decision Chart that helps intake, assessment, and case management workers guide clients to, whenever possible, jobs for the unemployed and better-paying jobs for the employed. The group also created a Coordinated Entry Income Planning Checklist which has helped this CoC to systematically identify at what points in the CE process clients will be helped with getting the best employment possible and which staff are responsible for ensuring this happens. This CoC has MN “CareerForce” staff attend CoC meetings and annually do a presentation on their employment resources. “CareerForce,” run by The MN Department of Employment and Economic Development, is a business-led network of private, public and nonprofit partners throughout MN committed to helping individuals start, advance or change their career and helping employers attract, develop and retain talent. There are “CareerForce” centers in the six largest cities in this CoC.

2. Regarding mainstream employment organizations, this CoC has large employers with ongoing job availability often providing worker transportation (e.g. JBS Pork, Schwan Foods, Turkey Valley Farms, Jennie-O Turkey, Avera Marshall Regional Medical Center, temporary agencies, etc.). Our agencies are kept informed of these employment opportunities and job fairs and connect clients to them.

3. The CoC Coordinator, working with the CoC’s Governing Board and full CoC, is responsible for overseeing the CoC’s strategy to increase income from employment.

2C-5a.	Increasing Non-employment Cash Income–CoC’s Strategy	
	NOFO Section VII.B.5.f.	
	In the field below:	
	1. describe your CoC’s strategy to access non-employment cash income; and	
	2. provide the organization name or position title that is responsible for overseeing your CoC’s strategy to increase non-employment cash income.	

(limit 2,500 characters)

1. The CoC's strategy to increase non-employment cash income includes:

- having all grantees continuing to work with clients upon entry and throughout program participation regarding increasing income;
- having case managers, working with county human service workers, assist clients in applying for potential cash benefits, such as MN General Assistance or the MN Family Investment Program (Minnesota's TANF equivalent) or accessing disability insurance, pension, child support, or alimony;
- having three people with lived experience of homelessness involved in our CoC. These members who have gone through the process of increasing non-employment income can help inform our system's efforts to increase non-employment income and offer guidance to CoC program participants in this regard;
- working with the Central Minnesota Jobs and Training SSI/SSDI Outreach, Access and Recovery (SOAR) program for clients in our counties;
- offering an annual training on how to help disabled clients get connected to help in applying for SSI/SSDI;
- having SW MN Careerforce staff annually present to the CoC regarding their resources. While Careerforce is primarily focused on helping people increase their employment income, they can also help with non-employment income by assisting people to file for unemployment;
- having on our CoC website an Income Advancement Referral Decision Chart that helps intake, assessment, and case management staff guide clients to non-employment cash income;
- having all Case Managers and clients being able to access to MN's Disability Benefits 101 website which is a clearinghouse for benefit information. If answers cannot be found on the site, the site offers a phone number, live chat and email where one can receive guidance from an expert about accessing non-employment cash sources;
- having staff that can provide services in English, Spanish, and Somali, the three most common languages in the region and;
- referring all veterans to Veteran Service Officers and/or the MN Assistance Council for Veterans to assist in accessing veteran pensions and other benefits.

2. The CoC Coordinator, working with the CoC's Governing Board, is responsible for overseeing the CoC's strategy for increasing non-employment cash income.

3A. Coordination with Housing and Healthcare

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2022 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2022 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

3A-1.	New PH-PSH/PH-RRH Project–Leveraging Housing Resources.	
	NOFO Section VII.B.6.a.	
	You must upload the Housing Leveraging Commitment attachment to the 4B. Attachments Screen.	

	Is your CoC applying for a new PH-PSH or PH-RRH project that uses housing subsidies or subsidized housing units which are not funded through the CoC or ESG Programs to help individuals and families experiencing homelessness?	Yes
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3A-2.	New PH-PSH/PH-RRH Project–Leveraging Healthcare Resources.	
	NOFO Section VII.B.6.b.	
	You must upload the Healthcare Formal Agreements attachment to the 4B. Attachments Screen.	

	Is your CoC applying for a new PH-PSH or PH-RRH project that uses healthcare resources to help individuals and families experiencing homelessness?	Yes
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3A-3.	Leveraging Housing/Healthcare Resources–List of Projects.	
	NOFO Sections VII.B.6.a. and VII.B.6.b.	

If you selected yes to questions 3A-1. or 3A-2., use the list feature icon to enter information about each project application you intend for HUD to evaluate to determine if they meet the criteria.

Project Name	Project Type	Rank Number	Leverage Type
Westwind Townhome...	PH-PSH	7	Healthcare
UCAP RRH Bonus Ex...	PH-RRH	13	Housing

3A-3. List of Projects.

1. What is the name of the new project? Westwind Townhomes FY2022
2. Enter the Unique Entity Identifier (UEI): V2JFSMAUTU75
3. Select the new project type: PH-PSH
4. Enter the rank number of the project on your CoC's Priority Listing: 7
5. Select the type of leverage: Healthcare

3A-3. List of Projects.

1. What is the name of the new project? UCAP RRH Bonus Expansion
2. Enter the Unique Entity Identifier (UEI): V2JFSMAUTU75
3. Select the new project type: PH-RRH
4. Enter the rank number of the project on your CoC's Priority Listing: 13
5. Select the type of leverage: Housing

3B. New Projects With Rehabilitation/New Construction Costs

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2022 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2022 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

3B-1.	Rehabilitation/New Construction Costs–New Projects.	
	NOFO Section VII.B.1.s.	

Is your CoC requesting funding for any new project application requesting \$200,000 or more in funding for housing rehabilitation or new construction?	No
--	----

3B-2.	Rehabilitation/New Construction Costs–New Projects.	
	NOFO Section VII.B.1.s.	

If you answered yes to question 3B-1, describe in the field below actions CoC Program-funded project applicants will take to comply with:

1.	Section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u); and
2.	HUD’s implementing rules at 24 CFR part 75 to provide employment and training opportunities for low- and very-low-income persons, as well as contracting and other economic opportunities for businesses that provide economic opportunities to low- and very-low-income persons.

(limit 2,500 characters)

3C. Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2022 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2022 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

3C-1.	Designating SSO/TH/Joint TH and PH-RRH Component Projects to Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes.	
	NOFO Section VII.C.	

	Is your CoC requesting to designate one or more of its SSO, TH, or Joint TH and PH-RRH component projects to serve families with children or youth experiencing homelessness as defined by other Federal statutes?	No
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3C-2.	Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes.	
	NOFO Section VII.C.	

You must upload the Project List for Other Federal Statutes attachment to the 4B. Attachments Screen.

If you answered yes to question 3C-1, describe in the field below:

1.	how serving this population is of equal or greater priority, which means that it is equally or more cost effective in meeting the overall goals and objectives of the plan submitted under Section 427(b)(1)(B) of the Act, especially with respect to children and unaccompanied youth than serving the homeless as defined in paragraphs (1), (2), and (4) of the definition of homeless in 24 CFR 578.3; and
2.	how your CoC will meet requirements described in Section 427(b)(1)(F) of the Act.

(limit 2,500 characters)

4A. DV Bonus Project Applicants

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2022 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2022 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

4A-1.	New DV Bonus Project Applications.	
	NOFO Section II.B.11.e.	

	Did your CoC submit one or more new project applications for DV Bonus Funding?		Yes
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4A-1a.	DV Bonus Project Types.	
	NOFO Section II.B.11.e.	

Select yes or no in the chart below to indicate the type(s) of new DV Bonus project(s) your CoC included in its FY 2022 Priority Listing.

	Project Type	
1.	SSO Coordinated Entry	No
2.	PH-RRH or Joint TH and PH-RRH Component	Yes

You must click "Save" after selecting Yes for element 1 SSO Coordinated Entry to view questions 4A-2, 4A-2a. and 4A-2b.

4A-3.	Assessing Need for New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects in Your CoC's Geographic Area.	
	NOFO Section II.B.11.(e)(1)(c)	

1.	Enter the number of survivors that need housing or services:	167
2.	Enter the number of survivors your CoC is currently serving:	68
3.	Unmet Need:	99

4A-3a.	How Your CoC Calculated Local Need for New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
NOFO Section II.B.11.e.(1)(c)		
Describe in the field below:		
1.	how your CoC calculated the number of DV survivors needing housing or services in question 4A-3 element 1 and element 2; and	
2.	the data source (e.g., comparable databases, other administrative data, external data source, HMIS for non-DV projects); or	
3.	if your CoC is unable to meet the needs of all survivors please explain in your response all barriers to meeting those needs.	

(limit 2,500 characters)

1. The number of survivors needing housing or services equals the number of adults and heads of households active in a Coordinated Entry project as of 8/31/2022 who indicated they had experienced domestic violence PLUS the number of adults and heads of household active in a transitional or permanent housing project who indicated they had experienced domestic violence.

4A-3. 2. The number of survivors your CoC is currently serving equals the number of adults and heads of household active in a transitional or permanent housing project who indicated they had experienced domestic violence.

2. The source of this data is HMIS for non-DV projects.

3. The barriers to meeting the needs of all survivors are as follows: too many people are perpetrating domestic violence which creates DV survivors, a shortage of affordable housing units for survivors to move to; competition for affordable housing units; clients losing out to rental unit applicants who have better credit, housing and/or rental histories; a shortage of subsidized units and housing vouchers,

4A-3b.	Information About Unique Project Applicants and Their Experience in Housing Placement and Housing Retention for Applicants Requesting New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
NOFO Section II.B.11.e.(1)(d)		

Use the list feature icon to enter information on each unique project applicant applying for New PH-RRH and Joint TH and PH-RRH Component DV Bonus projects—only enter project applicant information once, regardless of how many DV Bonus projects that applicant is applying for.

Applicant Name
United Community ...

Project Applicants Applying for New PH-RRH and Joint TH and PH-RRH DV Bonus Projects

4A-3b.	Information About Unique Project Applicants and Their Experience in Housing Placement and Housing Retention for Applicants Requesting New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
	NOFO Section II.B.11.e.(1)(d)	

Enter information in the chart below on the project applicant applying for one or more New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects included on your CoC's FY 2022 Priority Listing:

1.	Applicant Name	United Community Action Partnership, Inc.
2.	Project Name	UCAP BONUS DV RRH Expansion FY2022
3.	Project Rank on the Priority Listing	12
4.	Unique Entity Identifier (UEI)	V2JFSMAUTU75
5.	Amount Requested	\$83,186
6.	Rate of Housing Placement of DV Survivors—Percentage	100%
7.	Rate of Housing Retention of DV Survivors—Percentage	92%

4A-3b.1.	Applicant Experience in Housing Placement and Retention for Applicants Requesting New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
	NOFO Section II.B.11.e.(1)(c)	

For the rate of housing placement and rate of housing retention of DV survivors reported in question 4B-3b., describe in the field below

1.	how the project applicant calculated both rates;
2.	whether the rates accounts for exits to safe housing destinations; and
3.	the data source (e.g., comparable databases, other administrative data, external data source, HMIS for non-DV projects).

(limit 1,500 characters)

1. The project applicant for the DVRRH bonus project currently operated a HUD CoC-funded DVRRH project. The most recently submitted Annual Performance Report for this grant showed that ten of ten total households entering the program moved into housing. It showed that of the 26 households who left the program, 24 left to permanent housing destinations. The remaining two were "don't know/refused" for exit destination.
2. Yes, the rates account for exits to safe housing destinations. 21 of 26 households permanent housing destinations were rentals by clients, and three were staying or living with family, permanent tenure. The remaining two ("don't know/refused" for exit destination) may have been to unsafe destinations.
3. The source of this data is HMIS for non-DV projects. The grantee is a non-DV agency which take referrals via the CoC's Coordinated Entry System, which works in conjunction with the CoC's DV agencies. Participants have the option to not have their information stored in HMIS by the non-DV grantee.

4A-3c.	Applicant Experience in Providing Housing to DV Survivor for Applicants Requesting New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
	NOFO Section II.B.11.e.(1)(d)	
	Describe in the field below how the project applicant:	
	1. ensured DV survivors experiencing homelessness were quickly moved into safe affordable housing;	
	2. prioritized survivors—you must address the process the project applicant used, e.g., Coordinated Entry, prioritization list, CoC's emergency transfer plan, etc.;	
	3. determined which supportive services survivors needed;	
	4. connected survivors to supportive services; and	
	5. moved clients from assisted housing to housing they could sustain—address housing stability after the housing subsidy ends.	

(limit 2,500 characters)

The project applicant has a great deal of successful experience in serving DV survivors with rapid rehousing. The applicant, United Community Action Partnership (UCAP), was awarded a HUD CoC FY20218 DVRRH grant. UCAP operates all of the RRH grants in this CoC, 97 year-round beds.

1. The project applicant’s most recent DVRRH Annual Performance Report shows that all 14 new households had a Length of Time between Project Start Date and Housing Move-in Date moved into safe, affordable scattered-site units in seven days or less. UCAP’s HUD CoC general (non-DV specific) RRH grant APR data show 34% of adults served had a history of DV and 38% with a history of DV were currently fleeing DV. In that grant, 94% of participants had a Length of Time between Project Start Date and Housing Move-in Date of seven days or less.
2. Since beginning its FY2018 DVRRH grant, UCAP has worked with our Victim Service Providers (VSPs) to take referrals. The VSPs prioritizes survivors based on criteria including experiencing intimidation, emotional abuse, isolation, minimizing, denying, blaming, economic abuse, coercion, threats, physical and/or sexual violence. VSP staff use these criteria to determine which clients to prioritize for DVRRH referrals.
3. The determination of which supportive services are needed are done household by household and are driven by client choice. VSP and UCAP staff collaborate and use their service experience to offer to clients supportive services that they believe will be helpful to the survivor. The client ultimately decides which services that they want to engage with and in which order of priority.
4. As with all of their state and federal ES, TH, RRH and PSH grants, UCAP connects clients quickly to supportive services as identified in each households personalized plans. These services can be available within UCAP (e.g. Head Start, Transportation), via collaborating VSPs (e.g. safety planning, filing orders for protection with the courts), or with mainstream benefits (e.g. school enrollment, SNAP benefits, etc.)
5. In the first grant year of the FY2019 UCAP DVRRH grant, 24 of 26 households (92%) left to permanent housing destinations after an average of seven months in the program. For the most recent APR data for UCAP’s general RRH grant, 77% exited to permanent housing destinations after an average program participation of eleven months.

4A-3d.	Applicant Experience in Ensuring DV Survivor Safety for Applicants Requesting New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
	NOFO Section II.B.11.e.(1)(d)	

	Describe in the field below examples of how the project applicant ensured the safety and confidentiality of DV survivors experiencing homelessness by:
1.	taking steps to ensure privacy/confidentiality during the intake and interview process to minimize potential coercion of survivors;
2.	making determinations and placements into safe housing;
3.	keeping information and locations confidential;
4.	training staff on safety and confidentiality policies and practices; and

5. taking security measures for units (congregate or scattered site), that support survivors' physical safety and location confidentiality.

(limit 2,500 characters)

1. Taking steps to ensure privacy/confidentiality during the intake and interview process to minimize potential coercion of survivors:

All domestic violence advocates have their own office to meet with people in a private setting. Offices are in multiple counties for the convenience of victims to access services. Mobile and virtual advocacy services are also available for clients to meet with advocates where they are most comfortable. In addition to private advocate offices, small meeting rooms are available as needed if separate interviews need to take place.

2. Making determinations and placements into safe housing:

The applicant and collaborating DV agencies look to each individual to be the expert in their own life. This program is 100% scattered site and 100% client choice. Staff work with them to find units that meets their needs and where they will feel safe.

3. Keeping information and locations confidential:

United Community Action Partnership, the applicant for the DVRRH does not operate congregate living spaces. The collaborating DV agencies operate shelters and safe houses whose locations are kept confidential. Both UCAP and the collaborating DV agencies staff are trained on policies and procedure regarding releases of information and keeping all client meetings, file locations and digital data strictly confidential.

4. Training staff on safety and confidentiality policies and practices:

Safety planning and confidentiality policies and practices are covered in depth during initial training for all new staff and volunteers. Trainings are offered both initially and intermittently thereafter. Trainings are offered by Violence Free MN, Standpoint and the Office for Victims of Crime Training and Technical Assistance Center.

5. Taking security measures for units (congregate or scattered site), that support survivors' physical safety and location confidentiality:

The applicant for the DVRRH does not operate congregate living spaces. The collaborating DV agencies operate shelters and safe houses that have been evaluated for safety and are secure. Since all units of this DVRRH program are scattered site. At move in, all landlords of every HUD CoC housing program in this CoC are given a VAWA Law Summary for Landlords, HUD Notice of VAWA Occupancy Rights and sign a VAWA Lease Addendum. Requiring these documents of all CoC HUD housing programs means that client DV status is never divulged to landlords.

4A-3d.1.	Applicant Experience in Evaluating Their Ability to Ensure DV Survivor Safety for Applicants Requesting New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
	NOFO Section II.B.11.e.(1)(d)	

Describe in the field below how the project has evaluated its ability to ensure the safety of DV survivors the project served in the project, including any areas identified for improvement during the course of the proposed project.

(limit 2,500 characters)

United Community Action Partnership (UCAP), in collaboration with regional DV agencies, is applying for these DVRRH bonus funds. UCAP, with our DV agencies, has been operating a CoC DVRRH grant for over three years. During those three years, there have not been any incidents where client or staff safety was compromised.

Clients fleeing domestic violence are directed to their county’s Victim Service Provider agency for assistance. These agencies:

- a. Offer 24 hour access to safe shelter.
- b. Work with clients on personalized safety plans at the beginning of service provision.
- c. Hold a survivor's ability to keep him/herself safe as the foundation of their services.
- d. Have staff and volunteers participate in in-depth initial and ongoing safety planning training.
- e. Have policies related to leaving messages for clients and communicating with clients.
- f. Work with staff to ensure safety when providing transportation and services to clients.
- g. Do not enter client data into HMIS.
- h. Keep the location of their safe houses confidential.
- i. If clients are placed in a hotel room for shelter, the location is kept confidential.
- j. Have close working relationships with public safety / law enforcement.
- k. Assist clients with safety planning and in securing orders for protection against abusers.
- l. Ensure that schools and child care providers of victim’s children know which adults are allowed to pick up children.
- m. Show clients how they can more safely use technology and social media.
- n. Help clients secure confidential Post Office boxes and bank accounts.

The VSPs refer highest-priority clients to UCAP for RRH rental assistance. UCAP:

- a. Works with VSPs to find rental units that are in locked buildings.
- b. Offers 100% client choice in selecting units.
- c. Has staff attend training related to staff and client safety.
- d. Does not enter or share clients’ data in HMIS without written consent from the program participant.

An area identified for improvement during the course of the proposed project is to transition the client data bases of all collaborating VSP to become more secure and HMIS compatible. Violence Free MN has a grant-funded initiative to help all Minnesota VSP to work toward this goal.

4A-3e.	Applicant Experience in Trauma-Informed, Victim-Centered Approaches for Applicants Requesting New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
	NOFO Section II.B.11.e.(1)(d)	
	Describe in the field below examples of the project applicant’s experience using trauma-informed, victim-centered approaches to meet needs of DV survivors by:	

1.	prioritizing placement and stabilization in permanent housing consistent with the program participants' wishes and stated needs;
2.	establishing and maintaining an environment of agency and mutual respect, e.g., the project does not use punitive interventions, ensures program participant staff interactions are based on equality and minimize power differentials;
3.	providing program participants access to information on trauma, e.g., training staff on providing program participants with information on the effects of trauma;
4.	emphasizing program participants' strengths, e.g., strength-based coaching, questionnaires and assessment tools include strength-based measures, case plans worked towards survivor-defined goals and aspirations;
5.	centering on cultural responsiveness and inclusivity, e.g., training on equal access, cultural competence, nondiscrimination, language access, improving services to be culturally responsive, accessible, and trauma-informed;
6.	providing a variety of opportunities for connection for program participants, e.g., groups, mentorships, peer-to-peer, spiritual needs; and
7.	offering support for survivor parenting, e.g., trauma-informed parenting classes, childcare, connections to legal services.

(limit 5,000 characters)

1. Regarding client choice, this RRH program will expand an existing DVRRH program. The program uses a scattered-site model which allows 100% client choice in unit selection. Clients work with staff from the DV agencies who collaborate with staff from United Community Action Partnership (UCAP) to find affordable, available rental units. Staff help clients apply for units that the client considers acceptable based on safety, location, etc. If a client is accepted into a unit she chose to apply for she still has the right to change her mind and continue the search.

2. Regarding mutual respect, all agencies working on this project train staff to work with survivors in a trauma-informed, victim-centered manner. Clients are treated as the experts of their own lives and have autonomy over their plans. This is respected during the entirety of their interactions with UCAP and collaborating DV agencies. Services are always free and because clients make their own decisions, there are no punitive measures that need to be taken. Meeting areas have couches and chairs to ensure a more comfortable, welcoming experience. Mobile and virtual service and advocacy is available to benefit all served, especially those who cannot or do not feel safe coming into an office. Advocates meet survivors where the survivor choose; clients do not need to come to the agency office for service. Advocates are proactive and creative, working with survivors on any needs that they might have. All agencies working together on this project make every effort to screen clients in for assistance rather than screen them out.

3. Regarding providing information on trauma, the DV agencies providing services for this project offer individual and support group opportunities (both in-person and online) to learn about trauma in the context of being abused. They also offer extensive training to new staff on trauma and they can convey what they learn to survivors. Staff are trained on vicarious trauma and how it may impact their work with survivors. Staff are trained by experts from the Arizona Trauma Institute, Violence Free MN, Standpoint, MN Victim Assistance Academy, MN Coalition Against Sexual Assault, and others.

4. All agencies collaborating on this project approach their work using strength's-based coaching and motivational interviewing. All goals are developed by the individuals we serve. Clients are empowered to change by drawing out their own meaning, importance and capacity for change. Clients are engaged in a respectful way that facilitates the natural process of change and honors client autonomy. Staff are accepting and compassionate, offering ideas but knowing that clients are the experts in their own lives and have within themselves resources and skills needed for change.

5. Regarding cultural responsiveness and inclusivity, agencies collaborating on this DVRRH project have staff who speak English, Spanish, Hmong, Karen, Somali, Swahili, Arabic, and Barava and can provide other interpreters as needed. They can provide culturally specific service providers and written information in other commonly-used languages as needed. Staff participate in training on equal access, cultural competence, nondiscrimination, diversity, equity and inclusion offered by Violence Free MN, Standpoint, MN Victim Assistance Academy, MN Coalition Against Sexual Assault, and others. UCAP, the grantee for the current DVRRH and this proposed DVRRH grant is on the Leadership Team of a 12-month CoC initiative called the Racial Equity Accountability Project (REAP). REAP is a 2-year effort to advance racial equity and reduce racial disparities in Minnesota's homeless response system through

technical support to infuse racial accountability into regional planning.

6. Agencies providing services in the current and proposed DVRRH grant offer online support groups. Using strength's-based coaching and motivational interviewing, clients are individually helped to find peer mentors who can assist them in their journeys toward positive change. New clients are connected to current and former clients who are willing to be of support. Staff help clients identify friends or members of their faith communities who might help them use their spirituality to support them.

7. Collaborating agencies offer childcare, parenting and support and empowerment groups. They also collaborate with area family planning programs and other community service providers that offer supervised visitation options, parenting classes and childcare. The primary applicant, UCAP, has a signed agreement with Head Start for referrals. Additionally, UCAP just received a grant to assist with helping homeless families (including those who are fleeing DV) access the Child Care Assistance Program (CCAP). This program can help with transportation, diapers/wipes, childcare provider search, etc. UCAP and DV agencies connect clients to local legal aid agencies as needed.

4A-3f.	Applicant Experience in Meeting Service Needs of DV Survivors for Applicants Requesting New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
	NOFO Section II.B.11.e.(1)(d)	

Describe in the field below examples of supportive services the project provided to domestic violence survivors while quickly moving them into permanent housing and addressing their safety needs.

(limit 5,000 characters)

Agencies providing services for this DVRRH grant (United Community Action Partnership (UCAP) and multiple (VSPs) offer the following free and confidential ongoing services to those who are fleeing or attempting to flee domestic violence:

A 24-HOUR CRISIS LINE: Access to an advocate, day or night, to discuss options, including emergency shelter, or just to listen.

SAFE HOUSING: Access to short and long-term emergency safe-housing options, 24 hours a day, such as hotel/motel overnight(s). Safe houses are also available. In October of 2019, WoMen’s Rural Advocacy Program (WRAP) rented its first single-family Safe Housing home. In September of 2020, WRAP opened a second home.

EMERGENCY TRANSPORTATION: Access to transportation options to ensure safety and security, including staff-provided transportation or financial assistance to obtain a taxi or bus service.

SYSTEMS COORDINATION: Walking along side of individuals, helping them to navigate their way through community resources and/or the court/criminal justice process.

MAINSTREAM BENEFIT APPLICATION ASSISTANCE: Helping survivors apply for such assistance as SNAP, Health Insurance, Child Care Assistance Program, etc.)

BASIC NEEDS: Connection to food shelves, access to clothes through an agency thrift store, a Coats for Kids program, childcare, Head Start/Early Head Start program, Energy Assistance Program, and basic budgeting skills.

LEGAL & COURT ADVOCACY: Assistance with the completion and filing of restraining orders, attending hearings with and/or without clients, informing clients about the court/legal process, and helping them understand the outcome of the hearing afterward. Referrals to area legal aid programs can also be arranged as needed.

SAFETY PLANNING: Assistance with setting up a personalized, practical plan that includes ways to remain safe while in a relationship, planning to leave, or after.

EMPLOYMENT ASSISTANCE: Working with the CoC’s six Minnesota Careerforce Centers, survivors will be helped with resume writing, employment search, job skills training, interviewing skills and job wardrobe needs.

MENTAL HEALTH INFORMATION AND REFERRALS: Survivors and their children are connected to mental health providers as needed via community mental health centers and other providers covered by client insurance.

SUPPORT GROUPS: Support groups are available to those who have experienced abusive and/or unhealthy relationships. This can be in a group setting or one-on-one, in-person or virtually. These groups help survivors wishing to understand and explore in a deeper, more meaningful way how violence has impacted their lives. The groups are not intended to replace therapy, rather, they are a place for survivors to connect with other survivors in

a safe and supportive setting.

REFERRAL AND RESOURCES FOR THOSE OF COLOR: Access to culturally-specific resources when and where available, at the request of a client.

DOMESTIC ABUSE TRANSFORMATION PROGRAM:

This is a 26 week program that helps survivor’s abusers to review their actions, intentions, beliefs and behaviors in hopes of creating a process of change within them to become better partners.

All of the above listed services will be offered in parallel to efforts to help survivors quickly move into permanent housing while addressing their safety needs. Survivors are provided with assistance with housing searches, advocacy with landlords, education of survivors and landlords on the housing rights of domestic violence victims (i.e. VAWA), access to storage, furniture and basic household needs. For safety, survivors can be assisted with cell phones and changing or adding locks to doors and windows.

This may include assisting the victim with finding emergency shelter and/or assistance completing rental applications or arranging storage/moving services. Assistance may be for items such as food, clothing, rent/storage/moving fees, bus/gas cards, cell phone costs, replacement documents or bedding, changing windows and/or locks, emergency hotel stays, transportation, etc.

4A-3g.	Plan for Trauma-Informed, Victim-Centered Approaches for New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
	NOFO Section II.B.11.e.(1)(e)	

Provide examples in the field below of how the new project will:	
1.	prioritize placement and stabilization in permanent housing consistent with the program participants’ wishes and stated needs;
2.	establish and maintaining an environment of agency and mutual respect, e.g., the project does not use punitive interventions, ensures program participant staff interactions are based on equality and minimize power differentials;
3.	provide program participants access to information on trauma, e.g., training staff on providing program participants with information on the effects of trauma;
4.	emphasize program participants’ strengths—for example, strength-based coaching, questionnaires and assessment tools include strength-based measures, case plans works towards survivor-defined goals and aspirations;
5.	center on cultural responsiveness and inclusivity, e.g., training on equal access, cultural competence, nondiscrimination, language access, improving services to be culturally responsive, accessible, and trauma-informed;
6.	provide a variety of opportunities for connection for program participants, e.g., groups, mentorships, peer-to-peer, spiritual needs; and
7.	offer support for survivor parenting, e.g., trauma-informed parenting classes, childcare, connections to legal services.

(limit 5,000 characters)

1. The program will use a scattered-site model which allows 100% client choice in unit selection. Clients will work with staff from the DV agencies who collaborate with staff from United Community Action Partnership (UCAP) to find affordable, available rental units. Staff will help clients apply for units that the client considers acceptable based on safety, location, etc. If a client is accepted into a unit she still will have the right to change her mind and continue the search.

2. Regarding mutual respect, all agencies working together on this project will train staff to work with survivors in a trauma-informed, victim-centered manner. Services will always be free and there will be no punitive measures used. Meeting areas at some agencies will have couches and chairs to ensure a more comfortable, welcoming experience. Offices will offer accessibility to gender neutral restrooms or other safe options will be made available. Mobile and virtual service and advocacy will be available to benefit all served, especially those who cannot or do not feel safe coming into an office. Advocates will meet survivors where it is safe and convenient for them (e.g. coffee shops, parks). All agencies working together on this project will make every effort to screen clients in for assistance rather than screen them out.

3. Regarding providing information on trauma, the DV agencies will offer individual and support group opportunities (both in-person and online) to learn about trauma in the context of being abused. They will offer extensive training to new staff on vicarious trauma and how it may impact their work with survivors. Staff will be trained by experts from the Arizona Trauma Institute, Violence Free MN, Standpoint, MN Victim Assistance Academy, MN Coalition Against Sexual Assault, UDEMY and others.

4. All agencies collaborating on this project will approach their work with clients using strengths-based coaching and motivational interviewing. All goals will be developed by the individuals served. Clients will be empowered to change by drawing out their own meaning, importance and capacity for change. Clients will be engaged in a respectful and curious way that facilitates the natural process of change and honors client autonomy. Staff will offer ideas but know that clients are the experts in their own lives and have within themselves resources and skills needed for positive change.

5. Regarding cultural responsiveness and inclusivity, agencies collaborating on this DVRRH project will have staff who speak English, Spanish, Hmong, Karen, Somali, Swahili, Arabic, and Barava. They will also provide interpreters, culturally specific service providers and written information in other commonly-used languages as needed. Staff will participate in trainings on equal access, cultural competence, nondiscrimination, diversity, equity and inclusion offered by the aforementioned training resources. United Community Action Partnership (UCAP), the grantee, has two staff on the Leadership Team of this CoC's 12-month initiative called the Racial Equity Accountability Project (REAP). REAP is a 2-year effort to advance racial equity and reduce racial disparities in Minnesota's homeless response system by infusing technical support, coordination, shared learning, and accountability into regional planning. The effort is focusing on both quantitative and qualitative data regarding our homelessness response system's racial disparities and how to reduce these disparities and create a better system interface for all races.

6. Agencies providing services in this project will offer online support groups.

Using strength's-based coaching and motivational interviewing, clients will be individually helped to find mentors and peers who can assist them in their journeys toward positive change. New clients will be connected to current and former clients who are willing to be of support. Staff will help clients identify friends or members of their faith communities who might help them use their spirituality to support them.

7. Collaborating agencies will offer childcare, parenting classes, and support and empowerment groups. They will also collaborate with area family planning programs and other community service providers that offer supervised visitation options, and their own parenting classes and childcare. The primary applicant, UCAP, will have a signed memorandum of understanding with Head Start for referrals. Additionally, UCAP will use an existing program to assist those who are fleeing DV access the Child Care Assistance Program (CCAP). This program will help with transportation, diapers/wipes, childcare provider search, etc. Finally, both UCAP and collaborating DV agencies have relationships with local legal aid agencies where they can refer clients who need legal assistance.

4A-3h.	Plan for Involving Survivors in Policy and Program Development of New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
	NOFO Section II.B.11.e.(1)(f)	

Describe in the field below how the new project(s) will involve survivors with a range of lived expertise in policy and program development throughout the project's operation.

(limit 2,500 characters)

We now have APR data for the first two years of our CoC's DVRRH project. The FY2018 grant served 13 adults and the FY2019 grant served 11 adults. The FY 2020 grant began in October of 2021 and will end on September 30, 2022 so we don't yet have APR data for that grant, but can assume that at least ten adults will be served. When this new project begins in 2023 we will have the experience and expertise of over 30 adults who have been served by our CoC's DVRRH project. We will consult with these survivors and seek their first-hand expertise on how this DVRRH program should be run and improved as it continues to grow.

This project grantee, United Community Action Partnership (UCAP) began operating in 1964. In this project, UCAP works in close partnership with our regional victim service providers: The Southwest Crisis Center (which opened in 1984), Women's Rural Advocacy Program (which opened in 1997), and Safe Avenues (which opened in 1978). Together, these agencies have served hundreds of DV survivors and these survivors have provided years of feedback to these agencies on how to best serve those fleeing domestic violence. This collection of first-person feedback does and will continue to inform the work of this project so that it will be as effective as possible going forward. Current survivor support groups run by these agencies can be a convenient venue to involve survivors with a range of lived expertise in policy and program development throughout this project's operation.

Survivor input will also be gathered via available research literature and data. Examples of this include:

- RAPID RE-HOUSING: CONSIDERATIONS FOR HOMELESS SERVICE PROVIDERS SUPPORTING FAMILIES IMPACTED BY DOMESTIC VIOLENCE by Kris Billhardt Technical Assistance Specialist National Alliance for Safe Housing July 15, 2018
- BEST PRACTICES MANUAL For Domestic Violence Programs prepared by the ARIZONA COALITION AGAINST DOMESTIC VIOLENCE
- The many resources at The Domestic Violence and Homelessness webpage at hudexchange.info.

Finally, in Minnesota we have the support and collaboration of Violence Free MN, a statewide coalition of over 90 member programs working together to end relationship abuse, create safety, and achieve social justice for all. Violence Free MN can offer our program insights from their statewide data from survivors regarding best practices in housing programs for those fleeing domestic violence.

4B. Attachments Screen For All Application Questions

We have provided the following guidance to help you successfully upload attachments and get maximum points:

- | | |
|----|---|
| 1. | You must include a Document Description for each attachment you upload; if you do not, the Submission Summary screen will display a red X indicating the submission is incomplete. |
| 2. | You must upload an attachment for each document listed where 'Required?' is 'Yes'. |
| 3. | We prefer that you use PDF files, though other file types are supported—please only use zip files if necessary. Converting electronic files to PDF, rather than printing documents and scanning them, often produces higher quality images. Many systems allow you to create PDF files as a Print option. If you are unfamiliar with this process, you should consult your IT Support or search for information on Google or YouTube. |
| 4. | Attachments must match the questions they are associated with. |
| 5. | Only upload documents responsive to the questions posed—including other material slows down the review process, which ultimately slows down the funding process. |
| 6. | If you cannot read the attachment, it is likely we cannot read it either. |
| | . We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time). |
| | . We must be able to read everything you want us to consider in any attachment. |
| 7. | After you upload each attachment, use the Download feature to access and check the attachment to ensure it matches the required Document Type and to ensure it contains all pages you intend to include. |

Document Type	Required?	Document Description	Date Attached
1C-7. PHA Homeless Preference	No	PHA Homeless Pref...	09/26/2022
1C-7. PHA Moving On Preference	No	PHA Moving On Pre...	09/26/2022
1E-1. Local Competition Deadline	Yes	Local Competition...	09/26/2022
1E-2. Local Competition Scoring Tool	Yes	Local Competition...	09/26/2022
1E-2a. Scored Renewal Project Application	Yes	Scored Forms for ...	09/26/2022
1E-5. Notification of Projects Rejected-Reduced	Yes	Notification of P...	09/26/2022
1E-5a. Notification of Projects Accepted	Yes	Notification of P...	09/26/2022
1E-5b. Final Project Scores for All Projects	Yes	Final Project Sco...	09/26/2022
1E-5c. Web Posting—CoC-Approved Consolidated Application	Yes		
1E-5d. Notification of CoC-Approved Consolidated Application	Yes		
3A-1a. Housing Leveraging Commitments	No	Housing Leveragin...	09/26/2022

3A-2a. Healthcare Formal Agreements	No	Healthcare Formal...	09/26/2022
3C-2. Project List for Other Federal Statutes	No		

Attachment Details

Document Description: PHA Homeless Preference

Attachment Details

Document Description: PHA Moving On Preference

Attachment Details

Document Description: Local Competition Deadline

Attachment Details

Document Description: Local Competition Scoring Tool

Attachment Details

Document Description: Scored Forms for One Project

Attachment Details

Document Description: Notification of Projects Rejected-Reduced

Attachment Details

Document Description: Notification of Projects Accepted

Attachment Details

Document Description: Final Project Scores for All Projects

Attachment Details

Document Description:

Attachment Details

Document Description:

Attachment Details

Document Description: Housing Leveraging Commitments

Attachment Details

Document Description: Healthcare Formal Agreements

Attachment Details

Document Description:

Submission Summary

Ensure that the Project Priority List is complete prior to submitting.

Page	Last Updated
1A. CoC Identification	09/14/2022
1B. Inclusive Structure	09/26/2022
1C. Coordination and Engagement	09/26/2022
1D. Coordination and Engagement Cont'd	09/26/2022
1E. Project Review/Ranking	Please Complete
2A. HMIS Implementation	09/26/2022
2B. Point-in-Time (PIT) Count	09/26/2022
2C. System Performance	09/26/2022
3A. Coordination with Housing and Healthcare	09/26/2022
3B. Rehabilitation/New Construction Costs	09/26/2022
3C. Serving Homeless Under Other Federal Statutes	09/26/2022

4A. DV Bonus Project Applicants	09/26/2022
4B. Attachments Screen	Please Complete
Submission Summary	No Input Required

From the from the current Worthington Housing Redevelopment Authority's
(<https://www.worthingtonhra.com/>) administrative policy and procedure document.

**From Deb Thompson (Section 8 Coordinator) at Worthington HRA at 507-376-9123 or
debt@worthingtonhra.com.**

“Waiting List Management

Each application is assigned to a position on the waiting list, which is appropriate to the applicant’s housing needs, preferences, through a comparison of the applicant and all other applicants. Applicants will be ranked based on their accumulation of points for the local preferences. Applicants that receive the same number of points will be ranked based on the date and the time of each application, the oldest being ranked first and all other based on their age in ascending order.

Local Preferences:

5 points=Dependent Children (Family with dependent child(ren) under 18 years of age or a full-time student.)

5 points=Elderly or Handicapped Head of Household or Spouse or Co-Head

5 points=Near Elderly (55 or older)

5 points=Present tenant of subsidized housing being displaced by owner or government action.

*5 points=Rent Wise Course taken with date of completion *Removed preference 2/1/2015*

15 points=Jurisdiction (living in our seven (7) county jurisdiction)

5 points=Homeless (per HUD’s definition of Homelessness)

5 points= Victim of Domestic Violence.”

“Definition of Homeless

Any individual or family who:

Lacks fixed, regular, and adequate nighttime residence AND

Has primary nighttime residence that is:

- A supervised public or privately operated shelter designated to provide temporary living accommodations. (includes welfare hotels, congregate shelters and transitional housing).*
- An institution that provides temporary residence for individuals interned to be institutionalized (not incarcerated, i.e., jails and prisons).*
- A public or private place not designated or normally used as regular sleeping place for humans.”*

Southwest Continuum of Care Move Up Initiative Pilot



Summary	The Southwest Continuum of Care Move Up Initiative Pilot is an effort to move stable, formerly homeless households from permanent supportive housing to independent living with Section 8 rental assistance via the Worthington MN Housing and Redevelopment Authority. The goal is to make available permanent supportive housing for currently homeless households in the region. Clients have choice and are not required to “Move Up” when eligible. A primary goal is that these transitioned households do not don’t return to homelessness.		
Partners	Worthington Housing and Redevelopment Authority (WHRA), Southwest Minnesota Housing Partnership (SWMHP), Southwestern Mental Health Center (SWMHC), United Community Action Partnership (UCAP), Kandiyohi County Housing and Redevelopment Authority (KCHRA), and the Southwestern Minnesota Adult Mental Health Consortium (SMAMHC).		
Start Date	September 1, 2019		
Households available for consideration.	Organization Name	Project Name	Units
	Kandiyohi County HRA	RASPC Voucher Program	Varies*
	Southwest Minnesota Housing Partnership	Homeless Voucher Program	Varies*
	Southwest Minnesota Housing Partnership	New Castle Townhomes	4
	Southwest Minnesota Housing Partnership	Nobles Square	4
	Southwest Minnesota Housing Partnership	Eagle Ridge	4
	Southwestern Mental Health Center	SWMHC HUD SHP	4
	United Community Action Partnership	Safe at Home	Varies*
Scattered-Site Units must be located in the seven-county Worthington HRA service area: Cottonwood, Jackson, Lincoln, Lyon, Murray, Nobles, and Redwood counties.			
Eligibility Requirements	<ul style="list-style-type: none"> • In a HUD Permanent Supportive Housing or Minnesota LTH/HPH unit described above. • Minimum two years in permanent supportive housing • Continuous, ongoing income-source. Unearned income (e.g. GA, SSI-SSDI) qualifies • Paid rent on time and in full every month for at least 10 of the past twelve months or in compliance with housing supports program. • Connected to needed resources and likely to be able to remain stable without case management. • Not a lifetime registered sex offender. • Never evicted from federally assisted housing for the manufacture of methamphetamine. • No drug or violent criminal activity in the last five years (PHA may make exceptions to this requirement on appeal if client can prove his or her rehabilitation). [Can appeal] • Meet Section 8 income limits and willing to pay at least \$50 in minimum monthly rent. 		
Procedures	<ul style="list-style-type: none"> • When a PSH case manager believe a family is ready and eligible, they will talk with the head of household about the “Move Up” Opportunity and confirm that the household is interested. • When eligible households in scattered-site, voucher-based PSH would like to “Move Up,” the case manager will confirm with the landlord/property manager that a Section 8 voucher will be accepted. • The case manager will ask if the head of household if she is on the Section 8 waiting list, and, if not, have her complete and submit a Section 8 application with assistance as needed. • The case manager will contact the WHRA Section 8 list manager (i.e. Deb Thompson) and let her know, in writing via email, that this is a “Move Up” household using form below. • The “Move Up” household will receive the next available Section 8 voucher. • Once the transition happens, PSH case managers will notify the SW MN Coordinated Entry Priority List Manager (i.e. Justin Vorbach) of an available PSH vacancy. 		

Southwest Continuum of Care Move Up Initiative Pilot Application Form



Date: / / Address of Unit: _____

Instructions: Email this completed form to debt@worthingtonhra.com and copy justinv@swmhp.org on the email.

Case Manager: Please circle YES or NO for each of the statements below

YES	NO	Household unit is in Cottonwood, Jackson, Lincoln, Lyon, Murray, Nobles, or Redwood county.
YES	NO	Household is in a HUD Permanent Supportive Housing or Minnesota LTH/HPH unit described above.
YES	NO	Household has been in current permanent supportive housing for two years or more.
YES	NO	Household has a continuous, ongoing income-source. Unearned income (e.g. GA, SSI-SSDI) qualifies.
YES	NO	Household has paid rent on time and in full every month for at least 10 of the past twelve months or in compliance with housing supports program.
YES	NO	Household is connected to needed resources and likely to be able to remain stable without case management.
YES	NO	There are no lifetime registered sex offenders in the household.
YES	NO	Household members have no drug or violent criminal activity in the last five years (PHA may make exceptions to this requirement on appeal if client can prove his or her rehabilitation).
YES	NO	Household meets Section 8 income limits and willing to pay at least \$50 in minimum monthly rent
YES	NO	Current Landlord / Property Manager will accept a Section 8 Voucher for this household
YES	NO	Client has completed and submitted a Section 8 Application with the Worthington HRA
YES	NO	Client agrees to leave the PSH program and have Section 8 Rental Assistance without a Case Manager.

<u>Case Manager Name & Signature</u>	
<u>Case Manager Phone</u>	
<u>Case Manager Email</u>	

Head of Household: Please circle YES or NO

YES	NO	Client agrees to leave the PSH program and have Section 8 Rental Assistance without a Case Manager.
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<u>Head of Household Name & Signature</u>	
<u>Head of Household Phone</u>	
<u>Head of Household Email</u>	

Landlord or Property Manager: Please circle YES or NO

YES	NO	Current Landlord / Property Manager will accept a Section 8 Voucher for this household
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<u>LL / PM Name & Signature</u>	
<u>LL / PM Phone</u>	
<u>LL / PM Email</u>	

SW MN CoC HUD Project Scoring Form 2022

Circle One:

Applicant:		Project:		NEW	RENEWAL
Evaluation Criteria	Raw Number	Point Scale		Data Source / Range	Points
		New Projects	Renewal		
Chronic Homeless Emphasis: % bed dedicated for chronically homeless persons.	____%	76-100% = 15 pts 51-75% = 10 pts 1-50% = 5 pts 0% = 0 pts		2022 Housing Inventory Chart	
Potential Units for Households with Children	____%	76-100% = 15 pts 51-75% = 10 pts 1-50% = 5 pts 0% = 0 pts		2022 Housing Inventory Chart	
Potential Units for Youth Only Households (< 25 years old)	____%	76-100% = 15 pts 51-75% = 10 pts 1-50% = 5 pts 0% = 0 pts		2022 Housing Inventory Chart	
Housing Stability: % who maintain permanent housing for > 6 months or exit TH for PH	____%		100% - 80% = 10 pts 41 - 79% = 5 pts ≤ 40% = 0 pts	HMIS / (7/1/2021 - 6/30/2022)	
% heads of household who increased income from employment.	____%		≥ 20% = 10 pts 19% - 13% = 5 pts ≤ 12% = 0 pts	HMIS / (7/1/2021 - 6/30/2022)	
% heads of household who increased income from sources other than employment	____%		≥ 54% = 10 pts 53% - 20% = 5 pts ≤ 19% = 0 pts	HMIS / (7/1/2021 - 6/30/2022)	
APRs accurately completed on time	Yes No		Yes = 10 pts No = 0 pts	SAGE APR PORTAL	
Total Page One Points:					

Participation in CoC process (% CoC meetings attended 7/1/2021 - 6/30/2022)	____%	≥ 51% = 10 pts 31 - 50 % = 5 pts < 30% = 0 pts	Meeting Minutes	
Spent Funds	____%		≥95% spent = 10 pts 90 - 94% spent = 5 pts 0% - 89% spent = 0 pts	Agency eLOCCS Documentation
Drawdown Frequency			Quarterly = 10 pts Less Than Quarterly = 0 pts	APR and Agency LOCCS Records
HMIS Data Quality in universal data elements	____% (renewals)		≥98% = 10 pts 90 - 97% = 5 pts ≤89% = 0 pts	HMIS / (7/1/2021 - 6/30/2022)
Equity--Exits to permanent housing. % of BIPOC participants who exited the program to permanent destinations.	____%		≥ 80% = 10 Points 70 - 79% = 5 points ≤ 69% = 0 points	HMIS Core Report, (7/1/2021 - 6/30/2022)
Equity--Returns to Homelessness: % of BIPOC participants returning to homelessness after 12 months.	____%		<5% = 10 points 5 - 10% = 5 points > 10% = 0 Points	HMIS Core Report, (7/1/2021 - 6/30/2022)
Total Page One Points:				
Total Page Two Points:				
Total Points:				
Total Points divided by total potential points				

SW MN CoC HUD Project Scoring Form 2022

Circle One:

Applicant: <u>LSS</u>		Project: <u>PSH</u>		NEW	RENEWAL
Evaluation Criteria	Raw Number	Point Scale		Data Source / Range	Points
		New Projects	Renewal		
Chronic Homeless Emphasis: % bed dedicated for chronically homeless persons.	<u>0</u> %	76-100% = 15 pts 51-75% = 10 pts 1-50% = 5 pts 0% = 0 pts		Application	<u>0</u>
Potential Units for Households with Children	<u>62</u> %	76-100% = 15 pts 51-75% = 10 pts 1-50% = 5 pts 0% = 0 pts		Application	<u>10</u>
Potential Units for Youth Only Households (< 25 years old)	<u>100</u> %	76-100% = 15 pts 51-75% = 10 pts 1-50% = 5 pts 0% = 0 pts		Application	<u>15</u>
Housing Stability: % who maintain permanent housing for > 6 months or exit TH for PH	<u>100</u> %		100% - 80% = 10 pts 41 - 79% = 5 pts ≤ 40% = 0 pts	HMIS / (7/1/2021 - 6/30/2022)	<u>10</u>
% heads of household who increased income from employment.	<u>38</u> %		≥ 20% = 10 pts 19% - 13% = 5 pts ≤ 12% = 0 pts	HMIS / (7/1/2021 - 6/30/2022)	<u>10</u>
% heads of household who increased income from sources other than employment	<u>13</u> %		≥ 54% = 10 pts 53% - 20% = 5 pts ≤ 19% = 0 pts	HMIS / (7/1/2021 - 6/30/2022)	<u>0</u>
APRs accurately completed on time	<u>Yes</u> No		Yes = 10 pts No = 0 pts	SAGE APR PORTAL	<u>10</u>
Total Page One Points:					<u>55</u>

Participation in CoC process (% CoC meetings attended 7/1/2021 - 6/30/2022)	<u>90</u> %	$\geq 51\% = 10$ pts $31 - 50\% = 5$ pts $< 30\% = 0$ pts	Meeting Minutes	10
Spent Funds	<u>89</u> %	$\geq 95\%$ spent = 10 pts $90 - 94\%$ spent = 5 pts $0\% - 89\%$ spent = 0 pts	Last Completed APR	0
Drawdown Frequency	✓	Quarterly = 10 pts Less Than Quarterly = 0 pts	Application	10
HMIS Data Quality in universal data elements	<u>98</u> % (renewals)	$\geq 98\% = 10$ pts $90 - 97\% = 5$ pts $\leq 89\% = 0$ pts	HMIS / (7/1/2021 - 6/30/2022)	10
Equity--Exits to permanent housing. % of BIPOC participants who exited the program to permanent destinations.	<u>100</u> %	$\geq 80\% = 10$ Points $70 - 79\% = 5$ points $\leq 69\% = 0$ points	HMIS Core Report, (7/1/2021 - 6/30/2022)	10
Equity--Returns to Homelessness: % of BIPOC participants returning to homelessness after 12 months.	<u>0</u> %	$< 5\% = 10$ points $5 - 10\% = 5$ points $> 10\% = 0$ Points	HMIS Core Report, (7/1/2021 - 6/30/2022)	10
Total Page One Points:				55
Total Page Two Points:				50
Total Points:				105
Total Points divided by total potential points (145) = Renewal Project Score:				72
Total Points divided by total potential points (55) = New Project Score:				X

Final Project Scores for All Projects

Applicant Name	Project Name	Score	Rank	Award Amount	Accepted or Rejected Status
United Community Action Partnership	MN HMIS Southwest Renewal FY 2022	N/A	1	\$23,000	Accepted
Southwest Minnesota Housing Partnership	MN-511 Coordinated Entry Services FY22	100	2	\$16,280	Accepted
Lutheran Social Services	Permanent Supportive Housing for Youth 2022	72	3	\$106,234	Accepted
Kandiyohi County Housing and Redevelopment Authority	Country View Place 2022	66	4	\$25,239	Accepted
United Community Action Partnership	Southwest PSH FY2022	62	5	\$41,926	Accepted
United Community Action Partnership	UCAP RRH New Expansion FY22	60	6	\$95,832	Accepted
United Community Action Partnership	Westwind Townhomes FY2022	59	7	\$103,390	Accepted
United Community Action Partnership	UCAP PSH M&M KANDI SAH FY2022	55	8	\$271,967	Accepted
United Community Action Partnership	SW MN DVRRH FY2022	55	9	\$223,857	Accepted
United Community Action Partnership	UCAP RRH Consolidated FY22	52	10	\$320,111	Accepted
Prairie Five Community Action Council	NEW Rapid Rehousing	38	11	\$65,666	Accepted
United Community Action Partnership	UCAP BONUS DVRRH Expansion FY2022	40	12	\$83,186	Accepted
United Community Action Partnership	UCAP RRH Bonus Expansion	40	13	\$64,675	Accepted
Southwest Minnesota Housing Partnership	MN-511 CoC Planning Application FY 2022	N/A	N/A	\$38,805	Accepted

Collaboration Agreement between the Southwest Minnesota Continuum of Care (SW MN CoC) and Project Turnabout

Background

The SW MN CoC is a regional planning group working to prevent and end homelessness. Currently the CoC's member agencies provide 123 shelter beds, 25 transitional housing beds, 97 rapid rehousing beds and 145 permanent supportive housing beds to those facing homelessness in 18 counties of southwest Minnesota. The SW MN CoC also provides the area's coordinated entry system. This system provides entry points, common assessment, shared data and housing referrals across the region.

Since 1970, Project Turnabout has been providing an ever-growing range of quality treatment. Its recovery services offer real hope for a brighter future to people who are suffering from addiction to drugs, alcohol or gambling. Project Turnabout is the largest provider of both inpatient and outpatient recovery services in the region and has programs in Granite Falls, Willmar, Marshall and Redwood Falls.

Expectations of Parties

The Southwest Minnesota Continuum of Care will:

- Provide an intake, assessment and referral process for those about to become homeless or experiencing homelessness in Southwest Minnesota.
- Operate seven units of permanent supportive housing to those disabled and experiencing homelessness via a Willmar-based project operated by United Community Action Partnership. Proposed project grant dates are 11/1/2023 – 10/31/2024.
- Operate eight units of Permanent Supportive Housing to those disabled and experiencing homelessness via a Montevideo-based project operated by Prairie Five Community Action. Project grant dates are 7/1/2023 – 6/30/2024
- Assist all participants in these housing programs to apply for any and all health insurance for which they are eligible.

Project Turnabout will:

- Provide *access* to its services for all program participants from the aforementioned housing programs who qualify and choose those services.

The per person value of Project Turnabout services before insurance are as follows:

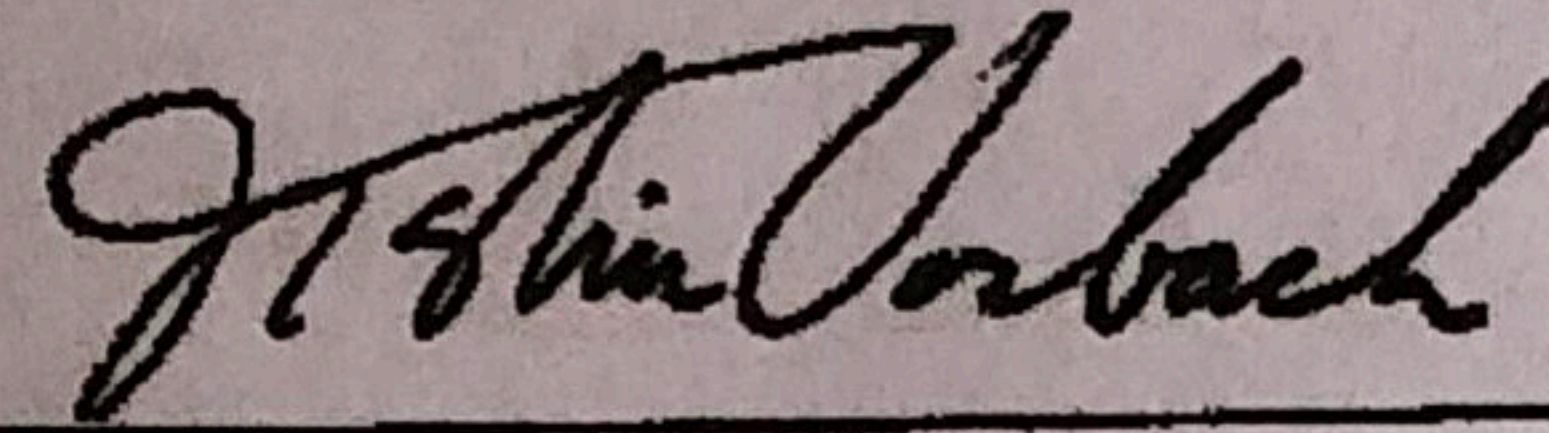
- Inpatient: ~\$200 per night
- Outpatient: ~\$50 per day

Signatures

I, the Authorized Representative, acknowledge by signing below that I have reviewed and accept this agreement.

Southwest Minnesota Continuum of Care

Justin Vorbach / Coordinator

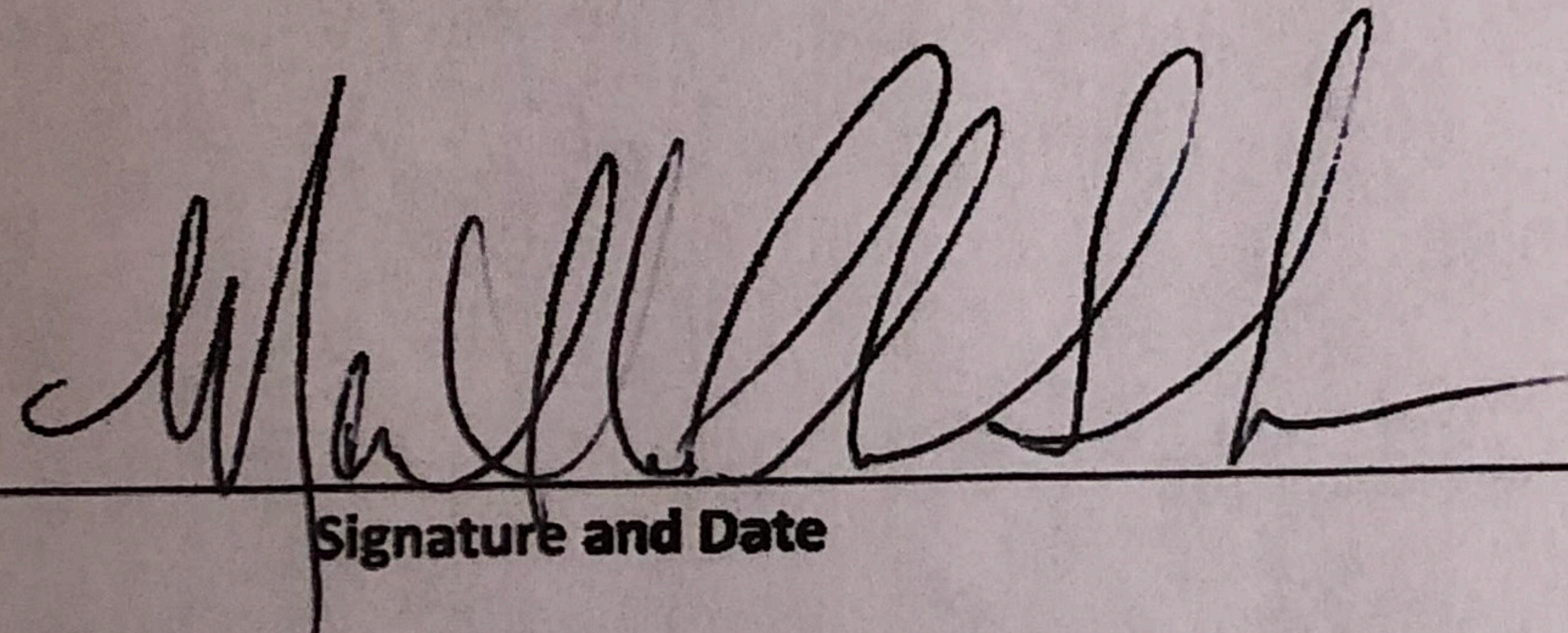


September 19, 2022

Signature and Date

Project Turnabout

Marti Paulson / CEO



9/19/22

Signature and Date

Before Starting the Project Listings for the CoC Priority Listing

The CoC Consolidated Application requires TWO submissions. Both this Project Priority Listing AND the CoC Application MUST be completed and submitted prior to the CoC Program Competition submission deadline stated in the NOFO.

The CoC Priority Listing includes:

- Reallocation forms – must be completed if the CoC is reallocating eligible renewal projects to create new projects or if a project applicant will transition from an existing component to an eligible new component.
- Project Listings:

- New;
- Renewal;
- UFA Costs;
- CoC Planning;
- YHPD Renewal; and
- YHDP Replacement.
- Attachment Requirement

- HUD-2991, Certification of Consistency with the Consolidated Plan – Collaborative Applicants must attach an accurately completed, signed, and dated HUD-2991.

Things to Remember:

- New and Renewal Project Listings – all project applications must be reviewed, approved and ranked, or rejected based on the local CoC competition process.
- Project applications on the following Project Listings must be approved, they are not ranked per the FY 2022 CoC Program Competition NOFO:

- UFA Costs Project Listing;
- CoC planning Project Listing;
- YHPD Renewal Project Listing; and
- YHDP Replacement Project Listing.
- Collaborative Applicants are responsible for ensuring all project applications accurately appear on the Project Listings and there are no project applications missing from one or more Project Listings.
- For each project application rejected by the CoC the Collaborative Applicant must select the reason for the rejection from the dropdown provided.
- If the Collaborative Applicant needs to amend a project application for any reason, the Collaborative Applicant MUST ensure the amended project is returned to the applicable Project Listing AND ranked BEFORE submitting the CoC Priority Listing to HUD in e-snaps.

Additional training resources are available online on HUD's website.
https://www.hud.gov/program_offices/comm_planning/coc/competition

1A. Continuum of Care (CoC) Identification

Instructions:

For guidance on completing this form, please reference the FY 2022 CoC Priority Listing Detailed Instructions and FY 2022 CoC Priority Listing Navigational Guide on HUD's website. https://www.hud.gov/program_offices/comm_planning/coc/competition.

Collaborative Applicant Name: Southwest Minnesota Housing Partnership

2. Reallocation

Instructions:

For guidance on completing this form, please reference the FY 2022 CoC Priority Listing Detailed Instructions and FY 2022 CoC Priority Listing Navigational Guide on HUD's website. https://www.hud.gov/program_offices/comm_planning/coc/competition.

2-1 Is the CoC reallocating funds from one or more eligible renewal grant(s) that will expire in Calendar Year 2023 into one or more new projects? Yes

3. Reallocation - Grant(s) Eliminated

CoCs reallocating eligible renewal project funds to create a new project application – as detailed in the FY 2022 CoC Program Competition NOFO – may do so by eliminating one or more expiring eligible renewal projects. CoCs that are eliminating eligible renewal projects must identify those projects on this form.

Amount Available for New Project: (Sum of All Eliminated Projects)				
\$161,498				
Eliminated Project Name	Grant Number Eliminated	Component Type	Annual Renewal Amount	Type of Reallocation
KCHRA SW County R...	MN0165L5K112113	PH-PSH	\$131,072	Regular
KCHRA SW Support ...	MN0264L5K112110	SSO	\$30,426	Regular

3. Reallocation - Grant(s) Eliminated Details

Instructions:

For guidance on completing this form, please reference the FY 2022 CoC Priority Listing Detailed Instructions and FY 2022 CoC Priority Listing Navigational Guide on HUD's website. https://www.hud.gov/program_offices/comm_planning/coc/competition.

3-1 Complete each of the fields below for each eligible renewal grant that is being eliminated during the reallocation process. Refer to the FY 2022 Grant Inventory Worksheet to ensure all information entered is accurate.

Eliminated Project Name: KCHRA SW County Rental Assistance 2021

Grant Number of Eliminated Project: MN0165L5K112113

Eliminated Project Component Type: PH-PSH

Eliminated Project Annual Renewal Amount: \$131,072

3-2. Describe how the CoC determined that this project should be eliminated and include the date the project applicant was notified. (limit 2500 characters)

It was the decision of the grantee not to reapply. They informed the CoC on July 14, 2022.

3. Reallocation - Grant(s) Eliminated Details

Instructions:

For guidance on completing this form, please reference the FY 2022 CoC Priority Listing Detailed Instructions and FY 2022 CoC Priority Listing Navigational Guide on HUD's website. https://www.hud.gov/program_offices/comm_planning/coc/competition.

3-1 Complete each of the fields below for each eligible renewal grant that is being eliminated during the reallocation process. Refer to the FY 2022 Grant Inventory Worksheet to ensure all information entered is accurate.

Eliminated Project Name: KCHRA SW Support 2021
Grant Number of Eliminated Project: MN0264L5K112110
Eliminated Project Component Type: SSO
Eliminated Project Annual Renewal Amount: \$30,426

3-2. Describe how the CoC determined that this project should be eliminated and include the date the project applicant was notified. (limit 2500 characters)

It was the decision of the grantee not to renew. They informed the CoC on July 14, 2022.

4. Reallocation - Grant(s) Reduced

CoCs that are reallocating eligible renewal project funds to create a new project application – as detailed in the FY 2022 CoC Program Competition NOFA – may do so by reducing one or more expiring eligible renewal projects. CoCs reducing eligible renewal projects must identify those projects on this form.

Amount Available for New Project (Sum of All Reduced Projects)					
Reduced Project Name	Reduced Grant Number	Annual Renewal Amount	Amount Retained	Amount available for new project	Reallocation Type
This list contains no items					

Continuum of Care (CoC) New Project Listing

Instructions:

Prior to starting the New Project Listing, review the CoC Priority Listing Detailed Instructions and CoC Priority Listing Navigational Guide available on HUD's website.

To upload all new project applications submitted to this Project Listing, click the "Update List" button. This process may take a few minutes based upon the number of new projects submitted by project applicant(s) to your CoC in the e-snaps system. You may update each of the Project Listings simultaneously. To review a project on the New Project Listing, click on the magnifying glass next to each project to view project details. To view the actual project application, click on the orange folder. If you identify errors in the project application(s), you can send the application back to the project applicant to make the necessary changes by clicking the amend icon. It is your sole responsibility for ensuring all amended projects are resubmitted, approved and ranked or rejected on this project listing BEFORE submitting the CoC Priority Listing in e-snaps. https://www.hud.gov/program_offices/comm_planning/coc/competition.

Project Name	Date Submitted	Comp Type	Applicant Name	Budget Amount	Grant Term	Rank	PH/Realloc	PSH/RRH	Expansion
UCAP RRH Bonus Ex...	2022-09-23 10:58:...	PH	United Community ...	\$64,675	1 Year	E13	PH Bonus	RRH	Yes
UCAP BONUS DV RRH...	2022-09-23 10:02:...	PH	United Community ...	\$83,186	1 Year	DE12	DV Bonus	RRH	Yes
UCAP RRH New Expa...	2022-09-23 09:42:...	PH	United Community ...	\$95,832	1 Year	E6	Reallocati on	RRH	Yes
P5 RRH FY2022	2022-09-22 16:48:...	PH	Prairie Five CAC,...	\$65,666	1 Year	11	Reallocati on	RRH	

Continuum of Care (CoC) Renewal Project Listing

Instructions:

Prior to starting the Renewal Project Listing, review the CoC Priority Listing Detailed Instructions and CoC Priority Listing Navigational Guide available on HUD's website.

To upload all renewal project applications submitted to this Project Listing, click the "Update List" button. This process may take a few minutes based upon the number of renewal projects submitted by project applicant(s) to your CoC in the e-snaps system. You may update each of the Project Listings simultaneously. To review a project on the Renewal Project Listing, click on the magnifying glass next to each project to view project details. To view the actual project application, click on the orange folder. If you identify errors in the project application(s), you can send the application back to the project applicant to make necessary changes by clicking the amend icon. It is your sole responsibility for ensuring all amended projects are resubmitted, approved and ranked or rejected on this project listing BEFORE submitting the CoC Priority Listing in e-snaps.

https://www.hud.gov/program_offices/comm_planning/coc/competition.

The Collaborative Applicant certifies that there is a demonstrated need for all renewal permanent supportive housing and rapid re-housing projects listed on the Renewal Project Listing.

The Collaborative Applicant certifies all renewal permanent supportive housing and rapid rehousing projects listed on the Renewal Project Listing comply with program requirements and appropriate standards of quality and habitability.

The Collaborative Applicant does not have any renewal permanent supportive housing or rapid re-housing renewal projects.

Project Name	Date Submitted	Grant Term	Applicant Name	Budget Amount	Rank	PSH/RRH	Comp Type	Consolidation Type	Expansion Type
MN-511 Coordina te...	2022-09-13 21:23:...	1 Year	SW MN CoC MN 511	\$16,280	2		SSO		
MN HMIS Southwe st...	2022-09-14 12:51:...	1 Year	Institute for Com...	\$23,000	1		HMIS		
Country View Plac...	2022-09-14 16:35:...	1 Year	Kandiyoh i County ...	\$25,239	4	PSH	PH		

Perman ent Support..	2022-09- 20 17:35:...	1 Year	Lutheran Social S...	\$106,234	3	PSH	PH		
Westwin d Townho me...	2022-09- 23 09:38:...	1 Year	United Commun ity ...	\$103,390	7	PSH	PH		
UCAP PSH M&M KAND...	2022-09- 23 09:52:...	1 Year	United Commun ity ...	\$271,967	8	PSH	PH		
UCAP RRH Consolid. ..	2022-09- 23 09:50:...	1 Year	United Commun ity ...	\$320,111	E10	RRH	PH		Expansion
Southwe st PSH FY2022	2022-09- 23 10:07:...	1 Year	United Commun ity ...	\$41,926	5	PSH	PH		
Southwe st MN DVRR...	2022-09- 23 09:36:...	1 Year	United Commun ity ...	\$223,857	E9	RRH	PH		Expansion

Continuum of Care (CoC) Planning Project Listing

Instructions:

Prior to starting the CoC Planning Project Listing, review the CoC Priority Listing Detailed Instructions and CoC Priority Listing Navigational Guide available on HUD's website.

To upload the CoC planning project application submitted to this Project Listing, click the "Update List" button. This process may take a few minutes while the project is located in the e-snaps system. You may update each of the Project Listings simultaneously. To review the CoC Planning Project Listing, click on the magnifying glass next to view the project details. To view the actual project application, click on the orange folder. If you identify errors in the project application, you can send the application back to the project applicant to make necessary changes by clicking the amend icon. It is your sole responsibility for ensuring all amended projects are resubmitted, approved and ranked or rejected on this project listing BEFORE submitting the CoC Priority Listing in e-snaps.

Only one CoC planning project application can be submitted and only by the Collaborative Applicant designated by the CoC which must match the Collaborative Applicant information on the CoC Applicant Profile.

https://www.hud.gov/program_offices/comm_planning/coc/competition.

Project Name	Date Submitted	Grant Term	Applicant Name	Budget Amount	Accepted?
MN-511 CoC Planni...	2022-09-22 14:02:...	1 Year	SW MN CoC MN 511	\$38,805	Yes

Continuum of Care (CoC) YHDP Renewal Project Listing

Instructions:

Prior to starting the YHDP Renewal Project Listing, review the CoC Priority Listing Detailed Instructions and CoC Priority Listing Navigational Guide available on HUD's website.

To upload all YHDP renewal project applications submitted to this Project Listing, click the "Update List" button. This process may take a few minutes based upon the number of YHDP renewal and replacement projects submitted by project applicant(s) to your CoC in the e-snaps system. You may update each of the Project Listings simultaneously. To review a project on the YHDP Renewal Project Listing, click on the magnifying glass next to each project to view project details. To view the actual project application, click on the orange folder. If you identify errors in the project application(s), you can send the application back to the project applicant to make necessary changes by clicking the amend icon. It is your sole responsibility for ensuring all amended projects are resubmitted, approved and ranked or rejected on this project listing BEFORE submitting the CoC Priority Listing in e-snaps.
https://www.hud.gov/program_offices/comm_planning/coc/competition.

The Collaborative Applicant certifies that there is a demonstrated need for all renewal permanent supportive housing and rapid rehousing projects listed on the Renewal Project Listing.

The Collaborative Applicant certifies all renewal permanent supportive housing and rapid rehousing projects listed on the Renewal Project Listing comply with program requirements and appropriate standards of quality and habitability.

The Collaborative Applicant does not have any renewal permanent supportive housing or rapid rehousing renewal projects.

Project Name	Date Submitted	Applicant Name	Budget Amount	Comp Type	Grant Term	Accepted?	PSH/RRH	Consolidation Type
This list contains no items								

Continuum of Care (CoC) YHDP Replacement Project Listing

Instructions:

Prior to starting the YHDP Replacement Project Listing, review the CoC Priority Listing Detailed Instructions and CoC Priority Listing Navigational Guide available on HUD's website.

To upload all YHDP replacement project applications submitted to this Project Listing, click the "Update List" button. This process may take a few minutes based upon the number of YHDP replacement projects submitted by project applicant(s) to your CoC in the e-snaps system. You may update each of the Project Listings simultaneously. To review a project on the YHDP Replacement Project Listing, click on the magnifying glass next to each project to view project details. To view the actual project application, click on the orange folder. If you identify errors in the project application(s), you can send the application back to the project applicant to make necessary changes by clicking the amend icon. It is your sole responsibility for ensuring all amended projects are resubmitted, approved and ranked or rejected on this project listing BEFORE submitting the CoC Priority Listing in e-snaps.

https://www.hud.gov/program_offices/comm_planning/coc/competition.

Project Name	Date Submitted	Applicant Name	Budget Amount	Comp Type	Grant Term	Accepted?
This list contains no items						

Funding Summary

Instructions

This page provides the total budget summaries for each of the project listings after the you approved, ranked (New and Renewal Project Listings only), or rejected project applications. You must review this page to ensure the totals for each of the categories is accurate. The "Total CoC Request" indicates the total funding request amount your CoC's Collaborative Applicant will submit to HUD for funding consideration. As stated previously, only 1 UFA Cost project application (for UFA designated Collaborative Applicants only) and only 1 CoC Planning project application can be submitted and only the Collaborative Applicant designated by the CoC is eligible to request these funds.

Title	Total Amount
Renewal Amount	\$1,132,004
New Amount	\$309,359
CoC Planning Amount	\$38,805
YHDP Amount	\$0
Rejected Amount	\$0
TOTAL CoC REQUEST	\$1,480,168

Attachments

Document Type	Required?	Document Description	Date Attached
Certification of Consistency with the Consolidated Plan (HUD-2991)	Yes	HUD-2991, Certifi...	09/16/2022
FY 2021 Rank Tool (optional)	No		
Other	No		
Other	No		

Attachment Details

Document Description: HUD-2991, Certification of Consistency with the Consolidated Plan

Attachment Details

Document Description:

Attachment Details

Document Description:

Attachment Details

Document Description:

Submission Summary

WARNING: The FY2021 CoC Consolidated Application requires 2 submissions. Both this Project Priority Listing AND the CoC Consolidated Application MUST be submitted.

WARNING: The FY2021 CoC Consolidated Application requires 2 submissions. Both this Project Priority Listing AND the CoC Consolidated Application MUST be submitted.

Page	Last Updated
Before Starting	No Input Required
1A. Identification	09/13/2022
2. Reallocation	09/23/2022
3. Grant(s) Eliminated	09/23/2022
4. Grant(s) Reduced	No Input Required
5A. CoC New Project Listing	09/23/2022
5B. CoC Renewal Project Listing	09/23/2022
5D. CoC Planning Project Listing	09/23/2022
5E. YHDP Renewal	No Input Required

5F. YHDP Replace	No Input Required
Funding Summary	No Input Required
Attachments	09/16/2022
Submission Summary	No Input Required

**U.S. Department of Housing
and Urban Development**

**Certification of Consistency
Plan with the Consolidated
Plan for the Continuum of
Care Program Competition**

I certify the proposed activities included in the Continuum of Care (CoC) project application(s) is consistent with the jurisdiction's currently approved Consolidated Plan.

Applicant Name: Southwest Minnesota Continuum of Care - MN-511

Project Name: MN HMIS Southwest Renewal FY 2022, MN-511 Coordinated Entry Services FY22, P5 RRH FY2022, Permanent Supportive Housing for Youth 2022, Country View Place 2022, Southwest PSH FY2022, UCAP RRH New Expansion FY22, Westwind Townhomes FY2022, UCAP PSH M&M KANDI SAH FY2022, SW MN DVRRH FY2022, UCAP RRH Consolidated FY22, NEW Rapid Rehousing, UCAP BONUS DVRRH Expansion FY2022, UCAP RRH BONUS Expansion

Location of the Project: Big Stone, Chippewa, Cottonwood, Jackson, Kandiyohi, Lac qui Parle, Lincoln, Lyon, McLeod, Meeker, Murray, Nobles, Pipestone, Redwood, Renville, Rock, Swift and Yellow Medicine Counties

Name of
Certifying Jurisdiction: State of Minnesota Department of Human Services

Certifying Official
of the Jurisdiction Name: Annie Wells

Title: Homeless Assistance Grant Manager

Signature: 

Date: 9/16/2022

Public reporting burden for this collection of information is estimated to average 3.0 hours per response, including the time for reviewing instructions, completing the form, attaching a list of projects if submitting one form per jurisdiction, obtaining local jurisdiction's signature, and uploading to the electronic e-snaps CoC Consolidated Application. This agency may not conduct or sponsor, and a person is not required to respond to, a collection information unless that collection displays a valid OMB control number.

Privacy Act Statement. This form does not collect SSN information. The Department of Housing and Urban Development (HUD) is authorized to collect all the information required by this form under 24 CFR part 91, 24 CFR Part 578, and is authorized by the McKinney-Vento Act, as amended by S. 896 The Homeless Emergency Assistance and Rapid Transition to Housing (HEARTH) Act of 2009 (42 U.S.C. 11371 et seq.).

HUD considers the completion of this form, including the local jurisdiction(s) authorizing official's signature, as confirmation the project application(s) proposed activities submitted to HUD in the CoC Program Competition are consistent with the jurisdiction's Consolidated Plan and, if the project applicant is a state or unit of local government, that the jurisdiction is following its Consolidated Plan per the requirement of 24 CFR part 91. Failure to either submit one form per project or one form with a listing of project information for each field (i.e., name of applicant, name of project, location of project) will result in a technical deficiency notification that must be corrected within the number of days designated by HUD, and further failure to provide missing or incomplete information will result in project application removal from the review process and rejection in the competitive process.

Instructions for completing the HUD-2991, Certification of Consistency with the Consolidated Plan

The following information must be completed by the Continuum of Care's designated Collaborative Applicant. If the CoC has multiple projects, it may complete a single HUD-2991 for the jurisdiction provided the Collaborative Applicant includes a list of all projects with applicant names, project names, and locations that will be submitted to HUD with the form when forwarding to the jurisdiction for signature. If there are multiple jurisdictions located within a CoC's geographic area, it must obtain a signed HUD-2991 for each jurisdiction where projects are located.

Completed by the CoC's Collaborative Applicant:

Applicant Name. Enter the name of the project applicant's organization.

Project Name. Enter the name of the project application that will be submitted to HUD in the Continuum of Care Program Competition.

Location of the Project. Enter the physical address of the project; however, if the project is designated as a domestic violence project, enter a P.O. Box or address of the main administrative office provided it is not the same address as the project.

Name of Certifying Jurisdiction. Enter the name of jurisdiction that will review the project information and certify consistency with the Consolidated Plan (e.g., City of..., County, State).

Must be completed by the certifying jurisdiction.

Certifying Official of the Jurisdiction. Enter the name of the official who will sign

the form. **Title.** Enter the official title of the certifying official (e.g., mayor, county

judge, state official). **Signature.** The certifying official is to sign the form.

Date. Enter the date the certifying official signs the form.